



EVENT PERMIT APPLICATION

Today's Date: _____ Event Date: _____

Name of Event Sponsor: _____

Address of Sponsor: _____

Contact Person: _____

Telephone Number: _____

Commencement Time: _____ Termination Time: _____

Description of Event: _____

Signature of Applicant

Name and Title (please print)

- Application Fee:\$25.00
- Applicant must provide Proof of Insurance in the amount of \$1,000,000 naming the "City of La Vernia" as an additional insured before issuance of permit.
- The baseball fields and volleyball courts are open to the public and cannot be reserved. Nor will any City equipment for same be available to the public.
- If La Vernia Little League or La Vernia Volleyball League is scheduled for the date and/or time of your event they have the first right to the facility.

PERMIT APPROVED: _____

Signature, La Vernia Police Chief

Date:

PERMIT DENIED: _____

Proposed event will cause hazard to persons or property: _____

Proposed event will cause unreasonable inconvenience to the public: _____

Adequate arrangements for direction and control of traffic needed: _____

Signature, La Vernia Police Chief

Date:

Appeal must be filed with the Administrative Office no later than one full business day following the receipt of the denial of the permit by the Police Chief. The committee shall meet to consider the denial within three (3) business days of the filing of the appeal and shall render its decision within 24 hours of meeting.