



City of La Vernia
REGULAR CITY COUNCIL MEETING
City Council Chambers of La Vernia City Hall
102 E. Chihuahua Street, La Vernia, Texas 78121
&
VIA TELEPHONE CONFERENCE

August 13, 2020
6:30 PM

USING TELEPHONE OR MOBILE DEVICE: To listen to the meeting, please use the phone number and Conference ID below.

Toll Dial-In Number: 1-512-717-4201

Toll-Free Dial-In Number: 1-800-717-4201

Conference ID: 130-2088 #

To address the Council, please select *5 on your phone; this will place you in queue for speaking. At the appropriate time the City Secretary will call upon each individual separately.

A recording of the conference will be made and will be available to the public in accordance with the Open Meetings Act.

AGENDA

1. Call to Order

2. Invocation, Pledge of Allegiance, and Texas Pledge (*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible*).

3. Citizens to be Heard-

To address the Council, please select *5 on your phone (via teleconference information provided above); this will place you in queue for speaking. At the appropriate time the City Secretary will call upon each individual separately.

Persons may submit questions or comments for items on the agenda by email to: bporter@lavernia-tx.gov. Questions or comments submitted by email must be received by the City Secretary at least 1 hour prior to the scheduled start of the meeting in order to be presented to the City Council during the meeting.

4. Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)

- A. Minutes from the July 9, 2020 Regular City Council Meeting
- B. Minutes from the July 28, 2020 Joint Budget Workshop
- C. La Vernia Police Department – Reports, Traffic Violations & Arrests; and Number of Occurrences by Offense for the month of July;
- D. Check Register and financial report
- E. Quarterly investment report

5. Discussion/Action

- A. Discuss and consider action on approving engagement letter for audit with Armstrong, Vaughn & Associates, P.C.
- B. Discuss and consider action on renewing the lease for an additional five (5) year term at the conclusion on the current term with CommZoom.
- C. Discuss and consider action on bid acceptance for the Filter Plant located on CR 342.
- D. Discuss and consider action on approving the Wilson County Appraisal District FY 2021 Budget
- E. Discussion and action on authorization to issue requests for proposals (RFP) for administration services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA).

6. Discussion Only

- A. Discussion on Budget Meetings
- B. Discussion on Fiscal Year Tax Rate

7. Closed Session

- A. Pursuant to Local Government Code §551.074 of the Open Meeting Act. Tex. Gov't Code, council will meet in closed session to deliberate annual job performance of the City Administrator.
- B. Pursuant to Local Government Code §551.074 of the Open Meeting Act. Tex. Gov't Code, council will meet in closed session to deliberate annual job performance of the Police Chief.
- C. Reconvene into Regular Session and take action/or give direction, if necessary on items discussed in Executive Session.

8. Items Specific to Future Line Items on the Agenda

9. Adjourn


DECORUM REQUIRED

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

The City Council for the City of La Vernia reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development), and any other provisions under Texas law that permits a governmental body to discuss a matter in closed executive session.

The City of La Vernia City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary at (830) 779-4541 or email bporter@lavernia-tx.gov.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named La Vernia City Council is a true and correct copy of said Notice and that I posted true and correct copy of said Notice on the bulletin boards, of the City Hall of said City of La Vernia, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 10, 2020 at 5:30 P.M. and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.



Brittani Porter, City Secretary

MASKS ARE REQUIRED UPON ENTRY



City of La Vernia
REGULAR CITY COUNCIL MEETING
City Council Chambers of La Vernia City Hall
102 E. Chihuahua Street, La Vernia, Texas 78121
&
VIA TELEPHONE CONFERENCE

July 9, 2020
6:30 PM

Minutes

1. Call to Order – Mayor Gregory called the meeting to order at 6:30 PM and declared a quorum. All members were present; Councilman Hennette and Councilman Poore called in at 5:32 PM.

