



City of La Vernia
REGULAR CITY COUNCIL MEETING
City Council Chambers of La Vernia City Hall
102 E. Chihuahua Street, La Vernia, Texas 78121

February 11, 2016
6:30 PM

AGENDA

1. Call to Order

2. Invocation, Pledge of Allegiance, and Texas Pledge (*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible*).

3. Citizens to be Heard

(At this time, citizens who have filled out a registration form prior to the start of the meeting may speak on any topic they wish to bring to the attention of the governing body so long as that topic is not on the agenda for this meeting. Citizens may speak on specific agenda items when that item is called for discussion. During the Citizens to be Heard section no council action may take place and no council discussion or response is required to the speaker. A time limit of three minutes per speaker is permitted; the council may extend this time at their discretion)

4. Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)

- A. Minutes from the January 14, 2016 Regular City Council Meeting
- B. La Vernia Police Department – Reports, Traffic Violations & Arrests; and Number of Occurrences by Offense for the month of January 2016;
- C. Check Register and financial report for the month of January 2016

5. Presentation

- A. Presentation from Mayor Gregory regarding the donation of a podium from Joe & Cynthia Farmer, Realty Place.
- B. Presentation of FY 2015 Audit

6. Discussion/Action

- A. Discuss and consider approving Fleet Fuel gas card agreement.
- B. Discuss and consider approving Engineering water line upgrade cost for street improvements.
- C. Discuss and consider approving Engineering cost for street improvements.
- D. Discuss and consider approving an appointment of a member for the LVMDD Board, Cynthia Farmer.
- E. Discuss and consider appointment of Mayor Pro Temp.
- F. Discuss and consider appointing a City Council member to Marie Gerlich's position.
- G. Discuss and consider amending a lease with the La Vernia Historical Association to include Open Carry.

7. Resolutions

- A. Discuss and consider a resolution adopting the City's Investment Policy.
- B. Discuss and consider a resolution for Police Grant.

C. Discuss and consider a resolution designating the City's official newspaper

8. Capital Project Update

- A. Water Meter replacement
- B. Water Line Upgrade
- C. Well # 7
- D. Street Projects

9. Items Specific to Future Line Items on the Agenda

10. Adjourn

DECORUM REQUIRED

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

The City Council for the City of La Vernia reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.086 (Economic Development), and any other provisions under Texas law that permits a governmental body to discuss a matter in closed executive session.

The City of La Vernia City Council meetings are available to all persons regardless of disability. This facility is wheelchair accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary at (830) 779-4541 or email bporter@lavernia-tx.gov.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named La Vernia City Council is a true and correct copy of said Notice and that I posted true and correct copy of said Notice on the bulletin boards, of the City Hall of said City of La Vernia, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on **February 8, 2016 at 12:30 P.M.** and remained so posted continuously for at least 72 hours proceeding the scheduled time of said meeting.


Brittani Porter, City Secretary



City of La Vernia
REGULAR CITY COUNCIL MEETING
City Council Chambers of La Vernia City Hall
102 E. Chihuahua Street, La Vernia, Texas 78121

January 14, 2016
6:30 PM

MINUTES

1. Call to Order – Mayor Gregory called the meeting to order at 6:30 PM. All members were present.

2. Invocation, Pledge of Allegiance, and Texas Pledge *Invocation was given by Councilwoman Moczygamba. All in attendance cited the Pledge of Allegiance and Texas Pledge.*

Mayor Gregory took a moment dedicate this evening's meeting to Councilwoman Marie Gerlich. Marie was a great contribution to us, the city, including the community and school district. She will be missed dearly.

3. Citizens to be Heard – There we no citizens to be heard.

4. Consent Agenda

- A. Minutes from the December 10, 2015 Regular City Council Meeting
- B. La Vernia Police Department – Reports, Traffic Violations & Arrests; and Number of Occurrences by Offense for the month of December 2015 & Annual Stats;
- C. Check Register and financial report for the month of December 2015

MOTION: Councilman Cormier made the motion to approve the consent agenda as presented. Seconded by Councilwoman Moczygamba. Motion passed: 4-0

6. Presentation

A. Presentation from the La Vernia Education Foundation, Lacey Felux.

Mrs. Felux presented to Council the upcoming La Vernia Education Foundation (LVEF) which is a 501(c)(3) organization. They will be holding an event that will be held in the city park on April May 14, 2016 at 5:00 PM. Proceeds from this event go directly to the La Vernia ISD with opportunities for excellence in education, innovation in teaching and partnering with the community to enhance the quality of education.

B. Presentation from Sgt. Danny Pitts regarding i-Info.

Sgt. Pitts briefed Council on the new i-info system. The purpose of this program is to disperse information to the local citizens quickly. It will provide local citizen with emergency notifications, amber alerts, water outages etc. Sgt. Pitts will be offering a couple days to help local citizens sign up for the system and to brief them on the benefits.

7. Discussion/Action

A. Discuss and consider approval on appointing an associate judge.

MOTION: Councilman Schott made the motion to appoint Audrey Lewis as the Associate Judge. Seconded by Councilwoman Moczygemba. Motion passed: 4-0

8. Ordinances

A. Discuss and consider action on a revised Oil & Gas Ordinance.

Councilwoman Moczygemba requested an inventory that states what we have currently at the time of this ordinance.

MOTION: Councilwoman Moczygemba made the motion to accept a revised Oil & Gas Ordinance. Seconded by Councilman Cormier. Motion passed: 4-0

B. Discuss and consider an ordinance to call a General Election for the City of La Vernia on May 7, 2016.

MOTION: Councilwoman Moczygemba made a motion to call a General Election for the City of La Vernia on May 7, 2016. Seconded by Councilman Cormier. Motion passed: 4-0.

9. Resolution

A. Discuss and consider approval resolution authorizing the city of La Vernia to post notices at the entrances to buildings owned or leased by the city of La Vernia prohibiting concealed or openly carried handguns into any area that houses a public meeting of a governmental entity that is subject to the open meetings act and to post the notices advising the public of the prohibition of carrying a handgun on court facilities in buildings that house the municipal court and court offices making license holders aware of the court facilities and court offices.

MOTION: Councilman Schott made the motion to accept resolution as presented. Seconded by Councilman Cormier. Motion passed: 4-0.

10. Items Specific to Future Line Items on the Agenda

A. All projects

11. Adjourn – Councilman Cormier made the motion to adjourn. Seconded by Councilman Doege. Motion passed: 4-0, meeting was adjourned at 7:13 PM.

PASSED AND APPROVED THIS 11th DAY OF FEBRUARY 2016

Robert Gregory, Mayor

Brittani Porter, City Secretary

La Vernia Police Department
Enforcement Statistics
Jan 2016

Case Type		
Criminal Complaints	14	20.58%
Incident	54	79.41%
	<hr/>	
Total	69	100.00%

CRIMINAL COMPLAINT - Offense Code

CREDIT CARD OR DEBIT CARD ABUSE	1	7.14%
CRIMINAL MISCHIEF >=\$100<\$750	1	7.14%
CRIMINAL MISCHIEF >=\$50<\$500	2	14.28%
DUTY ON STRIKING UNATTENDED VEHICLE	1	7.14%
FORGERY - TO DEFRAUD OR HARM OF ANOTHER	1	7.14%
FRAUD	1	7.14%
POSS DRUG PARAPHERNILIA	1	7.14%
POSS MARIJ <2OZ	2	14.28%
POSS MARIJ <=2 OZ DRUG FREE ZONE	1	7.14%
PUBLIC INTOXICATION	1	7.14%
TAMPER W/GOVERNMENT RECORD	1	7.14%
UNLAWFUL CARRYING WEAPON	1	7.14%
	<hr/>	
Total	14	100.00%

INCIDENT - Offense Code

ACCIDENT INVOLVING DAMAGE TO V	2	3.70%
ALARM	6	11.11%
ANIMAL RUNNING AT LARGE	1	1.85%
ASSIST OTHER AGENCY	9	16.66%
ASSIST PUBLIC	1	1.85%
INFO	26	48.14%
JUVENILE	1	1.85%
PRIVATE PROPERTY ACCIDENT	1	1.85%
SUSPICIOUS VEHICLE/PERSON	2	3.70%
WARRANT ARREST	1	1.85%
WELFARE CONCERN	4	7.40%
	<hr/>	
Total	54	100.00%

Citations

VIOLATIONS	57	54.28%
WARNINGS	48	45.72%
	<hr/>	
Total	105	100.00%



Bruce Ritchey
Chief of Police

City of Lavernia
Check Register History

Vendor # Invoice # Vendor Name	Description PO Number	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description	Amount	Action		
2 BIG BEAR FEED & SUPPLY*	1 PARTS AND SUPPLIES No	01/07/2016 01/07/2016	616.30 20343 C	2 01/2016	01/07/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107115755938.pdf					
40-540-810	SUPPLIES AND REPAIRS	616.30	Expense		
*** Check-Number= 20343 Vendor Name= BIG BEAR FEED & SUPPLY* Check Date= 01/07/2016 Check Amount= 616.30***					
39 DPC INDUSTRIES INC*	857002221-15 CHLORINE No	01/07/2016 01/07/2016	886.16 20344 C	2 01/2016	01/04/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104144103342.pdf					
40-540-840	CHEMICALS	886.16	Expense		
*** Check-Number= 20344 Vendor Name= DPC INDUSTRIES INC* Check Date= 01/07/2016 Check Amount= 886.16***					
40 FERGUSON*	757302 PARTS No	01/07/2016 01/07/2016	509.27 20345 C	2 01/2016	01/04/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104144057146.pdf					
40-540-810	SUPPLIES AND REPAIRS	509.27	Expense		
*** Check-Number= 20345 Vendor Name= FERGUSON* Check Date= 01/07/2016 Check Amount= 848.56***					
40 FERGUSON*	WS016098 METERS No	01/07/2016 01/07/2016	104894.25 20346 C	2 01/2016	01/07/2016 2015-3
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160106150540600.pdf					
41-500-100	WATER METERS	104,894.25	Expense		
*** Check-Number= 20346 Vendor Name= FERGUSON* Check Date= 01/07/2016 Check Amount= 104,894.25***					
296 GONZALEZ, EDEN*	20160104-1 WATER DEPOSIT REFUND ACC#268 No	01/07/2016 01/07/2016	28.62 20347 C	2 01/2016	01/04/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104144158438.pdf					
40-540-281	DEPOSIT REFUND	28.62	Expense		
*** Check-Number= 20347 Vendor Name= GONZALEZ, EDEN* Check Date= 01/07/2016 Check Amount= 28.62***					
297 LV NAILS*	20160106-1 WATER DEPOSIT REFUND ACCT 154 No	01/06/2016 01/07/2016	126.42 20348 C	2 01/2016	01/06/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160106162759265.pdf					
40-540-281	DEPOSIT REFUND	126.42	Expense		
*** Check-Number= 20348 Vendor Name= LV NAILS* Check Date= 01/07/2016 Check Amount= 126.42***					

Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
Account Number	Account Description		Amount	Action	Project-Number
75 34097	SUPPLIES	01/07/2016	65.00	2	01/06/2016
LV PUMP AND SUPPLY LLC*	No	01/07/2016	20349 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160106105637625.pdf					
40-540-810	SUPPLIES AND REPAIRS		65.00	Expense	
*** Check-Number= 20349 Vendor Name= LV PUMP AND SUPPLY LLC* Check Date= 01/07/2016 Check Amount= 65.00***					
295 20160105-1	BACKHOE REPAIRS	01/07/2016	734.34	2	01/05/2016
POWERPLAN*	No	01/07/2016	20350 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104144138596.pdf					
40-540-810	SUPPLIES AND REPAIRS		734.34	Expense	
*** Check-Number= 20350 Vendor Name= POWERPLAN* Check Date= 01/07/2016 Check Amount= 734.34***					
21 5673	MONTHLY SERVICE	01/07/2016	4700.00	2	01/07/2016
SAN ANTONIO RIVER AUTHORITY*	No	01/07/2016	20351 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107115812725.pdf					
40-540-820	WWTP OPERATION		4,700.00	Expense	
*** Check-Number= 20351 Vendor Name= SAN ANTONIO RIVER AUTHORITY* Check Date= 01/07/2016 Check Amount= 4,700.00***					
24 20160104-2	DEC 2015	01/07/2016	123.10	2	01/04/2016
TEXAS MUNICIPAL RETIREMENT SYSTEM*	No	01/07/2016	20352 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143552653.pdf					
40-200-155	TMRS PAYABLE		123.10	Liability	
*** Check-Number= 20352 Vendor Name= TEXAS MUNICIPAL RETIREMENT SYS Check Date= 01/07/2016 Check Amount= 123.10***					
26 8227C	INS. STATEMENT	01/07/2016	1790.00	2	01/04/2016
TML-IRP*	No	01/07/2016	20353 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143721305.pdf					
40-540-310	PROPERTY & LIABILITY INSURANCE		1,790.00	Expense	
*** Check-Number= 20353 Vendor Name= TML-IRP* Check Date= 01/07/2016 Check Amount= 1,790.00***					
294 20160104-1	MEMBERSHIP	01/07/2016	1245.00	2	01/04/2016
TRWA*	No	01/07/2016	20354 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104144218338.pdf					
40-540-230	DUES AND SUBSCRIPTIONS		1,245.00	Expense	
*** Check-Number= 20354 Vendor Name= TRWA* Check Date= 01/07/2016 Check Amount= 1,245.00***					
30 8307793300A	TELEPHONE	01/07/2016	45.94	2	01/04/2016
VERIZON SOUTHWEST*	No	01/07/2016	20355 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104144119635.pdf					
40-540-240	TELEPHONE		45.94	Expense	
*** Check-Number= 20355 Vendor Name= VERIZON SOUTHWEST* Check Date= 01/07/2016 Check Amount= 45.94***					

City of Lavernia
Check Register History

Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description			Amount	Action	
54 20160106-1 VON MINDEN, WANDA*	WATER DEPOSIT ACCT 120	No	01/07/2016 01/07/2016	100.00 20356 C	2 01/2016	01/06/2016
40-540-281	DEPOSIT REFUND			100.00	Expense	
*** Check-Number= 20356 Vendor Name= VON MINDEN, WANDA* Check Date= 01/07/2016 Check Amount= 100.00***						
298 20160108-1 JOHANSON, KEITH*	WATER REFUND ACCT# 66	No	01/08/2016 01/08/2016	381.52 20357 C	2 01/2016	01/08/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160108113946489.pdf						
40-540-281	DEPOSIT REFUND			100.00	Expense	
40-400-510	WATER SALES			281.52	Revenue	
*** Check-Number= 20357 Vendor Name= JOHANSON, KEITH* Check Date= 01/08/2016 Check Amount= 381.52***						
45 1039-763 POLLUTION CONTROL SERVICES*	SAMPLES	No	01/08/2016 01/08/2016	316.00 20358 C	2 01/2016	01/08/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160108113934251.pdf						
40-200-010	ACCOUNTS PAYABLE			316.00	Liability	
*** Check-Number= 20358 Vendor Name= POLLUTION CONTROL SERVICES* Check Date= 01/08/2016 Check Amount= 316.00***						
6 3330 CANYON REGIONAL WATER AUTHORITY*	WATER SALES	No	01/14/2016 01/14/2016	2754.05 20359 C	2 01/2016	01/12/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112105010815.pdf						
40-540-880	BULK WATER PURCHASE			2,754.05	Expense	
*** Check-Number= 20359 Vendor Name= CANYON REGIONAL WATER AUTHORITY Check Date= 01/14/2016 Check Amount= 2,754.05***						
14 11619B-01-2016 FELPS*	UTILITIES	No	01/14/2016 01/14/2016	2264.09 20360 C	2 01/2016	01/12/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112105027954.pdf						
40-540-290	UTILITIES			109.51	Expense	
40-540-290	UTILITIES			119.88	Expense	
40-540-290	UTILITIES			683.83	Expense	
40-540-290	UTILITIES			80.54	Expense	
40-540-290	UTILITIES			1,270.33	Expense	
*** Check-Number= 20360 Vendor Name= FELPS* Check Date= 01/14/2016 Check Amount= 2,264.09***						
40 0758154 FERGUSON*	20 HP MOTOR	No	01/14/2016 01/14/2016	2075.00 20361 C	2 01/2016	01/12/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112104845408.pdf						
40-540-810	SUPPLIES AND REPAIRS			2,075.00	Expense	
*** Check-Number= 20361 Vendor Name= FERGUSON* Check Date= 01/14/2016 Check Amount= 2,075.00***						

Check Register History

Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description			Amount	Action	
40 FERGUSON*	0761838 WATER METER REPLACEMENT	No	01/14/2016 01/14/2016	27250.00 20362 C	2 01/2016	01/12/2016 2015-3
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112104854177.pdf 41-500-100 WATER METERS 27,250.00 Expense						
*** Check-Number= 20362 Vendor Name= FERGUSON* Check Date= 01/14/2016 Check Amount= 27,250.00***						
299 FLO TREND SYSTEMS, INC*	15-11388 SLUDGE-MATE	No	01/14/2016 01/14/2016	37275.00 20363 C	2 01/2016	01/12/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112105040757.pdf 40-540-906 EQUIPMENT PURCHASE 37,275.00 Expense						
*** Check-Number= 20363 Vendor Name= FLO TREND SYSTEMS, INC* Check Date= 01/14/2016 Check Amount= 37,275.00***						
112 HOME DEPOTCREDIT SERVICES*	2973854/5974842 PARTS AND SUPPLIES	No	01/14/2016 01/14/2016	584.12 20364 C	2 01/2016	01/12/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112104941389.pdf 40-540-810 SUPPLIES AND REPAIRS 584.12 Expense						
*** Check-Number= 20364 Vendor Name= HOME DEPOTCREDIT SERVICES* Check Date= 01/14/2016 Check Amount= 584.12***						
1 AFLAC*	518395-1 MONTHLY STATEMENT	No	01/21/2016 01/21/2016	41.58 20365 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143342750.pdf 40-200-125 AFLAC PAYABLE 41.58 Liability						
*** Check-Number= 20365 Vendor Name= AFLAC* Check Date= 01/21/2016 Check Amount= 41.58***						
39 DPC INDUSTRIES INC*	DE85002271-15 CHLORINE	No	01/21/2016 01/21/2016	76.73 20366 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145304686.pdf 40-540-840 CHEMICALS 76.73 Expense						
39 DPC INDUSTRIES INC*	DE85002445-15 CHLORINE	No	01/21/2016 01/21/2016	48.83 20366 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145236839.pdf 40-540-840 CHEMICALS 48.83 Expense						
39 DPC INDUSTRIES INC*	DE85002452-15 CHLORINE	No	01/21/2016 01/21/2016	6.98 20366 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145256887.pdf 40-540-840 CHEMICALS 6.98 Expense						
*** Check-Number= 20366 Vendor Name= DPC INDUSTRIES INC* Check Date= 01/21/2016 Check Amount= 132.54***						

Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
Account Number	Account Description	Amount	Action		Project-Number
15 GVEC*	20160121-1 UTILITIES No	01/21/2016 01/21/2016	2363.00 20367 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143418677.pdf					
	40-540-290 UTILITIES		52.00 Expense		
	40-540-290 UTILITIES		2,311.00 Expense		
15 GVEC*	62401001-01 UTILITIES No	01/21/2016 01/21/2016	308.00 20367 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120144334587.pdf					
	40-540-290 UTILITIES		177.00 Expense		
	40-540-290 UTILITIES		13.00 Expense		
	40-540-290 UTILITIES		118.00 Expense		
*** Check-Number= 20367 Vendor Name= GVEC* Check Date= 01/21/2016 Check Amount= 2,671.00***					
102 HIERHOLZER ENGINEERING, INC.*	5014 ANNUAL SCADA CARE No	01/21/2016 01/21/2016	712.80 20368 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143401511.pdf					
	40-540-901 WELL PROJECTS		712.80 Expense		
*** Check-Number= 20368 Vendor Name= HIERHOLZER ENGINEERING, INC.* Check Date= 01/21/2016 Check Amount= 712.80***					
264 HUMANA*	628224439-1 MONTHLY STATEMENT No	01/21/2016 01/21/2016	993.21 20369 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143320355.pdf					
	40-200-150 MEDICAL PAYABLE		993.21 Liability		
*** Check-Number= 20369 Vendor Name= HUMANA* Check Date= 01/21/2016 Check Amount= 993.21***					
20 PROGRESSIVE WASTE SOLUTIONS OF TX *	1501289250 MONTHLY STATEMENT No	01/21/2016 01/21/2016	18296.69 20370 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143653287.pdf					
	40-540-710 GARBAGE COLLECTION EXPENSE		18,296.69 Expense		
*** Check-Number= 20370 Vendor Name= PROGRESSIVE WASTE SOLUTIONS OF Check Date= 01/21/2016 Check Amount= 18,296.69***					
21 SAN ANTONIO RIVER AUTHORITY*	5553 BASIC MONTHLY SERVICE No	01/21/2016 01/21/2016	4700.00 20371 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145204101.pdf					
	40-540-820 WWTP OPERATION		4,700.00 Expense		
21 SAN ANTONIO RIVER AUTHORITY*	5696 ADDITIONAL EXPENSES No	01/21/2016 01/21/2016	276.54 20371 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145217222.pdf					
	40-540-820 WWTP OPERATION		276.54 Expense		
*** Check-Number= 20371 Vendor Name= SAN ANTONIO RIVER AUTHORITY* Check Date= 01/21/2016 Check Amount= 4,976.54***					

Check Register History

Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description			Amount	Action	
30 VERIZON SOUTHWEST*	286017282404-2 TELEPHONE	No	01/21/2016 01/21/2016	482.84 20372 C	2 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143441136.pdf 40-540-240 TELEPHONE 482.84 Expense						
*** Check-Number= 20372 Vendor Name= VERIZON SOUTHWEST* Check Date= 01/21/2016 Check Amount= 482.84***						
40 FERGUSON*	0764324 PARTS	No	01/28/2016 01/28/2016	2971.43 20373 C	2 01/2016	01/26/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126144207376.pdf 40-540-810 SUPPLIES AND REPAIRS 2,971.43 Expense						
*** Check-Number= 20373 Vendor Name= FERGUSON* Check Date= 01/28/2016 Check Amount= 3,067.88***						
191 G & M ELECTRIC INC.*	8418 ELECTRIC FOR GENERATOR	No	01/28/2016 01/28/2016	9030.00 20374 C	2 01/2016	01/26/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126144145640.pdf 40-599-500 CAPITAL OUTLAY 9,030.00 Expense						
*** Check-Number= 20374 Vendor Name= G & M ELECTRIC INC.* Check Date= 01/28/2016 Check Amount= 9,030.00***						
44 LA VERNIA NEWS*	78150114 TCEQ AD	No	01/28/2016 01/28/2016	162.00 20375 C	2 01/2016	01/26/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126152447246.pdf 40-540-490 ADS 162.00 Expense						
*** Check-Number= 20375 Vendor Name= LA VERNIA NEWS* Check Date= 01/28/2016 Check Amount= 162.00***						
302 MILLS CONCRETE INC.*	174471 CONCRETE SLAB FOR GENERATOR	No	01/28/2016 01/28/2016	900.00 20376 C	2 01/2016	01/26/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126144151851.pdf 40-599-500 CAPITAL OUTLAY 900.00 Expense						
*** Check-Number= 20376 Vendor Name= MILLS CONCRETE INC.* Check Date= 01/28/2016 Check Amount= 900.00***						
62 MOCZYGEMBA, JENNIFER*	20160126-1 CRWA NOV 2015/ DEC 2015 REIMBURSEMENT	No	01/28/2016 01/28/2016	60.00 20377 C	2 01/2016	01/26/2016
40-540-455 CRWA MEETING REIMBURSEMENT 30.00 Expense 40-540-455 CRWA MEETING REIMBURSEMENT 30.00 Expense						
*** Check-Number= 20377 Vendor Name= MOCZYGEMBA, JENNIFER* Check Date= 01/28/2016 Check Amount= 60.00***						

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Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description			Amount	Action	
45 1040-070 POLLUTION CONTROL SERVICES*	SAMPLES No		01/28/2016 01/28/2016	374.00 20378 C	2 01/2016	01/26/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126144240737.pdf						
40-200-010	ACCOUNTS PAYABLE			374.00	Liability	
*** Check-Number= 20378 Vendor Name= POLLUTION CONTROL SERVICES* Check Date= 01/28/2016 Check Amount= 374.00***						
29 20160128-1 UNITED STATES POSTAL SERVICE*	WATER BILLS No		01/28/2016 01/28/2016	174.17 20379 C	2 01/2016	01/28/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160128110318978.pdf						
40-540-260	POSTAGE			174.17	Expense	
*** Check-Number= 20379 Vendor Name= UNITED STATES POSTAL SERVICE* Check Date= 01/28/2016 Check Amount= 174.17***						
223 17441 ALAMO AREA COUNCIL OF GOVERNMENTS*	JENNIFER M LUNCH IN No		01/07/2016 01/07/2016	40.00 30763 C	1 01/2016	01/06/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160106121220262.pdf						
10-510-920	MISCELLANEOUS EXPENSE			40.00	Expense	
*** Check-Number= 30763 Vendor Name= ALAMO AREA COUNCIL OF GOVERNME Check Date= 01/07/2016 Check Amount= 40.00***						
5 1305282 BUREAR VERITAS NORTH AMERICA INC*	138 HILLCREST INSPECTION Yes		01/07/2016 01/07/2016	125.55 30764 C	1 01/2016	01/06/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160106105616083.pdf						
10-500-300	CONTRACT SERVICES - BV			125.55	Expense	
*** Check-Number= 30764 Vendor Name= BUREAR VERITAS NORTH AMERICA I Check Date= 01/07/2016 Check Amount= 125.55***						
64 20160104-1 COMPTRROLLER OF PUBLIC ACCOUNTS*	QUARTER ENDING 12/31/15 No		01/07/2016 01/07/2016	9559.36 30765 C	1 01/2016	01/04/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143611637.pdf						
10-515-550	STATE COURT COSTS			9,559.36	Expense	
*** Check-Number= 30765 Vendor Name= COMPTRROLLER OF PUBLIC ACCOUNTS Check Date= 01/07/2016 Check Amount= 9,559.36***						
4 20160107-1 CRASHER, BRYAN*	LVISD Yes		01/07/2016 01/07/2016	827.50 30766 C	1 01/2016	01/07/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107115827319.pdf						
10-520-479	COPS LVISD CONTRACT PAY			827.50	Expense	
*** Check-Number= 30766 Vendor Name= CRASHER, BRYAN* Check Date= 01/07/2016 Check Amount= 827.50***						
83 XJW3D62R7 DELL MARKETING LP*	ADMIN LAPTOP No		01/07/2016 01/07/2016	994.97 30767 C	1 01/2016	01/04/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143641385.pdf						
10-520-270	TECHNOLOGY/SOFTWARE UPGRADES			961.98	Expense	
10-520-270	TECHNOLOGY/SOFTWARE UPGRADES			32.99	Expense	

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Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
Account Number	Account Description	Amount	Action	Project-Number	
*** Check-Number= 30767	Vendor Name= DELL MARKETING LP*	Check Date= 01/07/2016	Check Amount=		994.97***
16 20160107-1	LVISD	01/07/2016	480.00	1	01/07/2016
FAHNERT, HENRY*	Yes	01/07/2016	30768 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107115827319.pdf					
10-520-479	COPS LVISD CONTRACT PAY		480.00	Expense	
*** Check-Number= 30768	Vendor Name= FAHNERT, HENRY*	Check Date= 01/07/2016	Check Amount=		480.00***
96 20160105-1	PARKING FOR TRAINING	01/07/2016	8.00	1	01/05/2016
GRIFFIN, YVONNE*	No	01/07/2016	30769 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160105112944357.pdf					
10-510-450	EMPLOYEE TRAINING		8.00	Expense	
*** Check-Number= 30769	Vendor Name= GRIFFIN, YVONNE*	Check Date= 01/07/2016	Check Amount=		8.00***
43 307594	QUARTERLY OVERAGES	01/07/2016	69.97	1	01/05/2016
KNIGHT OFFICE SOLUTIONS*	No	01/07/2016	30770 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160105112320752.pdf					
10-510-212	OFFICE EQUIPMENT RENTALS		69.97	Expense	
* Check-Number= 30770	Vendor Name= KNIGHT OFFICE SOLUTIONS*	Check Date= 01/07/2016	Check Amount=		69.97***
72 1	PARTS/SUPPLIES	01/07/2016	151.15	1	01/07/2016
LA VERNIA MILLS INC*	No	01/07/2016	30771 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107124222867.pdf					
10-530-655	REPAIR AND MAINTENANCE		151.15	Expense	
*** Check-Number= 30771	Vendor Name= LA VERNIA MILLS INC*	Check Date= 01/07/2016	Check Amount=		151.15***
44 76451217	LETTERS TO SANTA	01/07/2016	18.00	1	01/06/2016
LA VERNIA NEWS*	No	01/07/2016	30772 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160106105701095.pdf					
10-510-490	ADS		18.00	Expense	
*** Check-Number= 30772	Vendor Name= LA VERNIA NEWS*	Check Date= 01/07/2016	Check Amount=		18.00***
254 46-20160101-1	JANUARY STATEMENT	01/07/2016	50.00	1	01/04/2016
LVWIFI.COM*	No	01/07/2016	30773 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143702994.pdf					
10-510-270	TECHNOWLEDGE/SOFTWARE UPGRADES		50.00	Expense	
*** Check-Number= 30773	Vendor Name= LVWIFI.COM*	Check Date= 01/07/2016	Check Amount=		50.00***
135 0009	HEALTH INSPECTIONS	01/07/2016	550.00	1	01/04/2016
MCGUFFIN, MONTY*	Yes	01/07/2016	30774 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143743811.pdf					
10-510-435	FOOD LICENSE EXPENSE		550.00	Expense	

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Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description		Amount	Action		
*** Check-Number= 30774 Vendor Name= MCGUFFIN, MONTY* Check Date= 01/07/2016 Check Amount= 550.00***						
3	20160107-1	LVISD	01/07/2016	790.00	1	01/07/2016
RITCHEY, BRUCE*		Yes	01/07/2016	30775 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107115827319.pdf 10-520-479 COPS LVISD CONTRACT PAY 790.00 Expense						
*** Check-Number= 30775 Vendor Name= RITCHEY, BRUCE* Check Date= 01/07/2016 Check Amount= 790.00***						
56	20160107-1	LVISD	01/07/2016	300.00	1	01/07/2016
RODRIGUEZ, ROBERT*		Yes	01/07/2016	30776 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107115827319.pdf 10-520-479 COPS LVISD CONTRACT PAY 300.00 Expense						
*** Check-Number= 30776 Vendor Name= RODRIGUEZ, ROBERT* Check Date= 01/07/2016 Check Amount= 300.00***						
47	76513	PW TIRE	01/07/2016	7.00	1	01/07/2016
SNOWS VEHICLE CENTER*		No	01/07/2016	30777 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107115910773.pdf 10-530-620 VEHICLE REPAIR 7.00 Expense						
47	76669/76811	14 TAHOE/15 TAHOE	01/07/2016	84.49	1	01/07/2016
SNOWS VEHICLE CENTER*		No	01/07/2016	30777 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160107115857447.pdf 10-520-620 VEHICLE REPAIR 84.49 Expense						
*** Check-Number= 30777 Vendor Name= SNOWS VEHICLE CENTER* Check Date= 01/07/2016 Check Amount= 91.49***						
24	20160104-1	DEC 2015	01/07/2016	4178.78	1	01/04/2016
TEXAS MUNICIPAL RETIREMENT SYSTEM*		No	01/07/2016	30778 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143552653.pdf 10-215-155 TMRS PAYABLE 4,178.78 Liability						
*** Check-Number= 30778 Vendor Name= TEXAS MUNICIPAL RETIREMENT SYS Check Date= 01/07/2016 Check Amount= 4,178.78***						
69	20160105-1	MEMBERSHIP FEE	01/07/2016	165.00	1	01/05/2016
TEXAS POLICE CHIEFS ASSOCIATION*		No	01/07/2016	30779 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160105113228342.pdf 10-520-400 PROFESSIONAL FEES 165.00 Expense						
*** Check-Number= 30779 Vendor Name= TEXAS POLICE CHIEFS ASSOCIATIO Check Date= 01/07/2016 Check Amount= 165.00***						
26	8227	INS. STATEMENT	01/07/2016	4291.00	1	01/04/2016
TML-IRP*		No	01/07/2016	30780 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143721305.pdf 10-510-310 PROPERTY & LIABILITY INSURANCE 622.00 Expense 10-520-310 PROPERTY & LIABILITY INSURANCE 2,327.00 Expense						

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Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number	Date Paid	Transaction #	Trans-MMY	Claim-Number
Account Number	Account Description	Amount	Action		Project-Number
	PO Number 1099				
10-530-310	PROPERTY & LIABILITY INSURANCE	1,342.00	Expense		
26 8227B	INS. STATEMENT	01/07/2016	179.00	1	01/04/2016
TML-IRP*	No	01/07/2016	30780 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143721305.pdf					
12-500-310	PROPERTY & LIABILITY INSURANCE	179.00	Expense		
*** Check-Number= 30780 Vendor Name= TML-IRP* Check Date= 01/07/2016 Check Amount= 4,470.00***					
289 2846011-2016	TLO INVESTIGATION SYSTEM	01/07/2016	70.00	1	01/05/2016
TRANSUNION RISK AND ALTERNATIVE*	No	01/07/2016	30781 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160105113218776.pdf					
10-520-270	TECHNOLOGY/SOFTWARE UPGRADES	70.00	Expense		
*** Check-Number= 30781 Vendor Name= TRANSUNION RISK AND ALTERNATIV Check Date= 01/07/2016 Check Amount= 70.00***					
31 623410655-2A	MIFI/CELL PHONES	01/07/2016	393.28	1	01/04/2016
VERIZON WIRELESS*	No	01/07/2016	30782 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104144026198.pdf					
10-510-270	TECHNOLOGY/SOFTWARE UPGRADES	165.34	Expense		
10-520-270	TECHNOLOGY/SOFTWARE UPGRADES	227.94	Expense		
31 623410655A	CELL PHONES	01/07/2016	406.44	1	01/04/2016
VERIZON WIRELESS*	No	01/07/2016	30782 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143858269.pdf					
10-510-240	TELEPHONE	117.15	Expense		
10-520-240	TELEPHONE	289.29	Expense		
*** Check-Number= 30782 Vendor Name= VERIZON WIRELESS* Check Date= 01/07/2016 Check Amount= 799.72***					
71 082806321	MONTHLY STATEMENT	01/07/2016	189.15	1	01/06/2016
XEROX CORPORATION*	No	01/07/2016	30783 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160106105623548.pdf					
10-510-212	OFFICE EQUIPMENT RENTALS	189.15	Expense		
*** Check-Number= 30783 Vendor Name= XEROX CORPORATION* Check Date= 01/07/2016 Check Amount= 189.15***					
250 2015-37994	SONIC WALL	01/14/2016	80.00	1	01/12/2016
DREAMING TREE TECHNOLOGY, INC.*	No	01/14/2016	30784 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112104906446.pdf					
10-510-270	TECHNOLOGY/SOFTWARE UPGRADES	80.00	Expense		
*** Check-Number= 30784 Vendor Name= DREAMING TREE TECHNOLOGY, INC. Check Date= 01/14/2016 Check Amount= 80.00***					
14 11619-01-2016	UTILITIES	01/14/2016	586.17	1	01/12/2016
FELPS*	No	01/14/2016	30785 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112105027954.pdf					
10-510-290	UTILITIES	586.17	Expense		

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Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description			Amount	Action	
*** Check-Number= 30785 Vendor Name= FELPS* Check Date= 01/14/2016 Check Amount= 586.17***						
78	815975628001	OFFICE SUPPLIES	01/14/2016	93.20	1	01/12/2016
OFFICE DEPOT*		No	01/14/2016	30786 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112104959084.pdf						
10-510-220		OFFICE SUPPLIES		57.01	Expense	
10-510-220		OFFICE SUPPLIES		36.19	Expense	
*** Check-Number= 30786 Vendor Name= OFFICE DEPOT* Check Date= 01/14/2016 Check Amount= 93.20***						
140	OBS15400869	4TH QUARTER ACTIVITY - 2015	01/14/2016	78.00	1	01/12/2016
OMNIBASE SERVICES OF TEXAS, LP*		No	01/14/2016	30787 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-14-16\20160112104918524.pdf						
10-515-474		OMNI COLLECTION		78.00	Expense	
*** Check-Number= 30787 Vendor Name= OMNIBASE SERVICES OF TEXAS, LP Check Date= 01/14/2016 Check Amount= 78.00***						
114	20160121-1	RECORDING CAYATANEO SEWER EASMENT	01/14/2016	38.00	1	01/21/2016
WILSON COUNTY CLERK*		No	01/21/2016	30788 C	01/2016	
10-510-670		GENERAL SUPPLIES		38.00	Expense	
*** Check-Number= 30788 Vendor Name= WILSON COUNTY CLERK* Check Date= 01/21/2016 Check Amount= 38.00***						
1	518395	MONTHLY STATEMENT	01/21/2016	760.68	1	01/21/2016
AFLAC*		No	01/21/2016	30789 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143342750.pdf						
10-200-145		AFLAC POST TAX PAYABLE		276.30	Liability	
10-200-146		AFLAC PRE TAX PAYABLE		484.38	Liability	
*** Check-Number= 30789 Vendor Name= AFLAC* Check Date= 01/21/2016 Check Amount= 760.68***						
301	20160121-1	CARPET CLEANING	01/21/2016	545.00	1	01/21/2016
CHEMDRY*		No	01/21/2016	30790 C	01/2016	
Image: C:\xeroxscans2\20160121140853288.pdf						
10-510-215		OFFICE CLEANING		545.00	Expense	
*** Check-Number= 30790 Vendor Name= CHEMDRY* Check Date= 01/21/2016 Check Amount= 545.00***						
8	201512305900	LEGAL & PROFESSIONAL	01/21/2016	7778.75	1	01/21/2016
CIVIL ENGINEERING CONSULTANTS*		No	01/21/2016	30791 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143500310.pdf						
10-500-410		LEGAL & PROFESSIONAL - ENGINEE		7,778.75	Expense	
*** Check-Number= 30791 Vendor Name= CIVIL ENGINEERING CONSULTANTS* Check Date= 01/21/2016 Check Amount= 7,778.75***						

