Date Received: _____ Permit Number: _____

Check Number: _____ Fee Paid: _____

City of La Vernia

PO Box 225, La Vernia, TX 78121, (830) 779-4541, Metro/Fax (830) 253-1198

SIGN PERMIT APPLICATION

Business Owner: _____

Physical Address: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Sign Company: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Date Sign is to be Erected/Installed: _____

Location and Content of the Sign: _____

_____

The property owner must provide written consent, name, address, and telephone contact.

Type of Sign:

____	Wall Mount	$75.00	____	Changeable Copy	$75.00
____	Roof Mount	$75.00	____	Poster Enclosure	$75.00
____	Pole/Pylon	$75.00	____	Repairs w/like size & content	No Fee
____	Monument	$75.00	____	Temporary Subdivision	$25.00
____	Billboard (annual Renewal)	$75.00	____	Temporary Inflatable	$25.00
____	Banner	$25.00	____	Temp. New/Relocated Business	$25.00
____	Electronic	$75.00	____	Temporary Sail, Teardrop,	$25.00
____	Other			Feather, Bow Banner, etc.	

Will the sign require electricity? _____ yes _____ no

Applicant is required to submit: (not required for billboard copy changes)

____ A site plan indicating the position, height, and size of the proposed sign and other existing advertising structures on the property in relation to nearby buildings or structures, north arrow and scale of drawing, property lines, curb lines, adjacent streets, alleys, curb cuts and setback clearance zones;

____ Specifications for the construction and display of the sign;

____ Copy of stress diagrams or plans, when needed, containing information as to safety and structural integrity of the sign. *Note: The City of La Vernia assumes no liability for safety and structural integrity;*

____ Copy of permit approved by TXDOT, Texas Transportation Commission, Wilson County, Texas or successor agencies, if state law requires a state permit;

____ Any variance that will be requested.

***Expiration of Permits: Permits shall expire two years from the date of issueance if the sign has not been errected in accordinace with the Texas Local Government Code Section 245.05(b).**

_____ _____ _____

Signature of Applicant | Printed Name of Applicant | Date

____ Approved Approved By: _____

____ Denied

____ Additional Info Needed Date: _____