

The La Vernia City Council held a Special City Council Meeting on September 26, 2013 at 6:30 p.m. at City Hall, La Vernia, Texas.

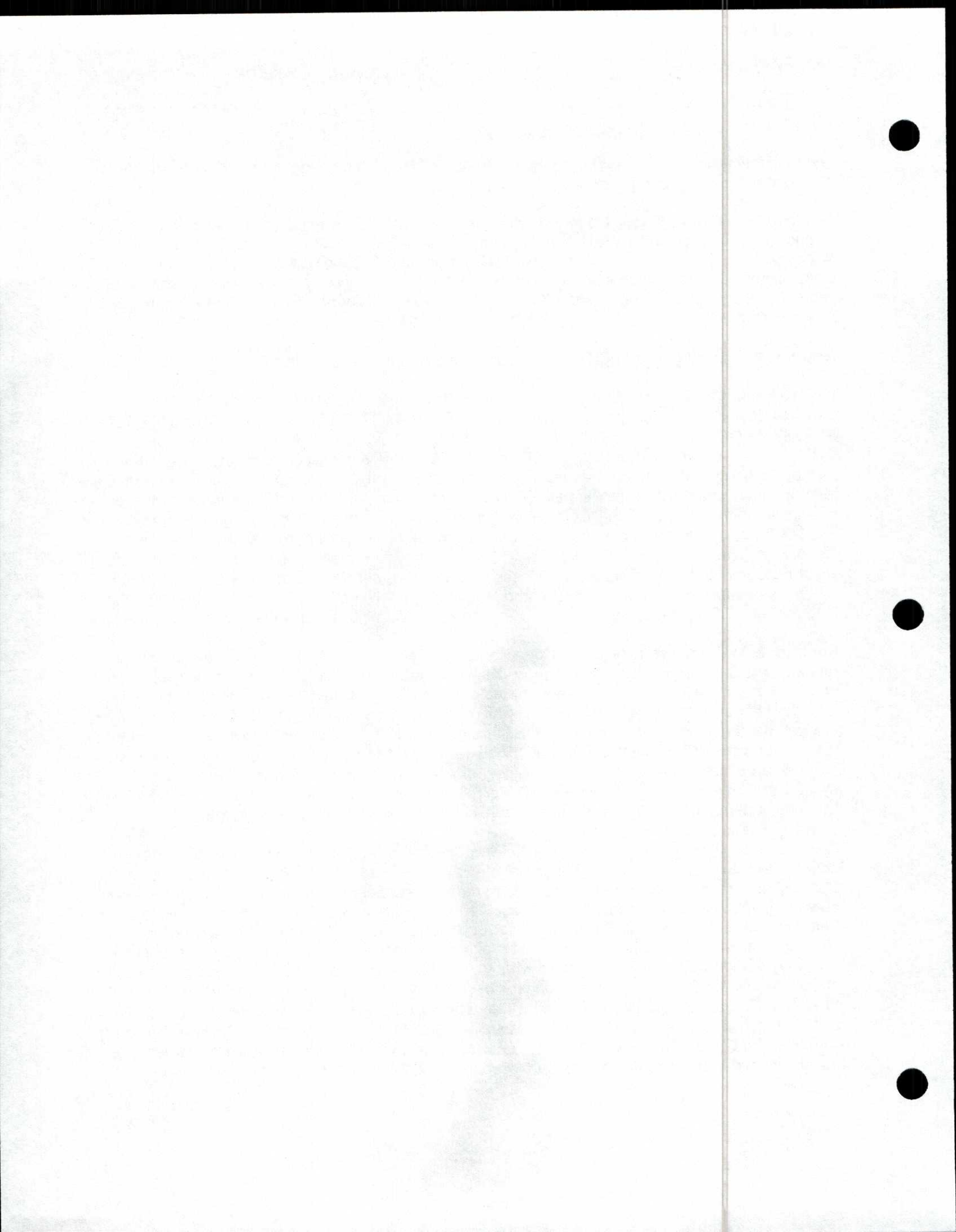
Item No. 1. Call to Order Mayor Robert Gregory called the meeting to order at 6:30 p.m. Council members present were Randy Leonard, John Richter, Eloi Cormier, and Jennifer Moczygemba. Staff member present were City Secretary-Treasurer Angela Cantu, Municipal Development District Director Jennifer Kolbe, Public Works Director Jason Mills, Police Chief Bruce Ritchey, Code Enforcement Officer/Special Projects Coordinator Janet Thelen, and City Attorney Charlie Zech.