2. Citizens to be Heard- There were no citizens to be heard.

3. Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)

- A. Minutes from the June 11, 2020 Regular City Council Meeting
- B. La Vernia Police Department – Reports, Traffic Violations & Arrests; and Number of Occurrences by Offense for the month of June;
- C. Check Register and financial report

MOTION: Councilwoman Recker made a motion to approve the minutes as presented, seconded by Councilwoman Hutchinson. **Motion passed: 3-0.**

4. Discussion/Action

A. Discuss and consider action on which streets to include on FY 2020 Street Construction Project.

Frank Jaster and John Mooneyham, City Engineers with CEC, were present by phone to provide information related to street project. Frank Jaster stated that in the report, on pages 6 (summary of report) and 7 provides all of the ratings and scores. He stated different firms look at different pavement management/preservation differences. Mr. Jaster stated page 6 provided optimizing pavement plan on Jessica, Industrial and CR 342 (recommended to hold off on) and focus on these two with crack sealant and patch holes – surface treatment. There after he stated they would work on pavement preservation, which would also depend on contractor bids. Major focus is crack sealing on said streets and rehab on Jessica and Industrial. Once all base bids came in he stated we could look at alternates with Newton St. being on of them. Mr. Jaqster stated to Council that this was was CEC was saying in regards to prioritization of streets. Councilwoman Recker asked if Forrest Dr. was a preventative and what would that include? Mr. Jaster advised it would conclude of light mill of road and surface seal. She also stated that she drove Jessica and it appears that Forrest was in much worse condition than Jessica. Councilman Hennette agreed, it's a fairly good road and doesn't need much improvement. Mayor Gregory asked about window of this project. CEC stated with the way it's looking and if weather cooperates, being a dry summer, we would have the possibility of being done within a couple months – late September/October.

No action taken.

B. Discuss and consider action on the approval of going out for bid to extend and repair the filter plant located on CR 342.

Mayor Gregory stated that looking at bid seen in packet, going from a 6ft. to 8ft. diameter which will run both wells as full capacity. He stated the ultimate goal here is to get a bid to take out filter plant and replace and also start looking for placement of 3rd well down the road.

MOTION: Councilman Oates made a motion to approve going out for bid to extend and repair the filter plant located on CR 342, seconded by Councilwoman Recker. **Motion passed: 5-0.**

C. Discuss and consider approving bids for upgrading park fixtures to automatic dispensers to aid with keeping the rooms sanitized and authorize City Administrator to seek reimbursement through Cares Act Grant, as the items have not been budgeted for.

MOTION: Councilman Poore made a motion to approve going with the bid from Ferguson, seconded by Councilman Oates. **Motion passed: 5-0.**

5. Discussion Only

A. Discussion on Budget Meetings

City Administrator stated she could make individual calls, due to COVID circumstances and be available morning or evening to include weekends, what ever would work with every ones schedule. Councilman Hennette stated would like to be in a meeting all together to discuss such an important topic. Mayor Gregory stated we would look into the Religious Education Bldg. at St. Ann's and also consult with attorney in regards to current guidelines set forth by Governor and if applies to Governmental Entities.

B. Discussion on Sign Ordinance

Mayor Gregory stated some food for thought; there has been some talk of expansion of La Vernia Crossing and Woodbridge Farms – commercial side. One are that will call for variances is on pole and pylon signs, which is going to hit us in the near future. He stated something that we will need to start looking at.

6. Items Specific to Future Line Items on the Agenda

- Streets
- City Administrator and Police Chief Evaluation
- Curfew Ordinance

7. Adjourn- Councilman Hennette made a motion to adjourn the meeting, seconded by Councilwoman Recker. All members were in favor, meeting was adjourned at 7:20 PM.

Robert Gregory, Mayor

ATTEST:

Brittani Porter, City Secretary



City of La Vernia

CITY COUNCIL & MUNICIPAL DEVELOPMENT DISTRICT JOINT BUDGET WORKSHOP

City Council Chambers of La Vernia City Hall
102 E. Chihuahua Street, La Vernia, Texas 78121

July 28, 2020
5:30 p.m.