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Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description		Amount	Action		
4 CRASHER, BRYAN*	20160121-1 LVISD	Yes	01/21/2016 01/21/2016	767.50 30792 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160121100417362.pdf 10-520-479 COPS LVISD CONTRACT PAY 767.50 Expense						
*** Check-Number= 30792 Vendor Name= CRASHER, BRYAN* Check Date= 01/21/2016 Check Amount= 767.50***						
10 DE LAGE LANDEN*	48548897 OFFICE EQUIPMENT	No	01/21/2016 01/21/2016	427.00 30793 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145025314.pdf 10-510-212 OFFICE EQUIPMENT RENTALS 223.99 Expense 10-510-212 OFFICE EQUIPMENT RENTALS 101.50 Expense 10-520-270 TECHNOLOGY/SOFTWARE UPGRADES 101.51 Expense						
*** Check-Number= 30793 Vendor Name= DE LAGE LANDEN* Check Date= 01/21/2016 Check Amount= 427.00***						
16 FAHNERT, HENRY*	20160121-1 LVISD	Yes	01/21/2016 01/21/2016	480.00 30794 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160121100417362.pdf 10-520-479 COPS LVISD CONTRACT PAY 480.00 Expense						
*** Check-Number= 30794 Vendor Name= FAHNERT, HENRY* Check Date= 01/21/2016 Check Amount= 480.00***						
15 GVEC*	1767-01 UTILITIES	No	01/21/2016 01/21/2016	252.00 30795 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145006493.pdf 10-510-290 UTILITIES 95.00 Expense 10-510-755 CITY PARK 157.00 Expense						
*** Check-Number= 30795 Vendor Name= GVEC* Check Date= 01/21/2016 Check Amount= 252.00***						
264 HUMANA*	628224439 MONTHLY STATEMENT	No	01/21/2016 01/21/2016	6501.04 30796 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143320355.pdf 10-215-145 MEDICAL PAYABLE 5,542.63 Liability 12-215-146 MEDICAL PAYABLE 958.41 Liability						
*** Check-Number= 30796 Vendor Name= HUMANA* Check Date= 01/21/2016 Check Amount= 6,501.04***						
55 IAPICHINO, CHRISTOPHER P*	20160121-1 LVISD	Yes	01/21/2016 01/21/2016	137.50 30797 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160121100417362.pdf 10-520-479 COPS LVISD CONTRACT PAY 137.50 Expense						
*** Check-Number= 30797 Vendor Name= IAPICHINO, CHRISTOPHER P* Check Date= 01/21/2016 Check Amount= 137.50***						

Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description			Amount	Action	
117 85612 KOEPP CHEVROLET*	2011 CHEVY CAPRICE	No	01/21/2016 01/21/2016	623.95 30798 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120161822980.pdf						
10-520-620	VEHICLE REPAIR			623.95	Expense	
*** Check-Number= 30798 Vendor Name= KOEPP CHEVROLET* Check Date= 01/21/2016 Check Amount= 623.95***						
44 76641217 LA VERNIA NEWS*	LETTERS TO SANTA	No	01/21/2016 01/21/2016	27.00 30799 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145404610.pdf						
10-520-499	ADS - PUBLICATIONS			27.00	Expense	
*** Check-Number= 30799 Vendor Name= LA VERNIA NEWS* Check Date= 01/21/2016 Check Amount= 27.00***						
60 806203 MERCHANTS BONDING COMPANY*	CRASHER BOND	No	01/21/2016 01/21/2016	50.00 30800 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145427650.pdf						
10-520-330	BONDING			50.00	Expense	
*** Check-Number= 30800 Vendor Name= MERCHANTS BONDING COMPANY* Check Date= 01/21/2016 Check Amount= 50.00***						
78 815647676001 OFFICE DEPOT*	OFFICE SUPPLIES	No	01/21/2016 01/21/2016	239.87 30801 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145048798.pdf						
10-510-220	OFFICE SUPPLIES			54.99	Expense	
10-510-220	OFFICE SUPPLIES			115.44	Expense	
10-510-220	OFFICE SUPPLIES			17.24	Expense	
10-510-220	OFFICE SUPPLIES			52.20	Expense	
*** Check-Number= 30801 Vendor Name= OFFICE DEPOT* Check Date= 01/21/2016 Check Amount= 239.87***						
9 20160121-1 PITTS, DANNY*	LVISD	Yes	01/21/2016 01/21/2016	1547.50 30802 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160121100417362.pdf						
10-520-479	COPS LVISD CONTRACT PAY			1,547.50	Expense	
*** Check-Number= 30802 Vendor Name= PITTS, DANNY* Check Date= 01/21/2016 Check Amount= 1,547.50***						
151 20160121-1 PORTER, BRITTANI*	MILEAGE FOR ELECTION SEMINAR	No	01/21/2016 01/21/2016	371.20 30803 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143606322.pdf						
10-510-450	EMPLOYEE TRAINING			371.20	Expense	
*** Check-Number= 30803 Vendor Name= PORTER, BRITTANI* Check Date= 01/21/2016 Check Amount= 371.20***						

Check Register History

Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description		Amount	Action		
3 RITCHEY, BRUCE*	20160121-1 LVISD	Yes	01/21/2016 01/21/2016	730.00 30804 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160121100417362.pdf 10-520-479 COPS LVISD CONTRACT PAY 730.00 Expense						
*** Check-Number= 30804 Vendor Name= RITCHEY, BRUCE* Check Date= 01/21/2016 Check Amount= 730.00***						
56 RODRIGUEZ, ROBERT*	20160121-1 LVISD	Yes	01/21/2016 01/21/2016	700.00 30805 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160121100417362.pdf 10-520-479 COPS LVISD CONTRACT PAY 700.00 Expense						
*** Check-Number= 30805 Vendor Name= RODRIGUEZ, ROBERT* Check Date= 01/21/2016 Check Amount= 700.00***						
23 SHELL FLEET PLUS*	8131400429601 VEHICLE FUEL	No	01/21/2016 01/21/2016	1140.30 30806 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145346962.pdf 10-530-610 VEHICLE FUEL 330.82 Expense 10-520-610 VEHICLE FUEL 809.48 Expense						
*** Check-Number= 30806 Vendor Name= SHELL FLEET PLUS* Check Date= 01/21/2016 Check Amount= 1,140.30***						
300 TEXAS CITY MANAGEMENT ASSOC. REGION	20160121-1 ANNUAL DUES FOR 2016	No	01/21/2016 01/21/2016	35.00 30807 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145333534.pdf 10-510-230 DUES AND SUBSCRIPTIONS 35.00 Expense						
*** Check-Number= 30807 Vendor Name= TEXAS CITY MANAGEMENT ASSOC. R Check Date= 01/21/2016 Check Amount= 35.00***						
30 VERIZON SOUTHWEST*	286017282404-01 TELEPHONE	No	01/21/2016 01/21/2016	965.69 30808 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143441136.pdf 10-510-240 TELEPHONE 965.69 Expense						
*** Check-Number= 30808 Vendor Name= VERIZON SOUTHWEST* Check Date= 01/21/2016 Check Amount= 965.69***						
50 XICO PRODUCTIONS LLC*	22795 SIGNS	No	01/21/2016 01/21/2016	984.00 30809 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145447397.pdf 10-520-670 GENERAL SUPPLIES 492.00 Expense 25-900-920 MISCELLANEOUS EXPENSE 492.00 Expense						
*** Check-Number= 30809 Vendor Name= XICO PRODUCTIONS LLC* Check Date= 01/21/2016 Check Amount= 984.00***						
12 DIRECT TV*	27564876686 MONTHLY STATEMENT	No	01/21/2016 01/21/2016	50.99 30810 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120143626607.pdf 10-520-270 TECHNOLOGY/SOFTWARE UPGRADES 50.99 Expense						

City of Lavernia
 Check Register History

Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description		Amount	Action		
*** Check-Number= 30810 Vendor Name= DIRECT TV* Check Date= 01/21/2016 Check Amount= 50.99***						
17	20160126-1	CLEANING JAN 2016	01/28/2016	625.00	1	01/26/2016
HYATT, JANET*		Yes	01/28/2016	30811 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126144131289.pdf 10-510-215 OFFICE CLEANING 625.00 Expense						
*** Check-Number= 30811 Vendor Name= HYATT, JANET* Check Date= 01/28/2016 Check Amount= 625.00***						
76	158784	RADAR CERTIFICATION	01/28/2016	175.00	1	01/26/2016
MIDWEST RADAR & EQUIPMENT*		No	01/28/2016	30812 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126152510658.pdf 10-520-620 VEHICLE REPAIR 175.00 Expense						
*** Check-Number= 30812 Vendor Name= MIDWEST RADAR & EQUIPMENT* Check Date= 01/28/2016 Check Amount= 175.00***						
302	174476	CONCRETE EXISTING FLOWER BEDS	01/28/2016	2100.00	1	01/26/2016
MILLS CONCRETE INC.*		No	01/28/2016	30813 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126144157331.pdf 10-510-475 CONTRACT LABOR 2,100.00 Expense						
** Check-Number= 30813 Vendor Name= MILLS CONCRETE INC.* Check Date= 01/28/2016 Check Amount= 2,100.00***						
22	678156	ALARM SERVICE	01/28/2016	54.00	1	01/26/2016
SECURITY ONE*		No	01/28/2016	30814 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126152539331.pdf 10-510-495 ALARM SERVICES 54.00 Expense						
*** Check-Number= 30814 Vendor Name= SECURITY ONE* Check Date= 01/28/2016 Check Amount= 54.00***						
27	G000027977	EMPLOYEE BENEFITS	01/28/2016	168.54	1	01/26/2016
TRANSAMERICA EMPLOYEE BENEFITS*		No	01/28/2016	30815 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160126152426942.pdf 10-200-147 TRANSAMERICA PAYABLE 168.54 Liability						
*** Check-Number= 30815 Vendor Name= TRANSAMERICA EMPLOYEE BENEFITS Check Date= 01/28/2016 Check Amount= 168.54***						
28	8212885788	SERVICE FOR WEEK 12/31/15	01/28/2016	120.69	1	01/04/2016
UNIFIRST HOLDINGS INC*		No	01/28/2016	30816 C	01/2016	
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-07-15\20160104143529475.pdf 10-530-250 UNIFORMS 71.99 Expense 10-510-212 OFFICE EQUIPMENT RENTALS 48.70 Expense						
28	8212888001	SERVICE FOR WEEK OF 1/7/16	01/28/2016	120.69	1	01/07/2016
UNIFIRST HOLDINGS INC*		No	01/28/2016	30816 C	01/2016	
Image: C:\xeroxscans2\20160107125910440.pdf 10-530-250 UNIFORMS 71.99 Expense						

Check Register History

Vendor # Invoice # Vendor Name	Description PO Number	1099	Date Due Date Paid	Total Amount Transaction #	Check-Acct Trans-MMY	Inv Date Claim-Number Project-Number
Account Number	Account Description			Amount	Action	
10-510-212	OFFICE EQUIPMENT RENTALS			48.70	Expense	
28 8212890341 UNIFIRST HOLDINGS INC*	WEEK OF 1/14/16	No	01/28/2016 01/28/2016	120.69 30816 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160120145110439.pdf						
10-530-250	UNIFORMS			71.99	Expense	
10-510-212	OFFICE EQUIPMENT RENTALS			48.70	Expense	
28 8212892653 UNIFIRST HOLDINGS INC*	WEEKLY SERVICE	No	01/28/2016 01/28/2016	110.34 30816 C	1 01/2016	01/21/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-21-16\20160121122046001.pdf						
10-530-250	UNIFORMS			61.64	Expense	
10-510-212	OFFICE EQUIPMENT RENTALS			48.70	Expense	
*** Check-Number= 30816 Vendor Name= UNIFIRST HOLDINGS INC* Check Date= 01/28/2016 Check Amount= 472.41***						
171 20160128-1 LOWAK, MILTON J.*	REPAIR PARK FENCE	No	01/28/2016 01/28/2016	3950.00 30817 C	1 01/2016	01/28/2016
Image: \\SERVER2014\Frey\BUCS\DATA\Images\2016 Checks\01-28-16\20160128110644703.pdf						
10-400-050	PARK USE INCOME			3,950.00	Revenue	
*** Check-Number= 30817 Vendor Name= LOWAK, MILTON J.* Check Date= 01/28/2016 Check Amount= 3,950.00***						

City of Lavernia
Check Register History

Vendor # Invoice #	Description	Date Due	Total Amount	Check-Acct	Inv Date
Vendor Name	PO Number 1099	Date Paid	Transaction #	Trans-MMY	Claim-Number
Account Number	Account Description		Amount	Action	Project-Number

*** Bank Account Activity By Fund ***

Fund Description	Cash-Account-Number	Total
Utilities Fund	40-100-150	99,034.47

*** Bank Account Activity By Fund ***

Fund Description	Cash-Account-Number	Total
UTILITIES CAPITAL PROJECTS	41-100-100	132,144.25

*** Bank Account Activity By Fund ***

Fund Description	Cash-Account-Number	Total
General Fund	10-100-100	55,834.52

*** Bank Account Activity By Fund ***

Fund Description	Cash-Account-Number	Total
MDD Account Fund	12-100-100	1,137.41

*** Bank Account Activity By Fund ***

Fund Description	Cash-Account-Number	Total
Court Security Fund	25-100-100	492.00

*** Grand Totals ***	288,642.65
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REVENUE REPORT - ALL FUNDS
January 2016

Account Title Number	BUDGET	NET REVISIONS TOTAL BUDGET	MTD REVENUE YTD REVENUE	PREV YR MTD PREV YR YTD	% COL YTD % COL LYTD	UNCOLLECTED BAL
AD VALORUM TAXES - CURRENT 10-400-010	180,705.00	.00 180,705.00	13,922.35 133,262.57	15,893.87 133,140.23	73.75 82.39	47,442.43
AD VALORUM TAXES - DELINQUENT 10-400-015	5,000.00	.00 5,000.00	662.71 843.99	204.85 2,296.49	16.88 64.67	4,156.01
AD VALORUM TAXES - ATT FEES 10-400-020	600.00	.00 600.00	147.38 193.46	41.55 431.44	32.24 33.92	406.54
AD VALORUM TAXES - PEN & INT 10-400-025	2,000.00	.00 2,000.00	239.24 319.85	47.46 174.82	15.99 8.58	1,680.15
AD VALORUM TAXES - TAX CERT 10-400-030	125.00	.00 125.00	.00 75.00	.00 30.00	60.00 50.00	50.00
PARK USE INCOME 10-400-050	4,000.00	.00 4,000.00	4,130.00 2,787.35	95.00 340.00	69.68 14.56	1,212.65
CUSTOMER SERVICE INSPECTIONS 10-400-055	100.00	.00 100.00	.00 .00	.00 .00	.00 .00	100.00
FOOD LICENSE INCOME 10-400-060	9,000.00	.00 9,000.00	3,420.00 6,220.00	.00 205.00	69.11 2.24	2,780.00
PERMITS 10-400-065	50,000.00	.00 50,000.00	387.49 31,158.39	1,558.47 8,109.07	62.32 23.12	18,841.61
VA. INCE, ZONING, SUP REQUEST 10-400-066 <i>New Account</i>	.00	.00 .00	100.00 100.00	.00 .00	.00 .00	-100.00
CREDIT CARD CHARGE FEE 10-400-070	.00	.00 .00	.00 .00	.00 -11.86	.00 100.00	.00
CONTRACTOR REGISTRATION 10-400-071	4,000.00	.00 4,000.00	225.00 750.00	675.00 1,950.00	18.75 39.77	3,250.00
FELPS REBATE REVENUE 10-400-075	.00	.00 .00	.00 .00	.00 2,017.58	.00 100.00	.00
INTEREST INCOME 10-400-080	1,500.00	.00 1,500.00	.00 174.66	46.98 133.02	11.64 9.51	1,325.34
RESTITUTION 10-400-090	350.00	.00 350.00	.00 10.00	.00 .00	2.86 .00	340.00
MISC INCOME 10-400-095	2,500.00	.00 2,500.00	.00 614.42	44.00 163.07	24.58 .58	1,885.58
STATE SALES TAX 10-400-110	609,000.00	.00 609,000.00	42,419.28 117,285.33	42,577.45 87,511.97	19.26 16.39	491,714.67

REVENUE REPORT - ALL FUNDS

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Account Title Number	BUDGET	NET REVISIONS TOTAL BUDGET	MTD REVENUE YTD REVENUE	PREV YR MTD PREV YR YTD	% COL YTD % COL LYTD	UNCOLLECTED BAL
PROPERTY RELIEF SALES TAX 10-400-115	149,504.00	.00 149,504.00	10,604.82 29,321.33	10,644.36 21,877.99	19.61 16.39	120,182.67
MIXED BEVERAGE TAX 10-400-120	500.00	.00 500.00	2,059.27 2,059.27	14.48 44.71	411.85 9.75	-1,559.27
NSF CHECK FEE 10-400-125	100.00	.00 100.00	.00 .00	.00 25.00	.00 100.00	100.00
FRANCHISE TAX 10-400-150	50,000.00	.00 50,000.00	13,925.90 31,435.42	13,573.50 30,981.54	62.87 50.85	18,564.58
AMERICAN TOWER LEASE 10-400-151	12,360.00	.00 12,360.00	.00 30,000.00	.00 .00	242.72 .00	-17,640.00
CERTIFICATE OF OCCUPANCY 10-400-155	500.00	.00 500.00	25.00 75.00	.00 50.00	15.00 50.00	425.00
LEOSE TRAINING INCOME 10-400-451	1,200.00	.00 1,200.00	.00 .00	.00 .00	.00 .00	1,200.00
MISCELLANEOUS POLICE INCOME 10-400-901	4,000.00	.00 4,000.00	.00 .00	.00 .00	.00 .00	4,000.00
MISC INCOME 10-410-285	500.00	.00 500.00	2.05 2.05	.00 .00	.41 .00	497.95
CC LVISD 10-410-296	100,000.00	.00 100,000.00	7,947.99 17,355.99	23,360.00 53,415.46	17.36 42.56	82,644.01
LVISD ADMINISTRATION FEES 10-410-297	12,000.00	.00 12,000.00	6,889.99 26,278.85	.00 4,718.50	218.99 24.66	-14,278.85
POLICE REPORTS 10-410-298	700.00	.00 700.00	36.00 228.00	4,738.00 4,900.00	32.57 90.88	472.00
LEASE PROCEED INCOME 10-410-299	12,127.00	.00 12,127.00	.00 .00	.00 .00	.00 .00	12,127.00
INDINGENT DEFENSE FUND (IDF) 10-415-315	750.00	.00 750.00	87.65 334.66	48.00 207.65	44.62 33.17	415.34
LOCAL VIOLATION 10-415-320	1,000.00	.00 1,000.00	144.59 541.10	72.00 327.48	54.11 31.20	458.90
MOVING VIOLATION FEE (MVF) 10-415-325	50.00	.00 50.00	2.58 12.53	1.60 1.28	25.06 8.92	37.47
STATE JURY FEE (JRF) 10-415-330	1,400.00	.00 1,400.00	178.20 680.22	96.00 411.31	48.59 32.95	719.78

