




MEETING NOTICE

City of La Vernia
Municipal Development District
Board of Directors Meeting
March 21, 2019
5:30 P.M.

1. Call to Order and Declare a Quorum.
2. Invocation, Pledge of Allegiance and Pledge of Texas Flag
(*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible*)
3. Public Comments.
4. Consent Agenda - Consent Items:
 - a. Approve Minutes from February 14, 2019 Regular Meeting
 - b. Treasurer's Reports
 - c. Check Register
5. Discussion and possible action to approve contract with M&S Engineering for Thoroughfare Plan
6. Future Agenda Items.
7. Adjourn.

The Board of the La Vernia Municipal Development District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named La Vernia Municipal Development Board is a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City of La Vernia, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted March 18, 2019 at 3:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.


Yvonne Griffin,
Executive Director



MEETING NOTICE

City of La Vernia
Municipal Development District
Board of Directors Meeting
February 14, 2019
6:00 P.M.

1. Call to Order and Declare a Quorum.

Cynthia Farmer called the meeting to order and declared a quorum. All members were present.

2. Invocation, Pledge of Allegiance and Pledge of Texas Flag

The Lord's Prayer was led by Cynthia Farmer and the pledges were recited by all.

3. Public Comments.

There were no public comments.

4. Consent Agenda - Consent Items:

a. Approve Minutes from January 17, 2019 Regular Meeting

b. Treasurer's Reports

c. Check Register

Motion made by Dianell Recker to accept the consent agenda as presented, seconded by Eloi Cormier.

Motion passed: 5-0.

5. The Board Members for the La Vernia Municipal Development District will adjourn into Executive Session as authorized by the Texas Open Meetings Act, Texas Governmental Code §551.087 (Economic Development), to deliberate the offer of a financial or other incentive to a business prospect.

The La Vernia MDD Board of Directors went into executive session at 5:32 PM and reconvened at 6:04 PM.

6. Discussion and possible action to authorize an offer of a financial or other incentive to a business prospect.

Jay Hennette made a motion to approve an Economic Development Agreement, seconded by Dianell Recker. Motion passed 5-0.

7. Future Agenda Items.

None at this time.



February 19, 2018

Yvonne Griffin
City Administrator - City of La Vernia
PO Box 225 - 102 E. Chihuahua
La Vernia, TX 78121-0225

Re: La Vernia Master Thoroughfare Plan - Amendment

Dear Mrs. Griffin:

As requested, M&S Engineering is submitting for your consideration this contract amendment to assist the City of La Vernia in preparing and adopting a Master Thoroughfare Plan in conjunction with the Comprehensive Plan update.

Scope of Services

- Prepare a Master Thoroughfare Plan (MTP)
 - The MTP will be fundamentally based on the MTP prepared in 2015.
 - Fundamental land and transportation planning principals will be used to prepare the plan. Traffic modeling will not be used in the MTP development.
- Participate in one on one meetings with affected land owners.
- Incorporate MTP language into the subdivision ordinance update recommendations.
- Incorporate the MTP Comprehensive Plan update activities through to adoption.

Owner's Responsibilities

- Provide update on traffic and transportation improvements since 2015.
- Provide updated city limits and ETJ.
- Provide most recent land use plans.
- Provide a summary of current and notable development activities in La Vernia and the ETJ, including and current master development plans.

Schedule

M&S Engineering proposes to provide these services in accordance with the ongoing schedule established for the Comprehensive Plan update.

Compensation

M&S Engineering proposes to complete the scope of work described herein on an hourly rate plus expenses basis for a fee Not to Exceed (NTE) \$10,000 without written authorization from the City of La Vernia. The NTE is a suggested budget amount and the actual cost of providing the services may vary.

REVENUE REPORT - MDD ACCOUNT FUND
 Fund 12
 February 2019

Account Title Number	BUDGET	NET REVISIONS TOTAL BUDGET	MTD REVENUE YTD REVENUE	PREV YR MTD PREV YR YTD	% COL YTD % COL LYTD	UNCOLLECTED BAL
BANK INTEREST 12-400-080	180.00	.00 180.00	.00 572.98	18.13 479.96	318.32 13.27	-392.98
SALES TAX 12-400-110	310,000.00	.00 310,000.00	33,993.11 87,020.25	32,607.78 80,620.89	28.07 25.21	222,979.75
EVENT VENDORS/DONATIONS 12-400-120	7,500.00	.00 7,500.00	210.00 210.00	.00 .00	2.80 .00	7,290.00
*** GRAND TOTAL	317,680.00	.00 317,680.00	34,203.11 87,803.23	32,625.91 81,100.85	27.64 24.55	229,876.77

