



City of La Vernia
102 E. Chihuahua St
La Vernia, Texas 78121
(830) 779-4541

DISCONNECTION OF SERVICE REQUEST

Please complete the form below in its entirety in order to disconnect your Utility Service with the City of La Vernia. If this form is not filled out completely, it will be considered null and void and the services will not be disconnected until a complete form is received. Once complete, you may mail, email or bring the form into City Hall.

Be advised that a final bill will be mailed to the forwarding address you provide. The person listed as the primary account holder will be held responsible for all water used until we receive written notice of cancellation of service. Also be advised that depending on when you finalize the account, you may receive two bills after you leave, your regular bill and your final bill. If you still have an active deposit, it will be applied to your final bill. If the final bill is less than your deposit, you will receive a refund check for anything left on the account over \$5.00. If you have any questions, please give the Utility Billing Department a call.

Date of Disconnection: _____

Account Number: _____ Name on Account: _____

Address: _____

Forwarding Address: _____

Contact Phone #: _____ Last 4 of Social Security: _____

Signature: _____ Date: _____

For Office Use Only:

Date Received: _____

Date Completed: _____

Completed by: _____