REVENUE REPORT - ALL FUNDS
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Account Title Number	BUDGET	NET REVISIONS TOTAL BUDGET	MTD REVENUE YTD REVENUE	PREV YR MTD PREV YR YTD	% COL YTD % COL LYTD	UNCOLLECTED BAL
STATE JUDICIAL SUPPORT FUND (J 10-415-335	2,000.00	.00 2,000.00	268.94 1,019.97	144.00 622.96	51.00 33.31	980.03
STATE CONSOLIDATED COURT COST 10-415-340	14,000.00	.00 14,000.00	1,752.96 6,773.14	960.00 4,153.10	48.38 33.06	7,226.86
STATE TRAFFIC FINE (STF) 10-415-345	9,000.00	.00 9,000.00	744.72 3,759.86	480.00 2,274.82	41.78 36.40	5,240.14
FINE 10-415-355	28,000.00	.00 28,000.00	3,290.50 10,213.20	1,104.73 6,131.33	36.48 30.27	17,786.80
TIME PAYMENT FEE 10-415-360	1,000.00	.00 1,000.00	100.00 350.00	50.00 225.00	35.00 17.65	650.00
WARRANT FEE 10-415-365	3,000.00	.00 3,000.00	400.00 1,600.00	50.00 700.00	53.33 19.68	1,400.00
ADMINISTRATIVE FEE 10-415-370	1,000.00	.00 1,000.00	154.90 574.90	102.27 297.17	57.49 32.63	425.10
DISMISSAL FEE 10-415-371	350.00	.00 350.00	.00 80.00	40.00 100.00	22.86 31.25	270.00
ARREST FEE 10-415-372	1,200.00	.00 1,200.00	195.00 747.52	115.00 449.14	62.29 23.47	452.48
CURFEW VIOLATION FEE (AMS) 10-415-375	1,000.00	.00 1,000.00	.00 .00	86.90 397.73	.00 31.12	1,000.00
OMNI COLLECTION FEE 10-415-380	1,000.00	.00 1,000.00	240.00 930.00	.00 366.00	93.00 24.21	70.00
DEFERRED FEE 10-415-385	9,000.00	.00 9,000.00	1,156.70 6,205.10	830.90 3,343.90	68.95 29.55	2,794.90
CHILD SAFETY FINE 10-415-390	100.00	.00 100.00	.00 20.00	.00 .00	20.00 .00	80.00
SCHOOL ZONE VIOLATION FEE 10-415-391	400.00	.00 400.00	125.00 575.00	.00 50.00	143.75 40.00	-175.00
TRUANCY PREVENTION FEE 10-415-392	750.00	.00 750.00	76.00 309.01	46.00 189.65	41.20 35.15	440.99
RESTITUTION INCOME 10-415-395	750.00	.00 750.00	.00 40.00	.00 380.00	5.33 8.15	710.00
MUNICIPAL DEVELOPMENT DISTRICT 10-420-403	.00	.00 .00	.00 .00	.00 15,271.33	.00 -195.40	.00

REVENUE REPORT - ALL FUNDS
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Account Title Number	BUDGET	NET REVISIONS TOTAL BUDGET	MTD REVENUE YTD REVENUE	PREV YR MTD PREV YR YTD	% COL YTD % COL LYTD	UNCOLLECTED BAL
MUNICIPAL DEVELOPMENT DISTRICT 12-400-100	111,650.00	.00 111,650.00	4,164.38 30,730.04	.00 .00	27.52 .00	80,919.96
STREET MAINTENANCE TAX 14-400-010	148,462.00	.00 148,462.00	10,604.82 29,321.33	10,644.36 21,877.99	19.75 16.39	119,140.67
INTEREST INCOME 14-400-080	30.00	.00 30.00	.00 46.44	.00 .00	154.80 .00	-16.44
AD VALORUM TAXES - CURRENT 20-400-010	18,600.00	.00 18,600.00	1,496.37 14,615.73	1,835.99 15,358.23	78.58 82.38	3,984.27
AD VALORUM TAXES - PEN & INT 20-400-025	350.00	.00 350.00	80.59 103.62	24.62 205.94	29.61 54.49	246.38
COURTHOUSE SECURITY FEES 25-410-210	.00	.00 .00	134.46 510.97	69.00 302.50	.00 32.74	-510.97
STATE COURT COST - TECH FEE 35-410-270	.00	.00 .00	179.30 681.32	92.00 411.31	.00 33.82	-681.32
INTEREST INCOME 40-400-080	300.00	.00 300.00	.00 50.96	31.10 129.19	16.99 45.57	249.04
MISC INCOME 40-400-095	100.00	.00 100.00	.00 1,070.69	.00 .00	1,070.69 .00	-970.69
NET CHECK FEE 40-400-125	500.00	.00 500.00	.00 .00	75.00 469.65	.00 86.23	500.00
SALES TAX INCOME 40-400-505	15,000.00	.00 15,000.00	1,254.70 4,969.30	1,229.80 4,874.46	33.13 32.28	10,030.70
WATER SALES 40-400-510	481,715.00	.00 481,715.00	33,670.60 177,327.95	35,972.92 159,872.14	36.81 33.63	304,387.05
SEWER SALES 40-400-520	172,783.00	.00 172,783.00	14,073.25 60,912.42	14,448.08 59,097.49	35.25 33.36	111,870.58
PENALTIES 40-400-530	15,000.00	.00 15,000.00	756.24 3,656.53	763.16 4,417.07	24.38 34.22	11,343.47
OPER & MAINTENANCE 40-400-540	23,000.00	.00 23,000.00	1,903.09 7,462.48	1,877.45 7,505.72	32.45 33.04	15,537.52
GARBAGE SALES 40-400-550	236,600.00	.00 236,600.00	20,041.60 79,431.99	19,254.30 76,518.87	33.57 32.24	157,168.01
OVERPAYMENT 40-400-555	1,000.00	.00 1,000.00	83.11 959.66	146.18 512.55	95.97 -162.51	40.34

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Account Title Number	BUDGET	NET REVISIONS TOTAL BUDGET	MTD REVENUE YTD REVENUE	PREV YR MTD PREV YR YTD	% COL YTD % COL LYTD	UNCOLLECTED BAL
NEW WATER HOOKUP FEES 40-400-560	1,200.00	.00 1,200.00	.00 584.81	.00 456.54	48.73 40.00	615.19
NEW SEWER HOOKUP FEES 40-400-565	1,200.00	.00 1,200.00	.00 .00	.00 .00	.00 .00	1,200.00
RECONNECTIONS 40-400-570	6,000.00	.00 6,000.00	.00 .00	399.20 3,334.59	.00 75.39	6,000.00
WATER DEPOSITS 40-400-590	10,000.00	.00 10,000.00	1,650.00 4,200.00	800.00 3,900.00	42.00 27.44	5,800.00
GREASE TRAP PERMITS 40-400-592	500.00	.00 500.00	.00 .00	.00 .00	.00 .00	500.00
ADJUSTMENTS 40-400-595	1,500.00	.00 1,500.00	622.36 1,844.30	82.67 436.97	122.95 11.14	-344.30
WELL PROJECTS 2009 40-400-901	.00	.00 .00	.00 .00	300,532.00 300,532.00	.00 445.59	.00
2016 SERIES COO PROCEEDS 41-400-010	.00	.00 .00	2,240.39 2,240.39	.00 .00	.00 .00	-2,240.39
INTEREST INCOME 50-400-080	16.00	.00 16.00	.00 7.71	7.30 7.30	48.19 42.22	8.29
W. IMPACT FEES 50-400-585	.00	.00 .00	.00 6,781.13	2,286.06 2,286.06	.00 13.16	-6,781.13
INTEREST INCOME 51-400-080	16.00	.00 16.00	.00 7.70	7.29 7.29	48.13 42.19	8.30
SEWER IMPACT FEES 51-400-580	1,500.00	.00 1,500.00	.00 32.43	.00 1,819.35	2.16 7.24	1,467.57
*** GRAND TOTAL	2,535,143.00	.00 2,535,143.00	209,017.47 892,867.04	508,320.85 1,052,737.09	35.22 41.35	1,642,275.96

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Expenses:						
WAGES - CODE ENFORCEMENT 10-500-010	35,000.00 .00	.00 35,000.00	4,506.73 13,776.21	1,280.00 4,634.26	.00 39.36	21,223.79 21,223.79
SOCIAL SECURITY 10-500-110	2,700.00 .00	.00 2,700.00	60.80 169.82	94.01 94.01	.00 6.29	2,530.18 2,530.18
TMRS 10-500-115	900.00 .00	.00 900.00	107.65 321.77	34.82 327.45	.00 35.75	578.23 578.23
EMPLOYEE INSURANCE 10-500-150	5,350.00 .00	.00 5,350.00	468.84 1,435.92	583.18 583.18	.00 26.84	3,914.08 3,914.08
DUES AND SUBSCRIPTIONS 10-500-230	.00 .00	.00 .00	.00 128.00	.00 .00	.00 .00	-128.00 -128.00
UNIFORMS 10-500-250	.00 .00	.00 .00	.00 137.50	.00 .00	.00 .00	-137.50 -137.50
TECHNOLOGY/SOFTWARE UPGRADES 10-500-270	5,000.00 .00	.00 5,000.00	.00 5,800.00	.00 37.99	.00 116.00	-800.00 -800.00
MEDIA 10-500-271	1,000.00 .00	.00 1,000.00	.00 .00	.00 45.00	.00 .00	1,000.00 1,000.00
CONTRACT SERVICES - BV 10-500-300	30,000.00 .00	.00 30,000.00	.00 6,160.61	827.98 904.90	.00 20.54	23,839.39 23,839.39
WORKERS COMP INSURANCE 10-500-320	160.00 .00	.00 160.00	.00 104.64	.00 .00	.00 65.40	55.36 55.36
LEGAL & PROFESSIONAL - ENGINEER 10-500-410	80,000.00 .00	.00 80,000.00	.00 17,510.89	1,333.25 22,100.22	.00 21.89	62,489.11 62,489.11
LEGAL & PROFESSIONAL - LEGAL 10-500-420	5,000.00 .00	.00 5,000.00	.00 .00	-930.00 -930.00	.00 .00	5,000.00 5,000.00
MUNI CODES 10-500-425	4,500.00 .00	.00 4,500.00	.00 56.00	.00 .00	.00 1.24	4,444.00 4,444.00
EMPLOYEE TRAINING 10-500-450	1,500.00 .00	.00 1,500.00	.00 .00	.00 .00	.00 .00	1,500.00 1,500.00
VEHICLE FUEL 10-500-610	.00 .00	.00 .00	.00 86.01	.00 .00	.00 .00	-86.01 -86.01
WAGES - GENERAL 10-510-010	124,000.00 .00	.00 124,000.00	11,272.92 33,898.50	8,198.40 48,098.58	.00 27.34	90,101.50 90,101.50
PAYROLL TAXES 10-510-110	9,500.00 .00	.00 9,500.00	1,100.26 4,156.73	582.32 3,397.01	.00 43.76	5,343.27 5,343.27

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TMRS 10-510-115	3,300.00 .00	.00 3,300.00	407.59 1,222.75	223.00 2,412.43	.00 37.05	2,077.25 2,077.25
EMPLOYEE INSURANCE 10-510-150	12,300.00 .00	.00 12,300.00	1,500.42 4,355.88	1,838.16 13,336.64	.00 35.41	7,944.12 7,944.12
AFLAC 10-510-159	.00 .00	.00 .00	.00 .00	.00 272.16	.00 .00	.00 .00
OFFICE EXPENSE 10-510-210	3,000.00 .00	.00 3,000.00	.00 900.38	125.00 1,677.14	.00 30.01	2,099.62 2,099.62
OFFICE EQUIPMENT RENTALS 10-510-212	2,500.00 .00	.00 2,500.00	.00 3,289.36	196.39 3,437.81	.00 131.57	-789.36 -789.36
OFFICE CLEANING 10-510-215	7,000.00 .00	.00 7,000.00	.00 2,820.44	601.33 2,815.85	.00 40.29	4,179.56 4,179.56
OFFICE SUPPLIES 10-510-220	3,000.00 .00	.00 3,000.00	.00 961.75	.00 923.44	.00 32.06	2,038.25 2,038.25
DUES AND SUBSCRIPTIONS 10-510-230	4,000.00 .00	.00 4,000.00	.00 1,835.00	235.00 3,290.92	.00 45.88	2,165.00 2,165.00
TELEPHONE 10-510-240	6,500.00 .00	.00 6,500.00	.00 5,299.78	.00 4,465.20	.00 81.54	1,200.22 1,200.22
UTILITIES 10-510-250	1,000.00 .00	.00 1,000.00	.00 1,512.81	.00 326.45	.00 151.28	-512.81 -512.81
POSTAGE 10-510-260	2,000.00 .00	.00 2,000.00	1.59 527.46	.00 963.61	.00 26.37	1,472.54 1,472.54
TECHNOWLEDGE/SOFTWARE UPGRADES 10-510-270	23,000.00 .00	.00 23,000.00	751.65 25,410.17	.00 15,279.33	.00 110.48	-2,410.17 -2,410.17
UTILITIES 10-510-290	7,500.00 .00	.00 7,500.00	.00 2,737.89	.00 3,382.93	.00 36.51	4,762.11 4,762.11
PROPERTY & LIABILITY INSURANCE 10-510-310	2,086.00 .00	.00 2,086.00	.00 1,244.00	.00 992.77	.00 59.64	842.00 842.00
WORKERS COMP INSURANCE 10-510-320	500.00 .00	.00 500.00	.00 850.32	.00 762.66	.00 170.06	-350.32 -350.32
BONDING 10-510-330	100.00 .00	.00 100.00	.00 .00	.00 .00	.00 .00	100.00 100.00
LEGAL & PROFESSIONAL - ENGINEER 10-510-410	3,000.00 .00	.00 3,000.00	.00 .00	.00 2,666.75	.00 .00	3,000.00 3,000.00

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LEGAL & PROFESSIONAL - LEGAL 10-510-420	10,000.00 .00	.00 10,000.00	.00 4,676.44	.00 1,719.99	.00 46.76	5,323.56 5,323.56
LEGAL & PROFESSIONAL - COLLECT 10-510-421	2,000.00 .00	.00 2,000.00	.00 344.48	.00 424.67	.00 17.22	1,655.52 1,655.52
FOOD LICENSE EXPENSE 10-510-435	5,000.00 .00	.00 5,000.00	.00 1,800.00	.00 850.00	.00 36.00	3,200.00 3,200.00
EMPLOYEE TRAINING 10-510-450	9,500.00 .00	.00 9,500.00	80.00 1,069.20	100.00 4,048.89	.00 11.25	8,430.80 8,430.80
WCAD COLLECTION FEE 10-510-451	7,200.00 .00	.00 7,200.00	.00 2,016.00	.00 3,724.00	.00 28.00	5,184.00 5,184.00
WCAC QUARTERLY PAYMENT 10-510-452	3,800.00 .00	.00 3,800.00	.00 887.24	.00 1,764.34	.00 23.35	2,912.76 2,912.76
AUDIT EXPENSE 10-510-460	9,300.00 .00	.00 9,300.00	.00 4,500.00	.00 .00	.00 48.39	4,800.00 4,800.00
ELECTION EXPENSE 10-510-465	4,500.00 .00	.00 4,500.00	.00 .00	.00 180.00	.00 .00	4,500.00 4,500.00
BANK SERVICE CHARGES 10-510-470	6,000.00 .00	.00 6,000.00	7.07 819.84	972.26 2,707.82	.00 13.66	5,180.16 5,180.16
MONTHLY CREDIT CARD FEES 10-510-471	2,500.00 .00	.00 2,500.00	.00 260.22	149.88 1,198.70	.00 10.41	2,239.78 2,239.78
CONTRACT LABOR 10-510-475	.00 .00	.00 .00	.00 2,100.00	.00 .00	.00 .00	-2,100.00 -2,100.00
CONTRACT SERVICES - CSI 10-510-476	500.00 .00	.00 500.00	.00 .00	.00 115.00	.00 .00	500.00 500.00
ADS 10-510-490	750.00 .00	.00 750.00	.00 306.00	.00 106.00	.00 40.80	444.00 444.00
ALARM SERVICES 10-510-495	500.00 .00	.00 500.00	.00 270.00	54.00 216.00	.00 54.00	230.00 230.00
VEHICLE FUEL 10-510-610	750.00 .00	.00 750.00	.00 .00	30.00 471.52	.00 .00	750.00 750.00
GENERAL SUPPLIES 10-510-670	2,000.00 .00	.00 2,000.00	.00 38.00	57.08 692.43	.00 1.90	1,962.00 1,962.00
EQUIPMENT PURCHASE 10-510-690	1,000.00 .00	.00 1,000.00	.00 .00	.00 .00	.00 .00	1,000.00 1,000.00

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CITY PARK 10-510-755	6,000.00 .00	.00 6,000.00	.00 3,978.99	.00 1,204.23	.00 66.32	2,021.01 2,021.01
CONTINGENCY FUND 10-510-900	8,600.00 .00	.00 8,600.00	.00 .00	.00 .00	.00 .00	8,600.00 8,600.00
MISCELLANEOUS EXPENSE 10-510-920	20,000.00 .00	.00 20,000.00	202.95 597.54	49,000.99 49,339.99	.00 2.99	19,402.46 19,402.46
HEB SALES TAX EXPENSE 10-510-930	.00 .00	.00 .00	.00 .00	.00 21,314.54	.00 .00	.00 .00
WAGES - COURT 10-515-010	35,900.00 .00	.00 35,900.00	4,145.53 13,978.18	5,180.71 14,258.69	.00 38.94	21,921.82 21,921.82
PAYROLL TAXES 10-515-110	2,800.00 .00	.00 2,800.00	268.93 921.02	328.10 907.43	.00 32.89	1,878.98 1,878.98
TMRS 10-515-115	1,000.00 .00	.00 1,000.00	104.23 329.05	132.38 484.88	.00 32.91	670.95 670.95
EMPLOYEE INSURANCE 10-515-150	4,900.00 .00	.00 4,900.00	587.46 1,711.97	2,218.00 3,564.88	.00 34.94	3,188.03 3,188.03
OFFICE EXPENSE 10-515-210	500.00 .00	.00 500.00	.00 .00	.00 .00	.00 .00	500.00 500.00
DUPLICATE AND SUBSCRIPTIONS 10-515-230	100.00 .00	.00 100.00	.00 .00	.00 40.00	.00 .00	100.00 100.00
COURT TECHNOLOGY 10-515-270	.00 .00	.00 .00	.00 .00	80.00 160.00	.00 .00	.00 .00
TECHNOLOGY/SOFTWARE UPGRADES 10-515-271	2,600.00 .00	.00 2,600.00	.00 .00	.00 .00	.00 .00	2,600.00 2,600.00
WORKERS COMP INSURANCE 10-515-320	160.00 .00	.00 160.00	.00 120.75	.00 20.22	.00 75.47	39.25 39.25
PROSECUTOR SERVICES 10-515-415	3,000.00 .00	.00 3,000.00	.00 .00	.00 200.00	.00 .00	3,000.00 3,000.00
JURY EXPENSE 10-515-420	500.00 .00	.00 500.00	.00 .00	.00 .00	.00 .00	500.00 500.00
EMPLOYEE TRAINING 10-515-450	3,500.00 .00	.00 3,500.00	.00 533.35	150.00 1,167.15	.00 15.24	2,966.65 2,966.65
OMNI COLLECTION 10-515-474	1,000.00 .00	.00 1,000.00	.00 204.00	86.90 86.90	.00 20.40	796.00 796.00

