

Date Received: _____

Permit Number: _____

Check Number: _____

Fee Paid: _____



City of La Vernia

PO Box 225, La Vernia, TX 78121, (830) 779-4541, Metro/Fax (830) 253-1198

SIGN PERMIT APPLICATION

Project Address: _____

Name of Business: _____

Business Owner: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Date Sign is to be Installed: _____

Content of the Sign: _____

Height: _____ Width: _____ Square Feet of Sign Area: _____



The property owner must provide written consent, name, address, and telephone contact.

Type of Sign:

- | | |
|---|--|
| <input type="checkbox"/> Wall Mount | <input type="checkbox"/> Changeable Copy |
| <input type="checkbox"/> Roof Mount | <input type="checkbox"/> Poster Enclosure |
| <input type="checkbox"/> Pole/Pylon | <input type="checkbox"/> Temporary Subdivision |
| <input type="checkbox"/> Hanging | <input type="checkbox"/> Temporary Inflatable |
| <input type="checkbox"/> Monument | <input type="checkbox"/> Temp. New/Relocated Business |
| <input type="checkbox"/> Billboard (annual Renewal) | <input type="checkbox"/> Temporary Sail, Teardrop, |
| <input type="checkbox"/> Banner | <input type="checkbox"/> Feather, Bow Banner, etc. |
| <input type="checkbox"/> Electronic | <input type="checkbox"/> Repairs w/like size & content |

Will the sign require electricity? _____ yes _____ no

Applicant is required to submit: (not required for billboard copy changes)

_____ A site plan indicating the position, height, and size of the proposed sign and other existing advertising structures on the property in relation to nearby buildings or structures, north arrow and scale of drawing, property lines, curb lines, adjacent streets, alleys, curb cuts and setback clearance zones;

_____ Specifications for the construction and display of the sign;

_____ Copy of stress diagrams or plans, when needed, containing information as to safety and structural integrity of the sign. *Note: The City of La Vernia assumes no liability for safety and structural integrity;*

_____ Copy of permit approved by TXDOT, Texas Transportation Commission, Wilson County, Texas or successor agencies, if state law requires a state permit;

_____ Any variance that will be requested.

***Expiration of Permits: Permits shall expire two years from the date of issuance if the sign has not been erected in accordance with the Texas Local Government Code Section 245.05(b).**

_____ Signature of Applicant	_____ Printed Name of Applicant	_____ Date
------------------------------	---------------------------------	------------

_____ Approved Approved By: _____

_____ Denied

_____ Additional Info Needed Date: _____