MINUTES

1. **Call to Order** – Mayor Gregory called the meeting to order at 6:31 PM and declared a quorum. All members were present.
2. **Pledge of Allegiance and Invocation-** Mayor Gregory gave the invocation and all in attendance recited the Texas Pledge and Pledge of Allegiance.
3. **Discussion/Action**
 - A. **Discuss and consider action on the City of La Vernia and Municipal Development District 2020 - 2021 Fiscal Year budget.**

City Administrator presented the City of La Vernia and MDD 2020-2021 proposed Fiscal Year budget. City Administrator made handouts to include budget works sheets and personnel salary sheets.
 - B. **Discussion on Capital Improvement Projects.**

Mayor Gregory & City Administrator stated we will focus primarily on wastewater – plant off of River Rd., raceway and other items with possible plans to take over sewer plants in the future.
5. **Adjourn** – Councilman Hennette made a motion to adjourn the meeting, seconded by Councilman Poore. All were in favor and meeting was adjourned at 7:44 PM.

Robert Gregory, Mayor

ATTEST:

Brittani Porter, City Secretary

La Vernia Police Department
Enforcement Statistics
July 2020

Case Type
Criminal Complaints
Incident

16
49

Total 64

CRIMINAL COMPLAINT - Offense Code

RECOVERED STOLEN VEHICLE
THEFT
PARAPHERNALIA
UUMV
POSS MARIJUANA
POSS CS PG 1
ASSAULT
WARRANT SERVICE
FORGERY

1
4
1
4
1
2
1
1
1

Total 16

INCIDENT - Offense Code

ACCIDENT INVOLVING DAMAGE TO V
ALARM
ASSIST PUBLIC
INFO
MISSING PERSON
DISTURBANCE
LOST PROPERTY
CHILD CUSTODY
FOUND PROPERTY
SUSPICIOUS PERSON
AGENCY ASSIST

8
6
1
17
1
4
2
2
1
5
2

Total 49

Citations

VIOLATIONS
WARNINGS

26
27

Total 53



Bruce Ritchey
Chief of Police

CITY OF LA VERNIA
QUARTERLY INVESTMENT REPORT
2ND QTR FY 2020 (Apr-Jun)

Fund	Month	Purchases	Withdrawals	Interest	Transaction Total	EOM Totals	Yield
Texpool							
Beginning Qtr Balance	Ap	\$ -	\$ -	\$ 418.18	\$ 418.18	\$ 1,118,236.27	0.374%
	May	\$ -	\$ -	\$ 254.98	\$ 254.98	\$ 1,118,491.25	0.228%
Ending Qtr Balance	June	\$ -	\$ -	\$ 198.93	\$ 198.93	\$ 1,118,690.18	0.178%
		\$ -	\$ -	\$ 872.09	\$ 872.09		

Started using Texpool on Jan 24, 2019
Currently GF and Utility Funds are invested.

	CD Amount	Interest	YTD Dividends	Mat Date	
MDD CD Heritage Bank	\$ 173,259.57	0.5500%	799.7	9/9/2020	Pays Monthly
MDD CD Schertz Bank	\$ 153,798.09	0.5000%	0	11/17/2020	Pays Annual
	\$ 327,057.66		\$ 799.70		

This report is in compliance with the strategies approved by the City Investment Policy and the Public Investment Act.


Yvonne Griffin
City Administrator/Investment Officer



Armstrong, Vaughan & Associates, P. C.

Certified Public Accountants

July 24, 2020

City of La Vernia, Texas
P.O. Box 225
La Vernia, Texas 78121

The following represents our understanding of the services we will provide the City of La Vernia.