Item No. 2. Pledge of Allegiance The pledge of allegiance was recited.

Item No. 4.B. Ordinance Mayor Gregory explained ORDINANCE NO. 092613-02, AN ORDINANCE ESTABLISHING A SIXTY (60) DAY MORATORIUM ON THE ISSUANCE OF PERMITS FOR THE EXPLORATION OF OIL AND GAS WITHIN THE CITY LIMITS OF THE CITY OF LA VERNIA; PROVIDING FOR AN EFFECTIVE DATE. City Secretary Cantu stated that a few things have been changed from what was received in the packets for example the length of the moratorium, removing the ETJ from the requirement, and drilling and/or production was included in the restriction. Councilman Cormier made a motion to approve Ordinance No. 092613-02 and Councilwoman Moczygemba seconded. Councilman Leonard asked if the County requires a permit and Mr. Omar Garcia with Steer stated that is regulated by the Railroad Commission and there is a process to obtain that permit. Councilman Leonard stated that he is comfortable with the changes and Mayor Gregory invited Mr. Garcia to attend the next Regular City Council Meeting to make a presentation to Council. **Motion carried 4 – 0.**

Item No. 3.A. Discussion/Action Councilman Leonard stated that at the pre-construction meeting J & S Drilling stated that the mobilization will start on October 14th and drilling will start on October 15th. Councilman Leonard stated that Southwest Engineers was very clear that if any representative from the City (Council, staff, etc...) is at the well site and see any issues they are not to express their concerns to J & S Drilling. However, the representative should contact the Mayor who will contact Southwest Engineers and explain the concern and Southwest Engineers will take care of it. Mayor Gregory stated that the design drawings for the filtration system are on the conference room table for all to review if anyone would like. Councilman Leonard stated that the filtration system should go out for bids within the next 45 days.

Item No. 3.B. Discussion/Action Mayor Gregory stated that he feels that it is necessary to change the Code Enforcement/Special Projects Coordinator job description to more of a Building Inspector. He stated that we need someone be able to review drawings all the way down to inspecting plumbing and in the past we have always relied on the engineers to review that kind of stuff. Mayor Gregory placed an ad on the TML website. Councilwoman Moczygemba stated that she did not want to take action at this time until she has had more time to review the job description and asked what we will be doing in the meantime. Mayor Gregory stated that he will be setting up meetings with people who are requiring a building permit and the Police Department will be doing what they can as far as Code Enforcement. Councilman Leonard stated that he would like to table this item until our next Regular City Council Meeting. Councilwoman Moczygemba stated that she is afraid that development will slow down and asked who will be issuing Certificates of Occupancy and Mayor Gregory stated that he will.