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STATE COURT COSTS 10-515-550	37,000.00 .00	.00 37,000.00	.00 14,985.67	.00 5,966.64	.00 40.50	22,014.33 22,014.33
WAGES - POLICE 10-520-010	267,000.00 .00	.00 267,000.00	34,784.10 97,282.20	18,946.24 89,461.41	.00 36.44	169,717.80 169,717.80
CONTRACT LABOR 10-520-011	5,000.00 .00	.00 5,000.00	.00 688.00	.00 2,370.00	.00 13.76	4,312.00 4,312.00
SHIFT DIFFERENTIAL 10-520-012	7,500.00 .00	.00 7,500.00	300.00 900.00	200.00 3,007.08	.00 12.00	6,600.00 6,600.00
OVERTIME 10-520-015	7,500.00 .00	.00 7,500.00	1,960.32 4,995.90	545.95 545.95	.00 66.61	2,504.10 2,504.10
CELL PHONE ALLOWANCE 10-520-020	4,800.00 .00	.00 4,800.00	346.20 1,038.60	276.96 1,176.96	.00 21.64	3,761.40 3,761.40
PAYROLL TAXES 10-520-110	21,000.00 .00	.00 21,000.00	2,728.87 7,606.25	1,408.10 6,301.83	.00 36.22	13,393.75 13,393.75
TMRS 10-520-115	7,200.00 .00	.00 7,200.00	1,017.06 2,834.81	531.86 2,925.64	.00 39.37	4,365.19 4,365.19
EMPLOYEE INSURANCE 10-520-150	34,500.00 .00	.00 34,500.00	2,919.06 7,837.02	3,315.84 19,385.54	.00 22.72	26,662.98 26,662.98
A. 10-520-159	.00 .00	.00 .00	.00 .00	.00 958.80	.00 .00	.00 .00
MEDICAL COST 10-520-160	2,500.00 .00	.00 2,500.00	.00 .00	.00 .00	.00 .00	2,500.00 2,500.00
OFFICE EXPENSE 10-520-210	2,500.00 .00	.00 2,500.00	.00 813.27	.00 267.10	.00 32.53	1,686.73 1,686.73
OFFICE SUPPLIES 10-520-220	1,500.00 .00	.00 1,500.00	.00 96.54	.00 223.45	.00 6.44	1,403.46 1,403.46
TELEPHONE 10-520-240	1,000.00 .00	.00 1,000.00	.00 686.85	.00 .00	.00 68.69	313.15 313.15
UNIFORMS 10-520-250	3,540.00 .00	.00 3,540.00	.00 207.96	.00 233.95	.00 5.87	3,332.04 3,332.04
TECHNOLOGY/SOFTWARE UPGRADES 10-520-270	20,000.00 .00	.00 20,000.00	.00 6,139.65	28.12 7,808.48	.00 30.70	13,860.35 13,860.35
PROPERTY & LIABILITY INSURANCE 10-520-310	7,800.00 .00	.00 7,800.00	.00 4,654.00	.00 4,789.40	.00 59.67	3,146.00 3,146.00

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WORKERS COMP INSURANCE 10-520-320	11,000.00 .00	.00 11,000.00	.00 8,036.64	.00 2,219.29	.00 73.06	2,963.36 2,963.36
BONDING 10-520-330	500.00 .00	.00 500.00	.00 50.00	.00 50.00	.00 10.00	450.00 450.00
PROFESSIONAL FEES 10-520-400	2,000.00 .00	.00 2,000.00	.00 502.79	.00 150.00	.00 25.14	1,497.21 1,497.21
EMPLOYEE TRAINING 10-520-450	6,000.00 .00	.00 6,000.00	107.39 164.50	.00 1,573.50	.00 2.74	5,835.50 5,835.50
LEOSE TRAINING EXPENSE 10-520-451	1,198.00 .00	.00 1,198.00	.00 .00	.00 .00	.00 .00	1,198.00 1,198.00
LAB TEST 10-520-477	500.00 .00	.00 500.00	.00 .00	.00 .00	.00 .00	500.00 500.00
COPS LVISD CONTRACT PAY 10-520-479	100,000.00 .00	.00 100,000.00	.00 17,906.00	.00 43,655.00	.00 17.91	82,094.00 82,094.00
ADS - PUBLICATIONS 10-520-499	100.00 .00	.00 100.00	.00 27.00	.00 .00	.00 27.00	73.00 73.00
VEHICLE PURCHASE 10-520-600	12,127.00 .00	.00 12,127.00	.00 641.72	.00 .00	.00 5.29	11,485.28 11,485.28
VEHICLE FUEL 10-520-610	22,000.00 .00	.00 22,000.00	.00 4,728.71	493.01 8,184.78	.00 21.49	17,271.29 17,271.29
VEHICLE REPAIR 10-520-620	10,000.00 .00	.00 10,000.00	.00 2,599.34	12.49 1,348.68	.00 25.99	7,400.66 7,400.66
GENERAL SUPPLIES 10-520-670	1,000.00 .00	.00 1,000.00	.00 592.00	20.73 170.72	.00 59.20	408.00 408.00
EQUIPMENT PURCHASES 10-520-690	7,500.00 .00	.00 7,500.00	.00 589.85	129.99 5,004.24	.00 7.86	6,910.15 6,910.15
WCSD DISPATCH 10-520-910	4,000.00 .00	.00 4,000.00	.00 .00	.00 3,000.00	.00 .00	4,000.00 4,000.00
MICELLAENOUS 10-520-920	1,200.00 .00	.00 1,200.00	65.00 65.00	442.95 477.95	.00 5.42	1,135.00 1,135.00
WAGES - PUBLIC WORKS 10-530-010	55,000.00 .00	.00 55,000.00	6,297.24 18,839.60	3,833.07 23,454.43	.00 34.25	36,160.40 36,160.40
CONTRACT LABOR 10-530-011	2,000.00 .00	.00 2,000.00	.00 624.50	.00 .00	.00 31.23	1,375.50 1,375.50

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OVERTIME 10-530-015	2,500.00 .00	.00 2,500.00	429.98 1,297.88	.00 1,012.42	.00 51.92	1,202.12 1,202.12
PAYROLL TAXES 10-530-110	4,600.00 .00	.00 4,600.00	509.09 1,522.49	334.49 1,892.55	.00 33.10	3,077.51 3,077.51
TMRS 10-530-115	1,600.00 .00	.00 1,600.00	75.34 226.00	123.60 1,285.33	.00 14.13	1,374.00 1,374.00
EMPLOYEE INSURANCE 10-530-150	7,400.00 .00	.00 7,400.00	.00 .00	583.18 6,735.10	.00 .00	7,400.00 7,400.00
AFLAC 10-530-159	.00 .00	.00 .00	.00 .00	.00 70.56	.00 .00	.00 .00
OFFICE EXPENSE 10-530-210	200.00 .00	.00 200.00	.00 .00	.00 .00	.00 .00	200.00 200.00
OFFICE SUPPLIES 10-530-220	200.00 .00	.00 200.00	.00 .00	.00 .00	.00 .00	200.00 200.00
TELEPHONE 10-530-240	2,500.00 .00	.00 2,500.00	.00 .00	.00 1,010.41	.00 .00	2,500.00 2,500.00
UNIFORMS 10-530-250	6,000.00 .00	.00 6,000.00	.00 1,881.12	357.11 1,771.95	.00 31.35	4,118.88 4,118.88
PROPERTY & LIABILITY INSURANCE 10-530-310	4,500.00 .00	.00 4,500.00	.00 2,684.00	.00 1,957.86	.00 59.64	1,816.00 1,816.00
WORKERS COMP INSURANCE 10-530-320	2,800.00 .00	.00 2,800.00	.00 2,635.03	.00 1,091.42	.00 94.11	164.97 164.97
VEHICLE FUEL 10-530-610	15,000.00 .00	.00 15,000.00	.00 3,491.66	155.28 5,096.64	.00 23.28	11,508.34 11,508.34
VEHICLE REPAIR 10-530-620	5,000.00 .00	.00 5,000.00	14.44 1,836.75	67.47 255.95	.00 36.74	3,163.25 3,163.25
REPAIR AND MAINTENANCE 10-530-655	8,000.00 .00	.00 8,000.00	.00 904.91	24.99 678.70	.00 11.31	7,095.09 7,095.09
TOOLS 10-530-660	3,000.00 .00	.00 3,000.00	.00 90.20	.00 .00	.00 3.01	2,909.80 2,909.80
STREET REPAIR 10-530-665	.00 .00	.00 .00	.00 .00	.00 98,659.63	.00 .00	.00 .00
GENERAL SUPPLIES 10-530-670	5,000.00 .00	.00 5,000.00	.00 228.88	.00 56.15	.00 4.58	4,771.12 4,771.12

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LANDSCAPE 10-530-680	500.00 .00	.00 500.00	.00 .00	.00 .00	.00 .00	500.00 500.00
EQUIPMENT 10-530-690	1,000.00 .00	.00 1,000.00	.00 .00	.00 617.00	.00 .00	1,000.00 1,000.00
EQUIPMENT - BIG ITEMS 10-530-791	10,000.00 .00	.00 10,000.00	.00 .00	.00 .00	.00 .00	10,000.00 10,000.00
MISCELLANEOUS EXPENSE 10-530-920	600.00 .00	.00 600.00	.00 4,141.97	.00 254.06	.00 690.33	-3,541.97 -3,541.97
WAGES 10-550-010	.00 .00	.00 .00	.00 .00	.00 15,425.60	.00 .00	.00 .00
PAYROLL TAXES 10-550-110	.00 .00	.00 .00	.00 .00	.00 1,417.05	.00 .00	.00 .00
TMRS 10-550-115	.00 .00	.00 .00	.00 .00	.00 1,062.11	.00 .00	.00 .00
EMPLOYEE INSURANCE 10-550-150	.00 .00	.00 .00	522.06 1,560.10	341.96 6,504.76	.00 .00	-1,560.10 -1,560.10
PROPERTY & LIABILITY INSURANCE 10-550-310	.00 .00	.00 .00	.00 .00	.00 174.06	.00 .00	.00 .00
WORKERS COMP 10-550-320	.00 .00	.00 .00	.00 .00	.00 350.23	.00 .00	.00 .00
WAGES - MDD 12-500-010	84,000.00 .00	.00 84,000.00	9,419.55 27,754.67	5,886.41 5,886.41	.00 33.04	56,245.33 56,245.33
CAR & CELL PHONE ALLOWANCE 12-500-020	7,500.00 .00	.00 7,500.00	789.24 2,367.72	.00 .00	.00 31.57	5,132.28 5,132.28
SOCIAL SECURITY TAXES 12-500-110	7,000.00 .00	.00 7,000.00	723.52 2,146.19	397.23 397.23	.00 30.66	4,853.81 4,853.81
TMRS 12-500-115	2,400.00 .00	.00 2,400.00	277.69 819.34	160.12 160.12	.00 34.14	1,580.66 1,580.66
EMPLOYEE INSURANCE 12-500-150	9,900.00 .00	.00 9,900.00	686.91 1,944.75	683.92 683.92	.00 19.64	7,955.25 7,955.25
PROPERTY & LIABILITY INSURANCE 12-500-310	600.00 .00	.00 600.00	179.00 537.00	.00 .00	.00 89.50	63.00 63.00
WORKERS COMP INSURANCE 12-500-320	250.00 .00	.00 250.00	.00 306.14	.00 .00	.00 122.46	-56.14 -56.14

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STREET REPAIR 14-500-100	125,000.00 .00	.00 125,000.00	.00 .00	.00 .00	.00 .00	125,000.00 125,000.00
STREET CONTINGENCY 14-500-110	7,992.00 .00	.00 7,992.00	.00 .00	.00 .00	.00 .00	7,992.00 7,992.00
PROFESSIONAL - ENGINEERING 14-500-410	15,000.00 .00	.00 15,000.00	.00 .00	.00 .00	.00 .00	15,000.00 15,000.00
MISCELLANEOUS EXPENSE 14-500-920	500.00 .00	.00 500.00	.00 .00	.00 .00	.00 .00	500.00 500.00
BOND OBLIG 2003 SERIES - PRIN 20-800-800	16,000.00 .00	.00 16,000.00	.00 .00	.00 .00	.00 .00	16,000.00 16,000.00
BOND OBLIG 2003 SERIES - INT 20-800-810	2,577.00 .00	.00 2,577.00	.00 .00	.00 .00	.00 .00	2,577.00 2,577.00
BOND OBLIG 2003 SERIES - ADMIN 20-800-820	350.00 .00	.00 350.00	.00 .00	.00 .00	.00 .00	350.00 350.00
MISCELLANEOUS 20-800-840	23.00 .00	.00 23.00	.00 .00	.00 .00	.00 .00	23.00 23.00
ALARM SERVICES 25-900-100	650.00 .00	.00 650.00	.00 .00	.00 54.00	.00 .00	650.00 650.00
MISCELLANEOUS EXPENSE 25-900-920	.00 .00	.00 .00	.00 492.00	.00 .00	.00 .00	-492.00 -492.00
ANNUAL SOFTWARE MAINTENANCE 35-900-100	1,500.00 .00	.00 1,500.00	.00 .00	.00 .00	.00 .00	1,500.00 1,500.00
WAGES 40-540-010	103,000.00 .00	.00 103,000.00	10,849.77 33,754.63	5,574.52 20,984.73	.00 32.77	69,245.37 69,245.37
OVERTIME 40-540-015	.00 .00	.00 .00	441.87 1,747.41	.00 .00	.00 .00	-1,747.41 -1,747.41
PAYROLL TAXES 40-540-110	8,400.00 .00	.00 8,400.00	852.31 2,665.36	357.58 1,515.85	.00 31.73	5,734.64 5,734.64
TMRS 40-540-115	2,900.00 .00	.00 2,900.00	307.13 965.67	132.28 1,065.90	.00 33.30	1,934.33 1,934.33
EMPLOYEE INSURANCE 40-540-150	14,725.00 .00	.00 14,725.00	955.77 2,883.31	1,508.32 7,162.24	.00 19.58	11,841.69 11,841.69
AFLAC 40-540-159	.00 .00	.00 .00	.00 .00	.00 141.84	.00 .00	.00 .00

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OFFICE EXPENSE 40-540-210	1,000.00 .00	.00 1,000.00	.00 333.23	.00 628.72	.00 33.32	666.77 666.77
OFFICE SUPPLIES 40-540-220	400.00 .00	.00 400.00	.00 .00	.00 219.99	.00 .00	400.00 400.00
DUES AND SUBSCRIPTIONS 40-540-230	2,500.00 .00	.00 2,500.00	.00 1,245.00	.00 2,140.15	.00 49.80	1,255.00 1,255.00
TELEPHONE 40-540-240	3,200.00 .00	.00 3,200.00	.00 1,700.77	131.88 1,449.17	.00 53.15	1,499.23 1,499.23
POSTAGE 40-540-260	2,500.00 .00	.00 2,500.00	.00 960.21	302.09 1,055.50	.00 38.41	1,539.79 1,539.79
TECHNOLOGY/SOFTWARE UPGRADES 40-540-270	6,000.00 .00	.00 6,000.00	.00 2,535.00	.00 .00	.00 42.25	3,465.00 3,465.00
RETURNED CHECK 40-540-280	300.00 .00	.00 300.00	.00 .00	.00 125.83	.00 .00	300.00 300.00
DEPOSIT REFUND 40-540-281	1,500.00 .00	.00 1,500.00	.00 1,038.79	.00 501.20	.00 69.25	461.21 461.21
APPLIED DEPOSIT REIMBURSEMENT 40-540-284	5,000.00 .00	.00 5,000.00	675.04 1,956.05	375.77 1,940.49	.00 39.12	3,043.95 3,043.95
UTILITIES 40-540-290	65,000.00 .00	.00 65,000.00	.00 22,068.73	.00 20,501.56	.00 33.95	42,931.27 42,931.27
PROPERTY & LIABILITY INSURANCE 40-540-310	6,000.00 .00	.00 6,000.00	.00 3,580.00	.00 1,630.94	.00 59.67	2,420.00 2,420.00
WORKERS COMP INSURANCE 40-540-320	4,500.00 .00	.00 4,500.00	.00 2,909.55	.00 872.18	.00 64.66	1,590.45 1,590.45
PROFESSIONAL FEES 40-540-400	1,000.00 .00	.00 1,000.00	.00 .00	.00 46.50	.00 .00	1,000.00 1,000.00
LEGAL & PROFESSIONAL - ENGINEER 40-540-410	1,500.00 .00	.00 1,500.00	.00 .00	.00 .00	.00 .00	1,500.00 1,500.00
PERMITS & INSPECTIONS 40-540-411	4,500.00 .00	.00 4,500.00	.00 3,233.18	50.00 1,817.00	.00 71.85	1,266.82 1,266.82
EMPLOYEE TRAINING & LICENSING 40-540-450	2,000.00 .00	.00 2,000.00	.00 .00	.00 .00	.00 .00	2,000.00 2,000.00
CRWA MEETING REIMBURSEMENT 40-540-455	200.00 .00	.00 200.00	.00 60.00	30.00 90.00	.00 30.00	140.00 140.00

