



City of La Vernia
 102 E. Cliltualtua Street, La Vernia, Texas 78121
 Phone: (830)779-4541 • Fax: (830) 253-1198

Residential Remodel/Addition

What is an Addition - Any construction work done to the main building that results in the addition of square footage to the footprint of the house. Additions could be carports, covered patios, sunroom, bedroom or any other room enclosed or open that is attached to the main structure.

What is a Remodel - Any interior or exterior construction work to the main structure such as moving walls, replacing windows, any major electrical, plumbing, and/or mechanical work.

Permit Submittals

Residential Addition	Residential Remodel
Residential Permit Application	Residential Permit Application
(2) Simplified Prescriptive Approval. (2012 IECC Residential Energy Code Compliance Form), if applicable	(2) If installing new windows as part of the remodel, Simplified Prescriptive Approval. (2012 IECC Residential Energy Code Compliance Form)
(2) Sets of floor plans to include all Electrical, Mechanical and Plumbino.	(2) Sets of plans to include all Electrical, Mechanical and Plumbino, if applicable.
Contractor Registration - Electrician, Plumber, Mechanical	Contractor Registration - Electrician, Plumber, Mechanical
(2) Site plan showing distance from addition to property lines and other structures and showing all easements and existing structures on property.	N/A
(2) Foundation and Roofing plans	N/A

What do I need to install a Deck? - Because they are not covered, decks are not considered additions to the footprint of the house nor do they have to meet setback requirements. Any deck 30 inches off the ground requires a permit. Submit a residential permit application and a drawing showing the house and where the deck is to be constructed. Include the materials to be used and a description of how the deck will be anchored to the ground. Decks may not be placed in an existing easement.

Do I need a permit for a Concrete Patio? Concrete patios require a permit. Submit a site plan showing location of all buildings and proposed patio. Patios may not be placed in an existing easement.



www.lavernia-tx.gov

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Residential Permit Application

Building Permit Number: _____ Valuation: _____

Project Address: _____ Zoning District: _____

Lot: _____ Block: _____ Subdivision: _____

Project Description: NEW SFR SFR REMODEUADDITION SPECIFY OTHER: _____
 PLUMBING MECHANICAL ELECTRICAL DEMO
 ACCESSORY BUILDING LAWN IRRIGATION SWIMMING POOL FENCE

Description of Work:
 Area Square Feet: _____ Covered _____
 Living: _____ Garage: _____ Porch: _____ Total: _____ Number of stories: _____

IS THIS PROPERTY N A FLOODPLAIN: Yes No *If yes, provide Flood Plain Certificate*

Owner Information:

Name: _____ Contact Person: _____

Address: _____

Phone Number: _____ Fax Number: _____ Mobile Number: _____

General contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Electrical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Plumber/Irrigator	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
TPO Enerav Provider	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

A Certificate of Occupancy must be issued before any building is occupied

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved by: _____	Date approved: _____
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Building Permit Fee: _____ Total Permit Fees: _____

Water Impact Fee: _____ Received By: _____

Sewer Impact Fee: _____ Date: _____

Water Meter Fee: _____

Sewer Tap Fee: _____ BV Project#: _____



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Bureau Veritas Contact Information

Permit Submittal

The permit documents and fees will be submitted to the city. Submittal documents should be complete to expedite plan review and permit issuance. Please contact the city for a complete list of permit submittal requirements.

Plan Review

Bureau Veritas will be conducting residential and commercial plan reviews. The applicant will be contacted by Bureau Veritas if revisions are needed. You may contact Bureau Veritas' Plano Plan Review Department for the status of your permit at (469) 241-1834/toll free (800) 906-7199.

Inspection Requests

Please contact Bureau Veritas to request inspection(s). Any of our permit technicians can assist you. Inspections requested by 5:00 pm Monday - Friday will be performed the next business day. Inspection requests can also be faxed to the Bureau Veritas office.

Inspection Request line: (817) 335-8111 Toll Free number: (877) 837-8775

Inspection FAX line: (817) 335-8110 Toll Free FAX line: (877) 837-8859

Inspection requests can also be emailed to: inspectionstx@us.bureauveritas.com

Field Inspections

Inspectors assigned to your area can be contacted via cell phone. Please call the Bureau Veritas office at (817) 335-8111/(972) 980-8401/toll free (877) 837-8775 for your inspector's name and number.

We look forward to working with you to ensure that the community is provided with a safe and durable built environment.

City of La Vernia

102 E Chihuahua St
P.O. Box 225
La Vernia, TX 78121
Phone: (830) 779 - 4541

Registration Fee: \$100.00

CONTRACTOR REGISTRATION

Type of Contractor: (Choose all that apply)

- | | | |
|---|---|---|
| <input type="checkbox"/> Backflow | <input type="checkbox"/> House Mover | <input type="checkbox"/> Plumber - MP exempt |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Sign Installer | <input type="checkbox"/> Electrician - exempt |
| <input type="checkbox"/> Fence Installer | <input type="checkbox"/> Site Development | <input type="checkbox"/> Mechanical/HVAC |
| <input type="checkbox"/> Fire Alarm - exempt | <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> Water Softener |
| <input type="checkbox"/> Fire Sprinkler - exempt | <input type="checkbox"/> Utility / Public Works | <input type="checkbox"/> Irrigation |
| <input type="checkbox"/> General Contractor | <input type="checkbox"/> Residential Home Builder | <input type="checkbox"/> Commercial Builder |
| <input type="checkbox"/> Electrical Sign Contractor | <input type="checkbox"/> Fire Line Contractor | <input type="checkbox"/> Propane Tank Installer |

Business Name: _____

Business Owner: _____
Printed name of Business Owner

Signature of Business Owner

Physical Address: _____

Mailing Address: _____

Phone Number: _____ Fax: _____

Mobile Number: _____

E-Mail: _____

State License Number: _____ Expiration Date: _____
***attach copy of license, if applicable**

Name of person holding State License: (printed) _____

Signature of person holding State License: _____

Driver's License Number: _____ State: _____
***attach copy of license**

Print name of person signing application: _____

*Signature

Date

*If state license is required, this must be the name of the person holding the State of Texas license.
If no state license is required, this must be the name of the business owner.

Continued on back

Plumbers applying for a Medical Gas Permit must provide proof of Medical Gas Endorsement.

Contractors holding a valid State Contractor License are exempt from the registration fee (include, but not limited to: Electricians, Plumbers, Mechanical, Fire Alarm, Fire Sprinkler/Suppression, Irrigators)

Contractors must provide proof of insurance. The State may require specific insurance and it must be provided to the City. You must provide proof of General Liability Insurance showing the City of La Vernia as a Certificate Holder and must show "with completed operations" on certificate. The minimum amount of insurance required is \$1,000,000., or a minimum of \$300,000 if you are a Limited Contractor.
ALL PROOF OF INSURANCE MUST BE AN ORIGINAL.

All work is to be performed in accordance with the Codes adopted by the City, the Laws of the State of Texas, and other Ordinances adopted by the City of La Vernia.

All registrations expire one year from date of registration. Registration fee is \$100.00.

Fire Alarm & Fire Sprinkler contractors are only required to provide a copy of their state license.

Updated 6/6/2022