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of La Vernia, as of September 30, 2020, and for the year then ended and the related notes to the financial statements, which collectively comprise City of La Vernia's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, budgetary comparison information, and schedule of funding progress for defined benefit pension plan be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedule – General Fund
3. Budgetary Comparison Schedule – Municipal Development District
4. Schedule of Employer Contributions and Changes – Defined Benefit Pension Plan
5. Schedule of Changes in Total Other Post Employment Liability

Supplementary information other than RSI will accompany City of La Vernia's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Comparative individual fund statements for each major fund
2. Combining fund statements for nonmajor funds

Auditor Responsibilities

We will conduct our audit in accordance with U.S. GAAS. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the basic financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of City of La Vernia's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

Management's responsibilities also include designating qualified individuals with the necessary expertise to be responsible and accountable for overseeing all the nonattest services listed below we perform as part of this engagement, as well as evaluating the adequacy and results of those services and accepting responsibility for them. It is our understanding that management has designated Yvonne Griffin, an individual with suitable skills, to be responsible and accountable for overseeing all services performed as part of this engagement, including the nonattest services we may provide.

By your signature below, you acknowledge that management agrees to evaluate the adequacy of, and accept responsibility for, the results of all services performed as part of this engagement. The nonattest services to be performed may include:

1. Assistance in preparation of the annual financial report
2. Assistance with accrual and government-wide entries
3. Other financial assistance as needed, such as depreciation schedules

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

Reporting

We will issue a written report upon completion of our audit of City of La Vernia's basic financial statements. Our report will be addressed to the governing body of City of La Vernia. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

We anticipate conducting year end audit procedures in November or December and issuing a draft report for management's review in early January.

Phil Vaughan is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be our standard hourly rates plus out-of-pocket costs except that we agree that our gross fee, including expenses, will not exceed \$18,600. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to Council the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Armstrong, Vaughan & Associates, P.C. and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Armstrong, Vaughan & Associates, P.C.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes, before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that, in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

We appreciate the opportunity to be of service to the City of La Vernia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Respectfully,



Armstrong, Vaughan & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of La Vernia.

By: _____ Title: _____

Date: _____



July 1, 2020

City of La Vernia
Attn: City Administrator-Yvonne Griffin
102 E. Chihuahua
La Vernia, Texas 78861

Dear Yvonne:

In accordance with Section 3.2 of our active Ground Lease Agreement on the grounds of the La Vernia City Hall at 102 E. Chihuahua, it is our intent to exercise the option of renewing the lease for an additional five (5) year term at the conclusion of the current term.

Cordially,

A handwritten signature in blue ink that reads "Bob Cohen".

Bob Cohen
Chief Executive Officer
commZoom Communications, LLC

cc: Jake Gray, CFO-commZoom Communications, LLC

Denton, Navarro, Rocha, Bernal, Hyde & Zech, PC
2517 N. Main Avenue
San Antonio, Texas 78212

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2021-2022 COMMUNITY DEVELOPMENT GRANT

TEXAS DEPARTMENT OF AGRICULTURE

WHY GRANTWORKS?



GrantWorks has unparalleled experience in securing and managing federal grant funding for local governments; completing over 2,000 Community Development Block Grant projects in more than 400 communities across the State of Texas.

GRANTWORKS SERVICES INCLUDE:

- Applicant and project eligibility review.
- CD application preparation.
- Project development.
- Audit and monitoring support.
- Federal and state procurement.
- On-site Davis-Bacon labor standards compliance.
- Uniform Act compliance (acquisitions)
- Environmental review and clearance
- CDBG beneficiary documentation, including Census and door-to-door survey teams
- Coordination with local staff and engineers.
- Payment review and processing.
- Program/Project management.

On July 9, 2020 the Uniform Scoring Committee met to determine the statewide objectives for the 2021-2022 Texas Department of Agriculture Community Development grants .



Two criteria were adopted:

- Match based on population.
- Awards during the last three funding cycles.

Each Council of Governments has set scoring based on their project priorities.

ACOG First Priority:

- water/wastewater
- septic tank
- first time service
- water/waste yard lines



What Now?

Due to a process that can take several months, our recommendation is the procurement of a Grant Administrator to write the plan and shepherd it through all TDA requirements.

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Natalie Gonzalez, Client Services Manager
737-226-7063 natalie@grantworks.net