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Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
AUDIT EXPENSE 40-540-460	9,250.00 .00	.00 9,250.00	.00 4,500.00	.00 .00	.00 48.65	4,750.00 4,750.00
BANK SERVICE CHARGES 40-540-470	250.00 .00	.00 250.00	.00 .00	.00 .00	.00 .00	250.00 250.00
PAYCLIX EXPENSE 40-540-471	1,000.00 .00	.00 1,000.00	.00 860.99	.00 .00	.00 86.10	139.01 139.01
ADS 40-540-490	200.00 .00	.00 200.00	.00 162.00	.00 .00	.00 81.00	38.00 38.00
VEHICLE REPAIR 40-540-620	500.00 .00	.00 500.00	.00 .00	.00 .00	.00 .00	500.00 500.00
GARBAGE COLLECTION EXPENSE 40-540-710	195,000.00 .00	.00 195,000.00	.00 73,215.66	.00 71,736.76	.00 37.55	121,784.34 121,784.34
SALES TAX EXPENSE 40-540-720	15,000.00 .00	.00 15,000.00	1,292.56 3,715.45	1,241.09 5,066.73	.00 24.77	11,284.55 11,284.55
SUPPLIES AND REPAIRS 40-540-810	25,000.00 .00	.00 25,000.00	.00 23,153.37	.00 3,963.91	.00 92.61	1,846.63 1,846.63
WWTP OPERATION 40-540-820	110,000.00 .00	.00 110,000.00	.00 20,343.01	.00 28,692.24	.00 18.49	89,656.99 89,656.99
WATER ANALYSIS LAB 40-540-830	4,000.00 .00	.00 4,000.00	.00 824.00	.00 811.36	.00 20.60	3,176.00 3,176.00
CHEMICALS 40-540-840	8,000.00 .00	.00 8,000.00	.00 1,646.14	.00 1,650.77	.00 20.58	6,353.86 6,353.86
BULK WATER PURCHASE 40-540-880	100,000.00 .00	.00 100,000.00	.00 11,321.76	.00 78,607.67	.00 11.32	88,678.24 88,678.24
WATER PROJECT CONTINGENCY 40-540-889	48,257.00 .00	.00 48,257.00	.00 .00	.00 .00	.00 .00	48,257.00 48,257.00
WELL PROJECTS 40-540-901	.00 .00	.00 .00	.00 10,069.18	26,654.77 44,418.10	.00 .00	-10,069.18 -10,069.18
LAND LEASE 40-540-902	5,000.00 .00	.00 5,000.00	.00 5,000.00	.00 5,000.00	.00 100.00	.00 .00
EQUIPMENT PURCHASE 40-540-906	2,000.00 .00	.00 2,000.00	.00 37,275.00	.00 399.00	.00 1,863.75	-35,275.00 -35,275.00
C OF O 2011 PRINCIPAL 40-540-909	30,000.00 .00	.00 30,000.00	.00 .00	.00 29,000.00	.00 .00	30,000.00 30,000.00

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Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev.Yr Per Prev.Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
SARA LOAN PRINCIPAL 40-540-910	26,027.00 .00	.00 26,027.00	.00 .00	.00 .00	.00 .00	26,027.00 26,027.00
W & S 1975 BOND PRINCIPAL 40-540-911	.00 .00	.00 .00	.00 .00	.00 15,000.00	.00 .00	.00 .00
C OF O 2011 INTEREST 40-540-912	30,790.00 .00	.00 30,790.00	.00 .00	.00 15,734.95	.00 .00	30,790.00 30,790.00
SARA LOAN INTEREST 40-540-913	19,999.00 .00	.00 19,999.00	.00 .00	.00 .00	.00 .00	19,999.00 19,999.00
W & S 1975 INTEREST 40-540-914	.00 .00	.00 .00	.00 .00	.00 401.25	.00 .00	.00 .00
MISCELLANEOUS EXPENSE 40-540-920	.00 .00	.00 .00	.00 .00	.00 1,875.63	.00 .00	.00 .00
CAPITAL OUTLAY 40-599-500	100,000.00 .00	.00 100,000.00	.00 120,284.00	.00 .00	.00 120.28	-20,284.00 -20,284.00
WATER METERS 41-500-100	.00 .00	.00 .00	.00 132,144.25	.00 .00	.00 .00	-132,144.25 -132,144.25
Grand Total::	2,535,761.00 .00	.00 2,535,761.00	105,101.13 971,327.73	149,422.51 1,002,787.16	.00 38.31	1,564,433.27 1,564,433.27



AGENDA REQUEST FORM

Requestor:

Yvonne Griffin

Administration

29-Jan-16

Name

Department

Date

Agenda Item information:

Date of Meeting 02/11/16

Concise statement of the matter to be addressed:

Discussion and Action on approval of agreement with Texas Fleet Fuel

Summary, Attachments & Supporting Documents:

This agreement will allow city vehicles to be fueled at various gas stations instead of being restricted to Shell and Chevron.

REQUEST DEADLINES:

All requests are to be submitted to City Secretary on Wednesday the week before the meeting by 4:00 p.m. Agenda is posted 72 hours before time of the meeting for which discussion of the matter is requested. Packets are delivered Monday before the Thursday Night Regular scheduled City Council Meeting.

Office Use Only

Received by

Date

Time

TEXAS FLEET FUEL



P.O. Box 6026 • Austin, Texas 78762 • Phone: (512) 381-2800 • Fax: (512) 381-2828 • www.txfleetfuel.com

Application For Access Cards

Application Date: _____

Customer Information

I hereby request access cards and authorization to use TEXAS FLEET FUEL computer-controlled fueling facilities for:

Trade name of business City of La Vernia
Legal name of business "
Business street address 102 Chihuahua E
Business billing address "
City La Vernia State TX Zip 78121 Phone 830 779 4541 Fax _____
Number of Vehicles _____ Number of Employees _____ Estimated Monthly Gallons _____

Organizational Form

(please check one) Corporation
 Partnership
 Proprietorship

Federal ID# _____

Principal Bank Used for Company Accounts

Account Number _____ Your Bank Officer _____
Bank Name _____ Address _____
City _____ State _____ Zip _____
Name on Bank Account _____

Credit References

1. Business Name _____ Phone _____
2. Business Name _____ Phone _____
3. Business Name _____ Phone _____

Guarantors of Payment

1. Name _____ Address _____
City _____ State _____ Zip _____ Phone _____
Social Security # _____ Driver's License # _____
2. Name _____ Address _____
City _____ State _____ Zip _____ Phone _____
Social Security # _____ Driver's License # _____

I/We hereby authorize TEXAS FLEET FUEL to conduct a credit inquiry and authorize the references listed above to release to TEXAS FLEET FUEL information related to my/our account. I/We further agree to all the terms and conditions listed on the reverse side of the form.

Authorized Representative Of Customer

Guarantors Signature(s)

Print Name _____ 1. _____
Title _____ 2. _____
Signature _____

EXEMPTION CERTIFICATE

(To support vendor's claim for credit or payment under section 6427 of the Internal Revenue Code)

Vendor's Name: TEXAS FLEET FUEL EIN: 20-3913852
Address: 4911 E. 7TH STREET, AUSTIN, TEXAS 78702

The undersigned buyer ("Buyer") hereby certifies the following under penalties of perjury:

A. Buyer will use the diesel fuel or kerosene to which this certificate relates – (Check one):

1. On a farm for farming purposes (as defined in section 48.6420-4 of the Manufacturers and Retailers Excise Tax Regulations) and Buyer is the owner, tenant, or operator of the farm on which the fuel will be used;
2. For the exclusive use of a State or local government, or the District of Columbia.

B. This certificate applies to the following (complete as applicable):

1. If this is a single purchase certificate, check here and enter:
 - a. Invoice or delivery ticket number _____
 - b. Number of gallons _____
2. If this is a certificate covering all purchases under a specified account or order number, check here and enter:
 - a. Effective date: January 1, 2015
 - b. Expiration date: December 31, 2015
(period not to exceed 1 year after effective date)
 - c. Buyer account or order number _____

- Buyer will provide a new certificate to the vendor if any information in this certificate changes.
- If Buyer uses the diesel fuel or kerosene to which this certificate relates for a purpose other than stated in the certificate, Buyer will be liable for any tax.
- Buyer understands that the fraudulent use of this certificate may subject Buyer and all parties making such fraudulent use of this certificate to a fine or imprisonment, or both, together with the costs of prosecution.

City of La Vernia

Name of buyer

Employer Identification Number of Buyer

102 Chihuahua E La Vernia TX 78121

Address of Buyer

Printed or typed name of person signing

Title of person signing

Signature

Date Signed

The customer and each guarantor, unconditionally, jointly and severally, and solidarity guarantee full and prompt payment of all sums which may, from time-to-time, be owing to TEXAS FLEET FUEL by customer as a result of this agreement. Such sums include but are not limited to, reimbursement in the amount of petroleum products obtained through TEXAS FLEET FUEL facilities, payments for other services obtained using TEXAS FLEET FUEL access cards, and applicable interest penalties or service charges. Customer agrees to pay the full amount due according to the terms indicated on the TEXAS FLEET FUEL billing statement by delivery or mail to the address shown on the invoice and statement. If this amount is not received by TEXAS FLEET FUEL within five (5) calendar days of due date shown on the statement, customer and guarantors agree to pay interest at an annual rate of 18%, or such other rate as set forth in the billing statement, on the past due balance until paid. By signing this agreement, customer and guarantors acknowledge understanding this interest charge does not reflect an extension of credit, but a procedure to ensure all statements are paid promptly when due. If TEXAS FLEET FUEL must use an attorney or collection agency to collect any overdue amount from customer and/or any guarantors, customer and each guarantor agree to pay reasonable attorney fees and costs of collection incurred by TEXAS FLEET FUEL, which the parties hereby fix at 33 1/3% of any balance due, plus court costs. No notice of acceptance hereof need be given to any guarantor. In consideration of charges allowed and to be allowed to the customer named herein, the guarantor hereby personally guarantees payment of all amounts due as to indebtedness incurred subsequent to such delivery. After payment is received, any disputed charges must be identified by customer within 90 days of original invoice date. After 90 days all charges are considered valid.

In consideration of the issuance of access cards by TEXAS FLEET FUEL to it, customer and guarantors agree that any liability arising or resulting from the misuse, unauthorized use, loss or theft of any one or more of the cards issued to it, giving access to the TEXAS FLEET FUEL control terminal operated by TEXAS FLEET FUEL for the dispensing of motor fuel or in otherwise obtaining products or services shall be fully borne, assumed and paid by customer and guarantors. It is further agreed customer's liability for purchases made with lost or stolen cards extends only to noon of the first business day following TEXAS FLEET FUEL receipt of written notice of the lost card or cards, provided this notice includes the card number of each lost or stolen access card. This notice shall also include the identification of the person responsible for the loss. It is further understood and agreed between the parties that said cards are issued solely for the conduct of its business by the employees of customer.

Customer certifies everyone using an access card issued in the name of the customer will be taught all safety regulations issued by TEXAS FLEET FUEL to ensure safe operation of all TEXAS FLEET FUEL fueling sites

Customer is a governmental body or a licensed commercial enterprise. The system will be used only by the commercial enterprise or governmental body in its business, and the fuel obtained will not be available for personal use

TEXAS FLEET FUEL maintains the absolute right exercisable in its sole discretion to interrupt or terminate use of any and all TEXAS FLEET FUEL access cards issued to the customer.

The customer has provided the information on the reverse side for the purpose of obtaining credit and authorizes TEXAS FLEET FUEL to investigate the customer's credit records and report to proper persons and bureaus its performance of this agreement.

In consideration of TEXAS FLEET FUEL selling merchandise and services to this customer, the customer and guarantor agree to TEXAS FLEET FUEL's payment terms and conditions hereof and as described on TEXAS FLEET FUEL's billing statement regarding all purchases made by customer, on customer's behalf or using TEXAS FLEET FUEL access cards issued to customer.

Any claim for defective fuel or any other claim is waived by customer and guarantor unless made within fifteen (15) days from the customer's purchase of defective fuel or purchase of the product or services giving rise to the claim.

Customer and guarantors each agree that they shall notify TEXAS FLEET FUEL of any unauthorized use of access cards no later than the earlier of (i) forty-eight (48) hours following receipt of the TEXAS FLEET FUEL statement containing unauthorized charges, or (ii) upon learning of unauthorized use of access cards.

Without in any manner limiting the full assumption of liability set forth in this paragraph and in this agreement, customer and guarantors agree to and acknowledge full liability for any losses resulting from any failure to report unauthorized use of access cards in accordance with the terms hereof.

Notwithstanding any provision in this agreement, the total liability for payments of interest and payments deemed to be interest applicable by law, shall not exceed the limit imposed by applicable usury laws. In the event the total liability for payments of interest and payments deemed interest by applicable law, shall, for any reason whatsoever, result in an effective rate of interest which exceeds the limit imposed by the applicable usury laws, all sums in excess of those lawfully collectible as interest for the period in question shall, without further agreement or notice by, between, or to any party hereto, be deemed to have been applied, immediately upon receipt of such sums by TEXAS FLEET FUEL and (shall be applied), as a credit on the principle due or thereafter arising on a customer's account.

This application is to be interpreted applying Texas law and is enforceable in Travis County, Texas. _____ Customer's initial. _____ Guarantor's initial.

ADDITIONAL PARTNERSHIP INFORMATION

(If customer is a partnership, complete this section.)

Name, address and phone for each Partner

Name	Address	Phone
Name	Address	Phone
Name	Address	Phone
Name, address and phone of General Partner of Limited Partnership		
Name	Address	Phone

ADDITIONAL CORPORATE INFORMATION

(If customer is a corporation, complete this section.)

NOTE: OBTAIN SIGNATURE OF CORPORATE OFFICER ON VERIFICATION BELOW.

Name of Corporation (if different than front side of application):		
Date of Incorporation:	State of Incorporation:	
Legal Corporate address (if different from front):		
Name, address and phone for each Corporate Officer		
Name	Address	Phone
Name	Address	Phone
Name	Address	Phone

CORPORATE VERIFICATION

As _____ of _____
(Official Title) (Name of Corporation)
 I warrant and guarantee that I am duly authorized by _____ to designate and hereby
(Name of Corporation)
 appoint _____ to enter into any and all operating agreements and credit
(Name of Applicant)
 applications, and all documents pertaining thereto with TEXAS FLEET FUEL and any of its associated corporations including this agreement;
 and _____ hereby ratifies any and all such agreements, credit applications and documents pertaining thereto.
(Name of Corporation)

FEDERAL EXEMPTION CERTIFICATE

[For use by State & local governments. (Section 4081 of the Internal Revenue Code)]

(Date) _____, 20__

I hereby certify that I am _____ of

City of La Vernia (State or local government); that I am authorized to execute this certificate; and that

X All orders placed by the purchaser for the period commencing

01/01/2015 (date) and ending 12/31/2017 (date) (Not to exceed 12 calendar quarters), are, or will be, purchased from TEXAS FLEET FUEL (Name of Vendor) for the exclusive use of (government unit) of City of La Vernia (state or local government).

I understand that the exemption from tax in the date of sales of Gasoline under this exemption certificate is limited to the sale of articles purchased for the exclusive use of a State, etc. I understand that the fraudulent use of this certificate for the purpose of securing this exemption will subject me and all parties making such fraudulent use of this certificate to a fine of not more than \$10,000, or to imprisonment for not more than five years, or both, together with costs of prosecution.

City of La Vernia
Name of Buyer

Employer Identification Number of Buyer
102 Chihuahua E La Vernia TX 78121
Address of Buyer

Printed or typed name of person signing

Title of person signing

Signature Date Signed



CIVIL ENGINEERING CONSULTANTS
DON DURDEN, INC.

January 28, 2016

City of La Vernia
Yvonne Griffin, City Administrator
P.O. Box 225
102 E. Chihuahua
City of La Vernia, TX 78121

VIA Email: yvonne.griffin@lavernia-tx.gov Original to Follow in Mail

Re: Undersized Water Line Replacements
Subject: Proposal for Engineering Services & Proposal Number 16-0027

Dear Ms. Griffin

Civil Engineering Consultants (CEC) appreciates the opportunity to present this proposal to provide civil engineering, surveying and construction administration services for the referenced project. The project includes preparation of construction plans, specifications, and bidding documents for the replacement of undersized water lines on the following streets located within the La Vernia City Limits:

- **DL Vest Street** (from F.M. 775 to San Antonio St.) (Replace Approximately 825 LF of 2" main, with 8" PVC)
- **San Antonio Street** (from Warren St. to existing tie-in north of DL Vest) (Replace Approximately 1,965 LF of 2" main, with 8" PVC)
- **Dry Hollow Street** (from Kyle St. to existing water service at 527 Dry Hollow) (Replace Approximately 1,250 LF of 2" main, with 6" PVC)
- **Forest Street** (from Dry Hollow to Dead End) (Replace approximately 515 LF of 2" main, with 6" PVC)
- **King Street** (from Forest St. to Kyle St.) (Replace approximately 345 LF of 2" main with 6" PVC)
- **Kyle Street** (from Dry Hollow to Dead End) (Replace approximately 1,005 LF of 2" main with 6" PVC)

SCOPE OF WORK: Please refer to Attachment A - Description of Services for a breakdown of tasks to be performed.

FEE: Our Fee Budget for these services will be as follows:

TOTAL FEE = \$128,320.00

The Fee Budget for each Task is based on our estimate of the time required to complete the Task and our current standard hourly billing rates (see Appendix 1 for a detailed Fee Estimate). Attachment B – Basis of Compensation includes assumptions used to develop our fee estimate. Although CEC will not exceed the Total Fee of **\$128,320.00** for the Scope of Work described, we reserve the right to reallocate the Total Fee among the various tasks that make up the Scope of Work to account for the actual time used to complete each Task. Our current standard hourly billing rates are shown on the attached Billing Rate Schedule.

Any additional services will be agreed upon in writing prior to execution of the additional work to be performed and will be invoiced on an hourly basis using our Standard Hourly Billing Rates in effect at the time the services are provided.

GOVERNMENTAL FEES: There are no known governmental or other agency fees that we anticipate will be associated with this work.

LAREDO · SAN ANTONIO · BRYAN/COLLEGE STATION

Fees are established by the government and can change without notice. CEC assumes the Owner will pay all governmental fees in excess of \$500. CEC can pay fees that are less than \$500, and if we do, we will bill you for the amount advanced on your behalf plus 10%.

SUBCONSULTANTS: CEC does not anticipate the need or use of Subconsultants to provide the detailed scope of services. Should CEC be directed by the City to utilize certain Subconsultants then CEC will add a 10% service charge to all Subconsultant fees.

OTHER CHARGES: Other charges that may be added to your invoices include any reproduction charges for prints above and beyond those specifically included in this agreement.

TERMS: You will be invoiced on a monthly basis for work performed. Payment of each invoice is due upon receipt. If any balances remain unpaid for more than 30 days, we will charge interest at the rate of 1% per month. In addition, if any balance remains unpaid for 60 days or more, we reserve the right to suspend work until the account is brought current. Other terms and conditions are included in the Standard Terms and Conditions, attached.

SCHEDULE: CEC proposes to deliver the project in accordance with the following schedule of milestones/events which are based on receipt of a Notice to Proceed no later than February 5, 2016:

TABLE 1
Milestone Dates
D.L. Vest & Dry Hollow Waterline Projects

MILESTONE DESCRIPTION	SCHEDULED FINISH DATE
Assumed Notice to Proceed	February 5, 2016
Preliminary Design, 95%	March 18, 2016
Construction Plan Preparation (100 percent) design complete	April 1, 2016
Advertise for Bids	April 10 – April 28, 2016
Bid Opening	April 29, 2016
Bid Recommendation	May 12, 2016
Council for Approval	May 13, 2016
Issue Construction notice to proceed	No later than June 13, 2016

ACCEPTANCE AND AUTHORIZATION TO PROCEED: To authorize us to proceed with this work, please sign in the space indicated below and return one copy to us. **OR** We will begin work upon receipt of a retainer in the amount of \$25,000 and a signed copy of this proposal. This proposal is valid for 30 days from the date on this letter. After 30 days, CEC reserves the right to adjust the fee and schedule if necessary.

