

Date Received: \_\_\_\_\_

Check Number: \_\_\_\_\_



Permit Number: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

**City of La Vernia**

PO Box 225, La Vernia, TX 78121, (830) 779-4541, Metro/Fax (830) 253-1198

**SIGN PERMIT APPLICATION**

Business Owner: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Sign Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date Sign is to be Erected/Installed: \_\_\_\_\_

Location and Content of the Sign: \_\_\_\_\_

**The property owner must provide written consent, name, address, and telephone contact.**

Type of Sign:

<input type="checkbox"/> Wall Mount	\$75.00	<input type="checkbox"/> Changeable Copy	\$75.00
<input type="checkbox"/> Roof Mount	\$75.00	<input type="checkbox"/> Poster Enclosure	\$75.00
<input type="checkbox"/> Pole/Pylon	\$75.00	<input type="checkbox"/> Repairs w/like size & content	No Fee
<input type="checkbox"/> Monument	\$75.00	<input type="checkbox"/> Temporary Subdivision	\$25.00
<input type="checkbox"/> Billboard (annual Renewal)	\$75.00	<input type="checkbox"/> Temporary Inflatable	\$25.00
<input type="checkbox"/> Banner	\$25.00	<input type="checkbox"/> Temp. New/Relocated Business	\$25.00
<input type="checkbox"/> Electronic	\$75.00	<input type="checkbox"/> Temporary Sail, Teardrop, Feather, Bow Banner, etc.	\$25.00
<input type="checkbox"/> Other			

Will the sign require electricity? \_\_\_\_\_ yes \_\_\_\_\_ no

Applicant is required to submit: (not required for billboard copy changes)

\_\_\_\_ A site plan indicating the position, height, and size of the proposed sign and other existing advertising structures on the property in relation to nearby buildings or structures, north arrow and scale of drawing, property lines, curb lines, adjacent streets, alleys, curb cuts and setback clearance zones;

\_\_\_\_ Specifications for the construction and display of the sign;

\_\_\_\_ Copy of stress diagrams or plans, when needed, containing information as to safety and structural integrity of the sign. *Note: The City of La Vernia assumes no liability for safety and structural integrity;*

\_\_\_\_ Copy of permit approved by TXDOT, Texas Transportation Commission, Wilson County, Texas or successor agencies, if state law requires a state permit;

\_\_\_\_ Any variance that will be requested.

**\*Expiration of Permits: Permits shall expire two years from the date of issuance if the sign has not been erected in accordance with the Texas Local Government Code Section 245.05(b).**

____ Signature of Applicant	____ Printed Name of Applicant	____ Date
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\_\_\_\_ Approved Approved By: \_\_\_\_\_

\_\_\_\_ Denied

\_\_\_\_ Additional Info Needed Date: \_\_\_\_\_