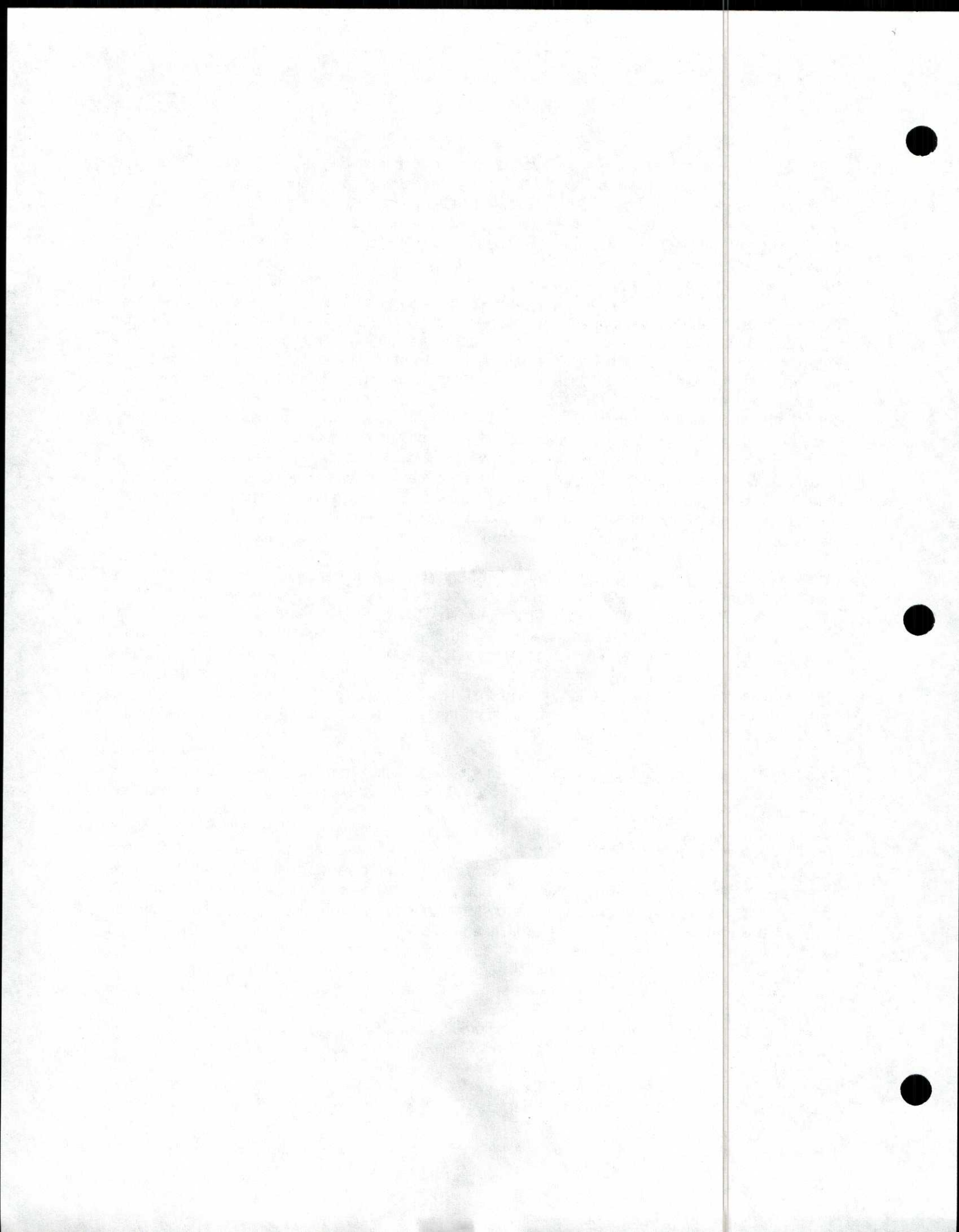


Item No. 3.C. Discussion/Action Mayor Gregory stated that currently City Secretary Cantu is in charge of court and utility billing and feels that we need to implement a policy to have one person in charge. Councilman Leonard stated that he would like to discuss this position in executive session and City Attorney Zech stated that you cannot for a general position. Councilwoman Moczygemba stated that she feels that we need to move forward with a Building Inspector and a City Administrator. Councilman Leonard stated that he feels that until a City Administrator is found, we need someone to manage the office. Councilwoman Moczygemba asked if we have done an effective job of looking for a City Administrator. Mayor Gregory stated that we haven't gone to a job search engine like Monster but we have put it on another municipal job board but did not receive any viable candidates. Councilwoman Moczygemba stated that she feels that an office manager would do job reviews and she would expect the same from a City Manager. Councilman Leonard stated that he feels that we need to put some language together for the job description and would like to discuss at the next Regular City Council Meeting. Mayor Gregory stated that basically this person would develop schedules and make necessary changes without going to the Mayor for approval. Councilman Leonard stated that this may or may not mean a pay increase for City Secretary Cantu and Councilwoman Moczygemba stated that she was not aware that the intention was to put City Secretary Cantu in that office manager position. Councilman Leonard stated that she basically does it now without the authority and this would be to make her an interim until we find a City Administrator. Mayor Gregory stated that this item will be brought back at a later Council Meeting.