We appreciate the opportunity to serve you on this matter. If you have any questions, please do not hesitate to contact me.

Very Truly Yours,

CIVIL ENGINEERING CONSULTANTS


John T. Mooneyham, P.E.
Senior Project Manager

By accepting this proposal, I certify that I am the owner of the property that will be improved by this work, or a legally authorized representative of the owner.

ACCEPTED:

Signature

Printed Name

DATE:

STANDARD TERMS AND CONDITIONS AGREEMENT

1. **ADDITIONAL SERVICES:** Additional services shall include any additional office or field services caused by any changes in the project and/or scope. Any such changes will be billed at the hourly rates stated herein or, if no such rates are stated, at CEC's customary hourly billing rates. Without otherwise limiting the scope of this paragraph, it is specifically agreed that any such additional services caused by policy or procedural changes, governmental agencies, client's legal disputes including litigation or arbitration, or any services associated therewith (preparation for depositions, etc.), will be regarded as additional services.

2. **OWNERSHIP OF DOCUMENTS:** All tracings, specifications, computations, survey notes and other original documents, considered as instruments of service, are and shall remain the property of CEC unless otherwise provided by law. Client agrees to not use such items on other projects without CEC's prior written consent. CEC is under no obligation to retain said documents beyond the completion of the project and may discard them at CEC's sole discretion.

3. **LIMITATIONS ON COST ESTIMATES:** Because CEC has no control over the cost of labor, materials, equipment, or services furnished by others, or over any methods used by the Construction Contractor(s) to determine prices, or over competitive bidding or market conditions, CEC's opinions of probable project costs and construction costs provided for herein will be made on the basis of CEC's experience and qualifications and represent CEC's best judgment as an experienced and qualified professional firm, familiar with the construction industry. However, CEC cannot and does not guarantee that proposals, bids, or actual project costs or construction costs will not vary from opinions of probable cost prepared by CEC.

4. **APPROVAL OF SERVICES:** The services performed by CEC shall be deemed approved and accepted by Client as and when invoiced unless Client objects within 30 days of the invoice date by written notice specifically stating the details by which Client believes such services are unacceptable.

5. **DELAY:** Any delay, default, or termination in or of the performance of any obligation of CEC under this Agreement caused directly or indirectly by strikes; accidents; acts of God; shortages or unavailability of labor, materials, power, or transportation through normal commercial channels; failure of Client or Client's agent(s) to furnish information or to approve or disapprove CEC's services promptly; late, slow, or faulty performance by Client, other contractors, or governmental agencies, the performance of whose work is precedent to or concurrent with the performance of CEC's work; or any other acts of the Client or any other federal, state, or local governmental agency or any other cause beyond CEC's reasonable control shall suspend the obligations of CEC as long as performance is delayed or prevented thereby, and the fees due hereunder shall be equitably adjusted.

6. **TERMINATION:** In the event Client fails to pay CEC within 60 days after invoices are rendered, or in the event of any other material breach by the Client, CEC, in addition to any other remedies available by law or in equity, shall have the right, at its election, to either terminate this agreement or suspend the services until the default is cured.

7. **INDEMNIFICATION:** Client shall indemnify and hold CEC harmless from all loss, expense, claim, damage or liability of any nature, including attorney's fees, arising out of Client's failure to pay CEC, or otherwise perform in accordance with the terms of this Agreement.

8. **REPLACEMENT OF SURVEY STAKES:** CEC, if specified in the Agreement, will provide necessary construction stakes. In instances where it is determined that negligence on the part of the Client or others results in the need for restaking, the cost of such restaking will be billed as an extra to the Client on a time and materials basis. It will be the Client's responsibility to provide adequate protection of the stakes against his own negligence or the negligence of those working for or with him and against vandalism by others. If staking is prematurely ordered by the Client or others and construction does not take place, it will also be the Client's responsibility to protect said stakes until such time as construction takes place.

9. **OBSERVATION AND TESTING FOR CONSTRUCTION SAFETY:** The observation and testing for construction safety is not included herein.

10. **RESTRICTIONS ON USE OF DOCUMENTS:** It should be understood that any documents rendered under this agreement will be prepared in accordance with the agreed scope and will pertain only to the subject project and are prepared for the exclusive use of the Client. Use of the reports and data contained therein for other purposes is at the Client's sole risk and responsibility. The formal results of CEC's services will be in hard copy form only (reports, drawings, specifications, etc.). CEC assumes no responsibility to its Client for data, drawings, or text provided on computer disks or tapes.

11. **SHOP DRAWINGS/SAMPLES:** If included in the scope of work, CEC's review and approval will be only for conformance with design concept of the Project and for compliance with the information given in the Contract Documents and shall not extend to means, methods, techniques, sequences or procedures or construction. Approval of a separate item as such will not indicate approval of the assembly in which the item functions.

12. **STANDARD OF CARE:** CEC's services will be performed solely for the exclusive use of the Client and no right or obligation will extend to any third party. CEC's services are rendered without any expressed or implied warranty, but will be in full compliance with the general standards exercised by like professionals in the same locale.

13. **INSURANCE:** CEC maintains Workers Compensation, general liability, property damage, and professional liability insurance policies. Certificates of insurance evidencing such coverage will be provided to Client upon written request. Client acknowledges that CEC will not be liable to Client for any loss, damage, cost, or expense which, in the aggregate, would be greater than the amounts of CEC's insurance coverage limits, exclusions and conditions as set forth in such policies.

14. LIMITATION OF LIABILITY: CEC's liability to the Client for claims outside the scope of the insurance policies referenced in Paragraph 13 is limited to the greater of either the aggregate sum of \$50,000, or CEC's total fee for services rendered pursuant to the Agreement. Any project contract executed by the Client shall include the following clause:

Contractor agrees that CEC's liability, if any, is limited to the policy amount applicable to any public liability or property damage claim and is otherwise limited to the greater of either the aggregate sum of \$50,000, or CEC's total fee for services rendered under this contract. Contractor further agrees to include this clause in its entirety in any subcontract or material contract for this project.

15. HAZARDOUS MATERIALS-ASBESTOS: If potentially hazardous materials or asbestos are encountered, CEC shall have the right to suspend its services and the right, by written notice to Client, to terminate the services described in the scope of work. Client shall remain liable for and shall pay all fees and charges incurred under the provisions of this Agreement through the date of termination. CEC's expertise in the area of hazardous materials does not include asbestos detection and evaluation. CEC will not be liable to investigate for, or otherwise determine the presence of asbestos. Client hereby represents that is has no cause to suspect the presence of any potentially hazardous materials or asbestos. To the maximum extent permitted by law, the Client will indemnify and defend CEC and its officers, employees, subconsultants, and agents from all claims, damages, losses and expenses including but no limited to direct, indirect or consequential damages and attorney's fees arising out of or relating to the presence of asbestos or other hazardous substances on or from the Project.

Attachment A

Description of Services

Consultant Responsibilities

In accordance with the terms of this agreement and as clarified by this Description of Services, the Consultant will provide the following services relative to the Undersized Water Line Replacements Project. The scope of work for the waterline projects will be executed in four tasks which include Preliminary Design, Construction Plan Preparation, Bidding, and Construction Administration. Descriptions of the work within these tasks are discussed below.

Preliminary Design

This task includes those work items that are required to complete a preliminary design. This includes gathering all necessary data in order to identify a proposed alignment. CEC will perform a field survey and identify existing utility infrastructure as well as street features. Specific work items for preliminary design are described in more detail in the following paragraphs.

Topographic Surveys

CEC will perform field surveys to determine topography within the apparent right-of-way. CEC will survey locations of existing utilities, fences, any visible property boundary monuments and significant trees greater than or equal to 2-inches in diameter. CEC will resolve apparent ROW based on georeferenced tax map line work. Roadways will be cross sectioned at 100-ft intervals along tangents and 50-ft intervals along curves. If the City has survey control established in the project areas, CEC will tie our survey work to that control, otherwise CEC will set up to three (3) control monuments. Prior to performing the topographic survey, CEC will call in 811 Locates, request available maps from known utility providers, and survey all utility markings.

Alignment Alternatives

The alignment alternatives will examine the best possible proposed alignments and will identify issues that impact the constructability of the proposed pipelines. The areas outside of road that the water line will be on will be determined during this task. It is assumed that the proposed pipeline will be constructed within existing right-of-way and will not require any right-of-way acquisition.

Meeting & Coordination with City

CEC will meet with the City to discuss the possible proposed waterline alignments and identify any areas of concern. A proposed alignment will be determined from City input and recommendations before proceeding to the Construction Plan Preparation Phase.

Construction Plan Preparation

CEC will prepare construction plan sheets for the waterline. It is anticipated that a plan view only will be required and that drawings will be at a scale of 1"=40', on 11"x17" plan sheets. CEC will use the San Antonio Water System (SAWS) standard details and construction specifications in the design of the proposed waterline. It is anticipated that the plan set will consist of:

1. Cover Sheet
2. General Notes
3. Overall Project
4. Plan Sheets (estimate of 9)
5. Detail Sheets (estimate of 3)

CEC will submit the construction plans to the City for review and will incorporate City comments prior to issuance of final plans for bidding. It is anticipated that one review by the City will be sufficient.

CEC will also prepare construction specifications using the San Antonio Water System (SAWS) standard construction specifications.

CEC will include provisions within the construction documents for installation of a Project Sign. CEC to coordinate Project Sign requirements with the City.

CEC will prepare a final estimated quantities and construction cost estimate as part of the construction documents.

Once City comments have been incorporated in the plans, CEC will provide the City with a diskette containing plans and specifications and 4 paper sets of the construction documents.

Bidding

CEC will provide the following services during this phase of work:

- Assist the City in Advertising the project
- Attend a pre-bid meeting at the City of La Vernia
- Assist the City in the issuance of addenda (if any) following City's prior approval
- Assist the City in obtaining bids, tabulating bids, preparing bid tabulation forms, and award the contract for construction following the City's approval of the construction contract.
- Assist the City in reviewing the Statement of Bidder's Qualifications, financial statements of bidders, lists of bidders' proposed subcontractors, and other documents required to be submitted with the bids
- Make a written recommendation to the City regarding award of bid.
- Upon conclusion of the bidding process, provide 2 sets of plans and bidding documents bound for the City's use to conform.

- If addenda require modifications to the plans, CEC will provide the City with 2 hard copies and a diskette of revised plans.

Services During Construction

The construction phase of this project will commence with the award of the construction contract and is assumed to end within four and a half months of the issuance of the Contractor's Notice-to-Proceed. Tasks to be performed by CEC during the construction phase include the following:

- Assist the City in conducting a pre-construction conference with the Contractor in order to establish construction schedule, identify key representatives, and establish lines of communication.
- Review contractor submittals and submit recommendations resulting from these reviews to the City. One submittal review for each required item is anticipated.
- Review and respond to Contractor RFI's.
- Conduct bi-weekly site visits by a Professional Engineer or qualified E.I.T. to observe the progress of construction and answer questions from the Contractor and the City. A total of 5 hours per two weeks for an assumed 18 week construction time is included in the estimate.
- Conduct daily site inspections by an experienced and qualified Field Technician. A total of 5 hours per day for an assumed 18 week construction time is included in the estimate. Field Technician will document daily activities through daily field reports and photos, confirm use of approved products, attend bi-weekly construction meetings, assist in project management and verify construction progress in accordance with the specifications and plans.
- Review contractor pay estimates and recommend to the City the amounts to be paid to the contractor.
- Prepare change orders for approval by the City. A maximum of two change orders are included.
- Assist the City in preparing punch lists. CEC will make a written recommendation to the City regarding City's acceptance of the project.
- Based on Contractor and City inspector red-lines, prepare and submit to the City record drawings in .pdf and .dgn formats, as well as two hard copies showing significant changes in the work made during the Construction Phase.

Additional Services

No additional services are anticipated at this time. However, if the need arises for additional work not included in the original scope of work, the Engineer will submit a scope of work with an estimate of fees to the City and obtain the City's authorization before initiating any additional services.

Attachment B

Basis of Compensation

We propose to provide the basic services included in the Preliminary Design Phase, Construction Plan Preparation Phase, Bidding Services, and Construction Phase as described in Attachment A on a Lump Sum basis for a fee of \$128,320.00.

Assumptions

Assumptions used in the development of this proposal are presented below. Any changes in the scope of work that change these assumptions shall provide cause to review the impact such changes have on cost. CEC reserves the right to renegotiate the cost associated with the work should these assumptions be revised.

- The design work on this project is expected to be completed by April 2016. Work beyond April 2016 will be subject to renegotiation due to increased labor costs.
- City reviews will only be required for the preliminary construction plans and 100 percent complete contract document submittals.
- The design will be based on the local codes and standards in effect at the start of the project. Any changes in these codes may necessitate a change in scope.
- Applications and supporting documentation for the following permit will be prepared by CEC: TXDOT (F.M. 775). The City will pay or reimburse CEC for all permit processing fees.
- The San Antonio Water System standard material and construction specifications will be used as the basis for developing the contract documents.
- No equipment pre-purchase will be required.
- The drawings will follow CEC CAD standards.
- MicroStation will be used to develop the drawings.
- Any investigation and remediation of possible hazardous waste, asbestos, lead paint or other types of contamination is not included in this proposal.
- Local utility providers will be queried to provide maps that depict the location of their facilities. These locations will be transferred to the construction drawings.

- No test pits will be provided by any utility provider to physically locate existing underground utilities, duct banks and site piping in the area of the work.
- Subsurface utility evaluation will not be required and should the need arise it will be handled through additional services.
- No cathodic protection provisions will be required.
- The final construction contract deliverables will consist of four (4) copies of 11" x 17" drawings, and four (4) copies of 8½" x 11" technical specifications and bid documents. Upon conclusion of the bidding phase and prior to issuance of the notice to proceed, CEC will provide two (2) sets of conformed drawings to the City.
- At the conclusion of the construction plan preparation phase of the project, the electronic drawing files will be provided in PDF and Microstation format for the City's records.
- The design documents will be prepared for a single construction contract.
- Front-end documents and Division 1 documents will be based on the Engineering Joint Council documents.
- Electronic or Xerox copies of all existing pipeline construction drawings will be provided by the City. These drawings are not considered record drawings and, as such cannot be relied upon to be accurate for design purposes.
- The existing waterline will be abandoned in place.
- A Value Engineering review will not be conducted.
- The City will sell and distribute the bid documents.
- The City will receive and respond to all questions from plan holders.
- CEC will conduct and document one Pre-bid Conference at the project site or the City's office.
- The project will be bid only once.
- Only the lowest qualified bid and supporting documentation will be evaluated. CEC will prepare a letter documenting the results of this evaluation and recommendation for award of the construction contract.

Typical Services During Construction Assumptions

- The construction period will last eighteen (18) weeks.
- The project will be constructed under one construction contract.

- CEC will provide inspection and construction administration services.
- The Contractor will be required to prepare and submit cutsheets.
- Review construction schedule and updates.
- Up to two (2) Change Orders will be prepared.
- No factory performance tests will be observed.
- CEC will conduct one substantial completion inspection lasting one day including travel time.
- CEC will review one (1) pay request per month from the CONTRACTOR.
- CEC will not provide surveying to provide baseline control for construction.
- Any labor and expenses required to address construction claims, significant unforeseen subsurface considerations or significant additional construction requested by the CONTRACTOR or OWNER would be additional costs.
- Any claims resolution or litigation assistance requested of CEC will constitute a change in scope.



January 26, 2016

Yvonne Griffin
City Administrator
City of La Vernia
PO Box 225
102 E. Chihuahua
La Vernia, TX 78121-0225

Re: 2016 Street Maintenance Project

Dear Ms. Griffin:

As requested, M&S Engineering is submitting this fee proposal to provide engineering services in connection with the City of La Vernia's 2016 Street Maintenance Project. The project consists of chip sealing select streets within the City of La Vernia that may include the candidate streets listed below. The final streets included in the project will depend on priorities and budget constraints established by the City. The estimated construction budget for the 2016 Street Maintenance Project is approximately \$125,000 and the improvements primarily consist of chip sealing streets that are in need of re-surfacing.

Hillcrest
Dry Hollow
Hackberry
Kimball

King Street
Kyle Street
Forrest Road
D. L. Vest

San Antonio Street
Warren Street

As requested, M&S Engineering is providing this fee proposal to provide engineering services for the referenced project. We recommend the following scope of work be performed in conjunction with the project design, bidding and construction:

Design Phase Services

M & S Engineering will prepare plans, specifications, estimates and bidding documents for the project including:

- Attend project kick-off meeting.
- Identify streets to be included in project.
- Prepare plan sheets of streets to be rehabilitated.

- Street repair details.
- Street construction Phasing, detouring, barricade and closure plans.
- 11"x17" Sheet Format for plans, 8 ½" x 11 for other contract documents.
- Provide opinion of probable construction costs.
- Advertisement for Bids.
- Invitation for Bids.
- Instructions to Bidders.
- Statement of Bidders Qualification.
- Performance, payment and warranty bonds.
- Standard Form of Agreement.
- General Contract Conditions.
- General Notes and Special Conditions.
- Technical Specifications (Current TxDOT Specifications).

The plans will be prepared using Google Earth as a background and supplemented by field measurements. A surveyed topographical map will not be prepared as part of this project.

Bidding Phase Services

M & S Engineering will assist the City of La Vernia during the bidding phase and provide the following services:

- Provide PDF files for primary online posting using CivCastUSA website.
- Provide plan copies as necessary for secondary distribution.
- Respond to requests for information (RFI's).
- Issue addenda, if required.
- Attend and assist in bid opening.
- Review bid documents received from the contractor(s).
- Check references and assess the qualifications of the apparent low bidder.
- Recommend a bid award.

Construction Administration

M & S Engineering will assist the City of La Vernia during the construction phase and provide the following services:

- Prepare construction contract documents between the City of La Vernia and the successful bidder and assist in execution.
- Conduct a pre-construction meeting with the City and the contractor.
- Respond to requests for information from the contractor.
- Review submittals.
- Make visits to the construction site and make observations during critical operations such as reworking base material and re-surfacing operations.
- Prepare a punch list.

- Conduct a final inspection.
- Verify pay item quantities, collect material delivery tickets and review contractor payment request(s).

Schedule

M & S Engineering will prepare one preliminary submittal of PS&E and the bid documents representing a 90% design effort for review by the City of La Vernia. This submittal will be made 30 days after a notice to proceed is given. Once review comments are provided, M & S Engineering will attend a design review meeting and complete the documents within 1 week. The target bid date for this project is March or April, 2016 with completion projected during the Summer of 2016.

Proposed Fee, Terms and Conditions

M & S Engineering proposes to complete the scope of work described herein for a lump sum fee of \$15,000 as a task order from our current professional services agreement.

Should you have any questions or comments regarding this proposal, please do not hesitate to contact me.

