



*City of La Vernia*  
102 E. Chihuahua Street, La Vernia, Texas 78121  
Phone: (830)779-4541 • Fax: (830) 253-1198

## **Residential: Electrical – Plumbing – Mechanical**

The City of La Vernia has adopted the 2012 versions of the International Codes (Building, Residential, Mechanical, Plumbing, Energy, Fuel Gas, Fire) and the 2011 National Electric Code.

### **Electrical Upgrades/ Repairs**

**When is a permit needed?** A permit is required for all service upgrades, service repairs or circuit replacements.

**What is needed to obtain a permit?** A plan review is not required, but a permit fee is due upon permit issuance.

**Submittal documents:** Fill out a Residential permit application.

### **Plumbing Upgrades/ Repairs**

**When is a permit needed?** A permit is required when a gas line is added, replaced or repaired, installing gas logs inside your fireplace, replacing a gas or electric water heater, adding a water softener to your home or sprinkler system.

**What is needed to obtain a permit?** A plan review is not required, but a permit fee is due upon permit issuance.

**Submittal documents:** Fill out a Residential permit application.

### **Irrigation Systems**

**When is a permit needed?** A permit is required for the installation or repair of all residential irrigation systems. An approved backflow device must be installed with each sprinkler system and a backflow test report must be submitted to the city.

**What is needed to obtain a permit?** A plan review is not required, but a permit fee is due upon permit issuance.

**Submittal documents:** Fill out a Residential permit application.

### **Mechanical Upgrades/ Repairs**

**When is a permit needed?** A permit is required when an air conditioner or furnace is replaced.

**What is needed to obtain a permit?** A plan review is not required, but a permit fee is due upon permit issuance.

**Submittal documents:** Fill out a Residential permit application.

### **Inspections**

Request an inspection from Bureau Veritas. Inspections received by 5:00 p.m. Monday – Friday will be performed the next business day.

Phone: toll free (877) 837-8775

Fax: toll free (877) 837-8859

Can also be emailed to: [inspectionstx@us.bureauveritas.com](mailto:inspectionstx@us.bureauveritas.com)

**All Electrical, Plumbing, Irrigation and Mechanical work described above require an inspection and Contractor Registration.**



[www.lavernia-tx.gov](http://www.lavernia-tx.gov)

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## Residential Permit Application

**Building Permit Number:** \_\_\_\_\_ **Valuation:** \_\_\_\_\_  
**Project Address:** \_\_\_\_\_ **Zoning District:** \_\_\_\_\_  
**Lot:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Subdivision:** \_\_\_\_\_  
**Project Description:** NEW SFR  SFR REMODEL/ADDITION  SPECIFY OTHER: \_\_\_\_\_  
 PLUMBING  MECHANICAL  ELECTRICAL  DEMO   
 ACCESSORY BUILDING  LAWN IRRIGATION  SWIMMING POOL  FENCE   
**Description of Work:** \_\_\_\_\_  
**Area Square Feet:** \_\_\_\_\_ **Covered** \_\_\_\_\_  
**Living:** \_\_\_\_\_ **Garage:** \_\_\_\_\_ **Porch:** \_\_\_\_\_ **Total:** \_\_\_\_\_ **Number of stories:** \_\_\_\_\_  
**IS THIS PROPERTY IN A FLOODPLAIN:**  Yes  No *If yes, provide Flood Plain Certificate*

**Owner Information:** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_ **Mobile Number:** \_\_\_\_\_

<b>General Contractor</b>	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
<b>Mechanical Contractor</b>	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
<b>Electrical Contractor</b>	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
<b>Plumber/Irrigator</b>	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
<b>TPO Energy Provider</b>	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

***A Certificate of Occupancy must be issued before any building is occupied***

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY:**

<b>Approved by:</b>	<b>Date approved:</b>
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**Building Permit Fee:** \_\_\_\_\_ **Total Permit Fees:** \_\_\_\_\_  
**Water Impact Fee:** \_\_\_\_\_ **Received By:** \_\_\_\_\_  
**Sewer Impact Fee:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Water Meter Fee:** \_\_\_\_\_  
**Sewer Tap Fee:** \_\_\_\_\_ **BV Project #:** \_\_\_\_\_

# City of La Vernia

102 E Chihuahua St  
P.O. Box 225  
La Vernia, TX 78121  
Phone: (830) 779 - 4541

Registration Fee: \$100.00

## CONTRACTOR REGISTRATION

Type of Contractor: (Choose all that apply)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Backflow                   | <input type="checkbox"/> House Mover              | <input type="checkbox"/> Plumber - MP exempt    |
| <input type="checkbox"/> Demolition                 | <input type="checkbox"/> Sign Installer           | <input type="checkbox"/> Electrician - exempt   |
| <input type="checkbox"/> Fence Installer            | <input type="checkbox"/> Site Development         | <input type="checkbox"/> Mechanical/HVAC        |
| <input type="checkbox"/> Fire Alarm - exempt        | <input type="checkbox"/> Swimming Pool            | <input type="checkbox"/> Water Softener         |
| <input type="checkbox"/> Fire Sprinkler - exempt    | <input type="checkbox"/> Utility / Public Works   | <input type="checkbox"/> Irrigation             |
| <input type="checkbox"/> General Contractor         | <input type="checkbox"/> Residential Home Builder | <input type="checkbox"/> Commercial Builder     |
| <input type="checkbox"/> Electrical Sign Contractor | <input type="checkbox"/> Fire Line Contractor     | <input type="checkbox"/> Propane Tank Installer |

Business Name: \_\_\_\_\_

Business Owner: \_\_\_\_\_  
Printed name of Business Owner

\_\_\_\_\_  
Signature of Business Owner

Physical Address: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

State License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
**\*attach copy of license, if applicable**

Name of person holding State License: (printed) \_\_\_\_\_

Signature of person holding State License: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_  
**\*attach copy of license**

Print name of person signing application: \_\_\_\_\_

\_\_\_\_\_  
\*Signature

\_\_\_\_\_  
Date

\*If state license is required, this must be the name of the person holding the State of Texas license.  
If no state license is required, this must be the name of the business owner.

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Plumbers applying for a Medical Gas Permit must provide proof of Medical Gas Endorsement.

Contractors holding a valid State Contractor License are exempt from the registration fee (include, but not limited to: Electricians, Plumbers, Mechanical, Fire Alarm, Fire Sprinkler/Suppression, Irrigators)

Contractors must provide proof of insurance. The State may require specific insurance and it must be provided to the City. You must provide proof of General Liability Insurance showing the City of La Vernia as a Certificate Holder and must show "with completed operations" on certificate. The minimum amount of insurance required is \$1,000,000., or a minimum of \$300,000 if you are a Limited Contractor.  
ALL PROOF OF INSURANCE MUST BE AN ORIGINAL.

All work is to be performed in accordance with the Codes adopted by the City, the Laws of the State of Texas, and other Ordinances adopted by the City of La Vernia.

All registrations expire one year from date of registration. Registration fee is \$100.00.

Fire Alarm & Fire Sprinkler contractors are only required to provide a copy of their state license.

Updated 6/6/2022