EXPENSE REPORT - MDD ACCOUNT FUND
Fund 12
February 2019

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
Expenses:						
WAGES - MDD 12-500-010	33,137.52 .00	.00 33,137.52	2,520.00 12,033.01	1,125.00 2,085.00	.00 36.31	21,104.51 21,104.51
PAYROLL TAXES 12-500-050	2,694.14 .00	.00 2,694.14	192.78 920.53	86.07 159.51	.00 34.17	1,773.61 1,773.61
TMRS 12-500-115	1,215.00 .00	.00 1,215.00	86.68 389.20	.00 .00	.00 32.03	825.80 825.80
EMPLOYEE INSURANCE 12-500-150	7,245.00 .00	.00 7,245.00	595.42 2,977.10	.00 .00	.00 41.09	4,267.90 4,267.90
OFFICE SUPPLIES 12-500-220	500.00 .00	.00 500.00	.00 160.68	42.37 213.91	.00 32.14	339.32 339.32
MEMBERSHIP/DUES 12-500-230	2,500.00 .00	.00 2,500.00	.00 746.00	500.00 1,156.00	.00 29.84	1,754.00 1,754.00
NEWS PUBLICATIONS/SUBSCRIPTION 12-500-231	500.00 .00	.00 500.00	.00 320.00	.00 300.00	.00 64.00	180.00 180.00
TELEPHONE 12-500-240	2,000.00 .00	.00 2,000.00	.00 613.88	201.58 978.42	.00 30.69	1,386.12 1,386.12
WORKERS COMP INSURANCE 12-500-320	160.00 .00	.00 160.00	.00 51.76	.00 .00	.00 32.35	108.24 108.24
FACILITY & OVERHEAD COST TO GF 12-500-400	39,082.00 .00	.00 39,082.00	.00 .00	.00 .00	.00 .00	39,082.00 39,082.00
ENGINEERING 12-500-410	10,000.00 .00	.00 10,000.00	.00 .00	.00 .00	.00 .00	10,000.00 10,000.00
LEGAL 12-500-420	4,000.00 .00	.00 4,000.00	.00 .00	.00 562.26	.00 .00	4,000.00 4,000.00
TRAINING/CONFERENCE/TRAVEL 12-500-450	5,000.00 .00	.00 5,000.00	.00 1,478.97	.00 691.62	.00 29.58	3,521.03 3,521.03
EVENT PLANNING 12-500-460	40,000.00 .00	.00 40,000.00	2,000.00 7,824.90	.00 .00	.00 19.56	32,175.10 32,175.10
CONSULTING/PLANNING 12-500-475	30,000.00 .00	.00 30,000.00	.00 .00	.00 .00	.00 .00	30,000.00 30,000.00
ADVERTISING 12-500-476	11,000.00 .00	.00 11,000.00	.00 1,198.99	2,281.25 7,876.83	.00 10.90	9,801.01 9,801.01
FACADE GRANTS 12-500-477	15,000.00 .00	.00 15,000.00	.00 .00	.00 4,002.50	.00 .00	15,000.00 15,000.00
TRAFFIC STUDY 12-500-478	3,000.00 .00	.00 3,000.00	.00 .00	.00 .00	.00 .00	3,000.00 3,000.00



MEETING NOTICE

City of La Vernia
Municipal Development District
Board of Directors Meeting
March 21, 2019
5:30 P.M.

Absent:

- 1. Call to Order and Declare a Quorum. 5:30
2. Invocation, Pledge of Allegiance and Pledge of Texas Flag Cynthia Farmer
3. Public Comments.
4. Consent Agenda - Consent Items:
a. Approve Minutes from February 14, 2019 Regular Meeting
b. Treasurer's Reports EC, MD
c. Check Register

EC, MD
3-0

- 5. Discussion and possible action to approve contract with M&S Engineering for Thoroughfare Plan
6. Future Agenda Items. Plan started by JK, still in draft format. While M&S's still working on... going to have them work on.
7. Adjourn.

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MD, EC

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Yvonne Griffin, Executive Director

Developers currently asking thought it

MD asked price. up to \$10K
City Council approves budget amendment