Item No. 3.D. Discussion/Action Mayor Gregory stated that he understands that we have talked about this item before but would like for Council to reconsider. He stated that he does not like how we are currently closed during the lunch hour and really sees a need to have a part time employee. Councilman Leonard agrees that the hours of a part time person should be sure to cover lunch hours and feels that the person should get direction from City Secretary Cantu. Councilwoman Moczygemba asked which department budget will the person's salary come from and Councilman Leonard stated that it would come from the General Department. Councilman Leonard made a motion to approve hiring a part time employee and Councilman Richter seconded. **Motion carried 4 – 0.**

Item No. 3.E. Discussion/Action Mayor Gregory explained that when the bids went out for mowing we had one that came back just for the City Park. Councilwoman Moczygemba asked how much we currently pay in labor per day to mow the City Park. Public Works Director Mills stated that it is roughly \$160 per day which comes out to approximately \$8,300 a year. Councilman Leonard stated that if we hire a service they will not only take care of the mowing but weed eating as well. Councilwoman Moczygemba stated that she feels it does not make sense and that we have other items we could be paying for instead of this which is cheaper for us to keep it in house. Councilman Leonard stated that he has received complaints about how the park looks and Public Works Director Mills stated that if anyone receives a complaint please let him know so he can get it taken care of. Councilwoman Moczygemba asked Martin Poore who heads up the little league what he thought of the bid and he stated that he felt it is too expensive. Councilman Leonard stated that he feels we need to contract this out and that the Council should not have to call the Public Works Department when the park needs to be mowed. Councilman Leonard made a motion to approve contracting out the mowing and landscaping needs for the La Vernia City Park. The motion died for lack of a second.

Item No. 3.F. Discussion/Action MDD Director Kolbe presented the MDD 2013 – 2014 Fiscal Year Budget. She stated that they are projecting a 5% increase this year.



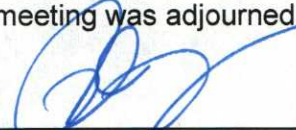
Councilwoman Moczygemba made a motion to approve the MDD 2013 – 2014 Fiscal Year Budget and Councilman Cormier seconded. **Motion carried 4 – 0.**

Item No. 3.G. Discussion/Action City Secretary Cantu stated that the only change from the last budget workshop to the 2013 – 2014 Fiscal Year budget was the way the new vehicle for the Police Department is listed with an income and expense to cover the cost of the lease. There was also an increase to the contract labor and decrease in overtime line items in the Police Department. Councilman Leonard asked if we could change the General Department wages line item to include a City Administrator and City Attorney stated that could not be added at this time and that a budget amendment would need to take place at a later date. Councilman Cormier made a motion to approve the 2013 – 2014 Fiscal Year budget and Councilman Leonard seconded. **Motion carried 4 – 0.**

Item No. 4.A. Ordinance Mayor Gregory read ORDINANCE NO. 092613-01, AN ORDINANCE LEVYING A TAX RATE FOR THE CITY OF LA VERNIA FOR TAX YEAR 2014. Councilwoman Moczygemba stated that she understands that it is too late to change the tax rate now. Councilman Leonard made a motion to approve Ordinance No. 092613-01 and Councilman Richter seconded. **With a roll call vote the motion carried 3 – 1.**

Councilman Leonard	YES
Councilman Cormier	YES
Councilwoman Gerlich	ABSENT
Councilwoman Moczygemba	NO
Councilman Richter	YES

Item No. 4. Adjourn With no further business Councilwoman Cormier made a motion to adjourn and Councilman Richter seconded. The meeting was adjourned at 7:25 p.m.



Robert Gregory, Mayor



Angela Cantu, City Secretary-Treasurer



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