Sincerely,



Thomas N. Turk, P.E.
Sr. Project Manager

Task Order # 7016COLAV.001
2016 La Vernia Street Maintenance Project

In accordance with the Task Order Agreement Between Owner and Engineer for Professional Services dated October 22, 2014 M&S Engineering, LLC will provide services as described in the fee proposal letter dated January 26, 2016 (attached to this Task Order).

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

ENGINEER:

By: _____

By:  _____

Name: Yvonne Griffin

Name: Thomas N. Turk, P.E.

Title: City Administrator

Title: Senior Project Manager

Engineer License or Firm's Certificate No. F1-394

State of: Texas

ADDENDUM TO LEASE AGREEMENT

STATE OF TEXAS §

§ **KNOWN ALL MEN BY THESE PRESENTS:**

COUNTY OF WILSON §

This document is an addendum to the Lease Agreement (“Lease”) between the City of La Vernia (“City”) and La Vernia Historical Society (“Society”) dated September 9, 2012 for the use of the Leased Premises (“Premises”) referenced in said Lease as:

That certain piece of property located at 13136 US Hwy 87 West in La Vernia, Wilson County, Texas known general as the La Vernia Heritage Museum.

This ADDENDUM is attached to and forms part of the Lease between the City and the Society as of _____, 2016. To the extent any terms or conditions contained in this ADDENDUM may contradict or conflict with any of the terms or conditions of the Lease, it is expressly understood and agreed that the terms of this ADDENDUM shall take precedence and supersede the attached Lease.

The following shall be added to Section XIII, Miscellaneous to the Lease as related to the public entering the Premises:

F. *Regulation of Guns.* The Society, as Lessee, shall have control and authority to regulate open or concealed carry of guns as authorized under the laws of the State of Texas. The Society agrees to RELEASE, HOLD HARMLESS AND INDEMNIFY the City for any complaint to the Attorney General or other issue that may arise regarding the Society’s regulation of guns on the Premises. The Society further agrees, in the event of a complaint or other issue that may arise, to abide by the opinion of the Attorney General or applicable Order regarding the regulation. Failure to abide by such opinion or Order will be considered an event of Default under Section VIII of this Lease.

EXECUTED AND EFFECTIVE on this the 11th day of February, 2016.

LA VERNIA HISTORICAL ASSOCIATION

CITY OF LA VERNIA, TEXAS

By: _____

By: _____

Robert Gregory, Mayor

ATTEST:

APPROVED AS TO FORM:

City Secretary

City Attorney’s Office

LEASE AGREEMENT

STATE OF TEXAS
COUNTY OF WILSON

§
§
§

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the City of La Vernia, a General Law, Type A Municipality and the La Vernia Historical Society (the "Society"), a non-profit organization, acting by and through their authorized representatives, enter into this Lease Agreement (the "Lease") effective as of the date indicated below:

**I
Definitions**

For purposes of this Lease, the following terms shall be used:

- A. "City of La Vernia" shall also mean and be referred to as the "City."
- B. "La Vernia Historical Society" shall also mean and be referred to as the "Society."
- C. "Lease Agreement" shall also mean and be referred to as the "Lease."
- D. "Rent" means annual rent plus any other amounts of money due the City.
- E. "Leased Premises" shall mean the leased property and shall be referred to as the "Property" or the "Premises."
- F. "Commencement Date" means 03/09, 2012.
- G. "Termination Date" means the earlier of 09/09, 2017 or the date the Lease is terminated.

**II
Leased Premises**

The City of La Vernia in consideration and subject to the conditions set out below, agrees to lease to the La Vernia Historical Society, the following described property (the "Property"), to wit:

That certain piece of property located at the corner of Highway 87 and Bluebonnet in La Verina, Wilson County, Texas known general as the Fire House.

- 13136 Hwy 8714 - LV Heritage Museum -

together with all rights, privileges, easements and appurtenances belonging to or in any way pertaining to the Property.

III Lease Term

The term of this Lease shall be for a period of five (5) years commencing on 09/09/12 and ending on 09/09/2017. At the City's option, and upon application by the Society, the Lease may be extended for one ten (10) year term.

IV Rent

As consideration for this Lease, the Society agrees and the City accepts the payment of - 0 - (\$) annually, to be paid on the and on annually thereafter.

V. Terms and Conditions

The City agrees to lease the Property to the Society and the Society agrees to lease the Property from the City for the entire term beginning on the Commencement Date and ending on the Termination Date, subject to the following terms and conditions:

- A. The Property shall be used only as a museum to celebrate and display the heritage and culture of the City of La Vernia and such museum related activities. No other uses, including commercial use of the Property are permitted without the prior written approval from the City;
- B. The Society shall obey all laws, ordinances, orders, rules, regulations, and covenants applicable to the Use, condition, and occupancy of the Property.

- C. Except for Utilities, as provided for herein, all expenses, including any construction or maintenance expenses related to the Property shall be the sole responsibility of the Society.
- D. Parking for the Property shall be on the City parking lot, along FM 775 and on Highway 87 in front of the Property. *(Bluebonnet Fund)*
- E. The Society shall not sublease the Property.
- F. No improvements, changes, or modifications to the Property or structures thereon may be made without the express prior written consent of the City. All approved improvements, changes, or modifications to the Property or existing structures shall be in accordance with all City Codes, Ordinances and Regulations.
- G. No debt, lien, or encumbrance of any kind shall be allowed to be placed against the Property or improvements thereon.
- H. All alterations, additions and improvements, attached and unattached, put in at the expense of the Society shall become the property of the City and shall remain upon and be surrendered with the Property as a part thereof at the termination of this Lease. The City shall not be liable for any payment, reimbursement, compensation or consideration of any kind for such improvements.
- I. Subject to the above, the City may retain, destroy, or dispose of any property left on the Premises at the end of the Lease term.
- J. The City or the Society may cancel the Lease at any time for any reason, with ninety (90) days prior written notice to the other.
- K. The Society shall indemnify and hold the City harmless against any and all claims arising from the construction, use, or maintenance of the Property and improvements thereon.

- L. The City shall maintain and keep in force liability insurance for the Property and the Society shall be responsible for insurance covering the contents, collectibles, and exhibits and other personal property within the Property.
- M. All property of the Society kept or stored on the Property shall be so kept or stored at the risk of the Society only, and the Society shall hold City harmless from any claim arising out of damage to the same, including subrogation claims by Society's insurance carriers. Notwithstanding anything to the contrary herein, the City does not waive any of its rights, defenses, or immunity provided under the Texas Tort Claims Act.

**VI
Right of Inspection**

The City and its agents, employees or representatives, shall have the right to come upon the Property or any part thereof at all reasonable times during normal business hours for the purpose of inspecting the Property. The City, its agents, employees or representatives, shall further have the right-of-way over the Property for the purposes of making such inspections.

**VII
ACCEPTANCE OF PROPERTY; MAINTENANCE AND REPAIR**

- A. **THE SOCIETY ACCEPTS THE PROPERTY IN ITS PRESENT CONDITION "AS IS," THE PROPERTY BEING CURRENTLY SUITABLE FOR THE SOCIETY'S INTENDED USE AND AGREES TO TAKE GOOD CARE OF THE PROPERTY. SOCIETY AGREES TO MAKE NO ALTERATIONS, ADDITIONS, REPAIRS, OR IMPROVEMENTS WITHOUT THE PRIOR WRITTEN CONSENT OF CITY, BASED UPON THE NEGOTIATED TERMS OF THIS LEASE, SOCIETY KNOWINGLY AND VOLUNTARILY AGREES THAT SOCIETY SHALL BE RESPONSIBLE FOR MAINTAINING, AT SOCIETY'S SOLE**

EXPENSE, ALL PORTIONS OF THE PROPERTY AND IMPROVEMENTS. SOCIETY SHALL BE RESPONSIBLE FOR, AT SOCIETY'S EXPENSE, WATERING, MOWING, AND MAINTAINING THE GRASS, SHRUBS, AND OTHER LANDSCAPING, AND KEEPING SAME IN COMPARABLE CONDITION AND APPEARANCE TO OTHER LAWNS IN THE NEIGHBORHOOD.

- B. THE SOCIETY SHALL NOTIFY THE CITY PROMPTLY, IN WRITING, IF ANY PORTION OF THE PROPERTY REQUIRES REPAIR AND THE SOCIETY SHALL REIMBURSE THE CITY PROMPTLY FOR ANY DAMAGE TO THE PROPERTY OR FURNISHINGS OF THE CITY CAUSED BY THE NEGLIGENCE OR MISUSE OF THE SOCIETY, THE SOCIETY'S AGENTS, OR GUESTS, OR ANY OTHER OCCURRENCE ATTRIBUTABLE TO THE SOCIETY, THE SOCIETY'S AGENTS, OR GUESTS.

VIII Default

In the event of default by the Society of any condition set out herein, the City will notify the Society of such default and the Society will have ten (10) days to correct the default. In the event the Society fails or refuses to correct the default or if the particular default is repeated, the City may immediately terminate the Lease. Upon termination of the Lease, the Society agrees to immediately surrender possession of the Property to the City without further notice.

IX Utilities

The City shall pay for all utilities, including electricity, water and sanitary sewage services consumed on the Property during the term of this Lease.

X Binding Effect

The terms, conditions and covenants contained in this Lease shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

XI
Holdover Provisions; Rental

Any holding over by the Society of the leased Property after the expiration of this Lease shall operate and be construed as a tenancy from month to month and the Society agrees to a monthly rental of ten dollars (\$10) during the holdover of the Property, payable on the first day of each month thereafter until the tenancy is terminated in a manner provided by law.

XII
Notices

All notices required to be furnished in writing under the terms of this Lease shall be furnished to the City at the following address:

City of La Vernia, Texas
CB

Attention: Mayor

and shall be provided to Society at the following address:

La Vernia Historical Society

Attention: _____

Any notice sent to any other address shall be insufficient to comply with the provisions of this Lease. Notices will be deemed furnished when deposited in the United States mail postage prepaid.

XIII
Miscellaneous

- A. *Attorney Fees.* If either party retains an attorney to enforce this Lease, the Party prevailing in litigation is entitled to recover reasonable attorney's fees and court or other reasonable costs.
- B. *Venue.* Venue is in Wilson County, the county in which the Property is located.
- C. *Entire Agreement.* This Lease is the entire agreement of the parties, and there are no oral representations, warranties, agreements, or promises pertaining to this Lease.
- D. *Amendment of Lease.* The Lease may be amended only by an instrument in writing approved and signed by the City and the Society.
- E. *Limitation of Warranties.* **THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY, OF FITNESS FOR A PARTICULAR PURPOSE, OR OF ANY OTHER KIND ARISING OUT OF THIS LEASE, AND THERE ARE NO WARRANTIES THAT EXTEND BEYOND THOSE EXPRESSLY STATED IN THIS LEASE.**

EXECUTED on this the ____ day of _____, to be effective as of

_____.

CITY OF LA VERNIA, TEXAS

By: _____
Robert Gregory, Mayor

ATTEST:

Angela Cantu, City Secretary

APPROVED AS TO FORM:

City Attorney Office

LA VERNIA HISTORICAL SOCIETY

By: _____



AGENDA REQUEST FORM

Requestor:

Yvonne Griffin

Administration

5-Feb-16

Name

Department

Date

Agenda Item information:

Date of Meeting 02/11/16

Concise statement of the matter to be addressed:

Discuss and consider a Resolution approving the Investment Policy

Summary, Attachments & Supporting Documents:

Policy has not changes, just a annual requirement.

REQUEST DEADLINES:

All requests are to be submitted to City Secretary on Wednesday the week before the meeting by 4:00 p.m. Agenda is posted 72 hours before time of the meeting for which discussion of the matter is requested. Packets are delivered Monday before the Thursday Night Regular scheduled City Council Meeting.

Office Use Only

Received by

Date

Time

RESOLUTION NO. R021116-01

A RESOLUTION OF THE CITY OF LA VERNIA, TEXAS PROVIDING FOR A UPDATED INVESTMENT POLICY; REPLACING RESOLUTION NO: 022207-B DATED FEBRUARY 22, 2007.

WHEREAS, the City of La Vernia, in accordance to state law, adopted by Resolution an Investment Policy for the City when it approved Resolution 022207-B on February 22, 2007; and

WHEREAS, the City is required to review and update its Investment Policy in accordance to Chapter 2256, Texas Government Code, as amended; and

WHEREAS, the City has completed its review of the Investment Policy and now wishes to amend its previously approved policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LA VERNIA, TEXAS THAT:

The Investment Policy attached hereto as Exhibit A is hereby adopted.

PASSED AND APPROVED this 11TH day of February 2016.

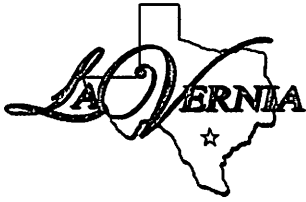
Robert Gregory, Mayor

ATTEST:

Brittani Porter, City Secretary

APPROVED AS TO FORM:

City Attorney's Office



**CITY OF LA VERNIA
INVESTMENT POLICY**
Last update January 8th, 2015

Policy Statement

It is the policy of the City of La Vernia to invest public funds in a manner that obtains the optimal balance of safety, liquidity, yield and diversification, meets the daily cash flow demands of the City, and conforms to the statutes governing investment of public funds. This policy addresses the methods, procedures and practices needed to insure effective fiscal management of the City's funds.

These procedures satisfy the statutory requirements of defining and adopting a formal investment policy and comply with the provisions of the Public Funds Investment Act (PFIA) of the Texas Government Code, Chapter 2256.

Scope

This investment policy applies to all financial assets of the City. These funds are reported in the City's comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service and Debt Reserve Funds
- Capital Projects Funds
- Enterprise Funds

All funds will be pooled for investment purposes with the exception of the following, which are managed as separately invested assets:

- Bond Funds
- Bond Reserve Funds

This policy does not govern funds managed under separate investment programs in accordance with Section 2256.004 of the PFIA. Such funds currently include:

- State Funds
- Retirement/Pension Fund
- Deferred Compensation Fund

Objectives

The City shall maintain a proactive cash management program. Cash management is the process of managing monies in order to insure maximum cash availability and reasonable yield on short-term investments. Cash management includes timely collection of accounts receivable, vendor payments in accordance with invoice terms, and prudent investment of assets.

All investments shall be managed in a manner responsive to the public trust and consistent with state and local law. The City shall manage and invest its cash and assets with four major objectives: safety, liquidity, diversification and yield. [2256.005(d)]

1. Safety

Safety of principal is the primary objective of the Investment Policy. The City will invest in a manner that insures the preservation of capital for the overall portfolio. The City's portfolio shall be diversified by market sector and maturity to avoid market risk and ensure safety.

2. Liquidity

The City's investment portfolio shall be structured to meet all operational obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow liabilities and maintaining additional liquidity for unexpected liabilities.

3. Diversification

The City's portfolio shall be diversified by market sector and maturity in order to avoid market risk.

4. Yield

The City's investment portfolio shall be designed to attain a market rate of return commensurate with the City's investment risk constraints and cash flow needs. The benchmark for the City's portfolio is the six month U.S. Treasury Bill; it serves as a threshold measurement on the portfolio. The investment program may seek to augment returns above this threshold consistent with risk limitations identified in the Policy.

Delegations of Authority

1. City Council

- A. Retains responsibility and control over all investments of City funds.
- B. Shall appoint by resolution, one or more Investment Officers responsible for the investment of City funds.
- C. Shall delegate daily operations and investment oversight to the City Administrator and Investment Officer according to PFIA and this investment policy.
- D. Shall adopt a written investment policy.
- E. Shall review the policy and its strategies not less than annually. Council shall state by resolution that it has reviewed the policy and strategies and record any changes made to it.

- F. Approves and provides for the training of Investment Officers, and City Administrator according to the requirements of PFIA.
- G. May retain the services of an Investment Advisor to assist in the review of cash flow requirements, the formulation of investment strategies, and the execution of security purchases, sales and deliveries.
- H. At least annually, Council shall review, revise and adopt a list of qualified broker/dealers authorized to engage in securities transactions with the City.
- I. At least every five years, Council shall select a City Depository in accordance with Texas Government Code 105.017.

2. City Administrator

- A. Serves as the City's Primary Investment Officer.
- B. Shall develop and maintain internal controls in accordance with section 7 of this Policy.
- C. Shall develop and maintain a comprehensive cash flow analysis for all of the City's fund types. The purposes will be to determine liquidity needs and the available funds for investing. The summarized cash flow analysis report will be provided to the City Council on a quarterly basis.
- D. Shall routinely monitor the contents of the investment portfolio, the available markets and the relative values of competing instruments, and shall adjust the investment portfolio accordingly, keeping in mind the overall objectives of the investments.

3. Investment Officers

- A. Shall establish written procedures for the operation of the investment program consistent with the Investment Policy.
- B. Not less than quarterly, and in a timely manner, the Investment Officers shall prepare, sign and submit to the Council a written report of investment transactions for all funds. Reports shall be written according to PFIA 2256.023.
- C. Are solely authorized to invest City funds. No person may engage in an investment transaction except as provided under the terms of this Policy.

Prudence

The standard of prudence to be applied to all City investments shall be the "prudent person" rule, which states:

"Investments shall be made with judgment and care, under prevailing circumstances, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds under the City's control, over which the officer has responsibility rather than a consideration as to the prudence of a single investment.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Conflicts of Interest

Investment Officers involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair the ability to make impartial investment decisions.

Investment Officers must file a disclosure statement with the Texas Ethics Commission and City Council if:

- A. The Investment Officer has a personal business relationship with a business organization offering to engage in an investment transaction with the City.
- B. The Officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the City.

Training

The City Administrator, Investment Officer(s) and any other as designated by Council shall attend an investment training session not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date. Trainees shall receive not less than (10) hours of instruction relating to investment responsibilities from an independent source approved by Council.

Internal Controls

The City Administrator is responsible for developing and maintaining internal controls that assure all assets are protected from loss, theft, or misuse. The internal controls shall address the following points at a minimum:

- A. Control of collusion – segregation of duties
- B. Separation of transaction authority from accounting and record keeping
- C. Custodial safekeeping
- D. Clear delegation of authority
- E. Written confirmation for all transactions
- F. Review, monitoring and maintenance of security procedures

The external auditor shall provide an annual independent review to assure compliance with state law, policies and procedures.

Financial Counter-Parties

1. Documents

All financial institutions and broker/dealers who desire to transact business with the City must supply the following minimal documents:

- A. Financial Industry Regulatory (FINRA) registration and CRDN
- B. Proof of Texas State Securities registration

2. Acknowledgement

A written copy of this Investment Policy shall be presented to any counter-parties offering to engage in investment transactions with the City. Investments shall only be made with those business organizations which have provided the City with a written acknowledgment that the business has:

- A. Received and reviewed the City's Investment Policy
- B. Implemented reasonable procedures and controls to preclude unauthorized investments

3. Broker/Dealer List

At least annually, Council shall review, revise and adopt a list of qualified broker/dealers authorized to engage in securities transactions with the City. No broker may be used if not on the approved broker/dealer list.

Competitive Bidding

It is the intent of the City to require competitive bidding for all individual security purchases and sales except for:

- A. Transactions with money market mutual funds and local government investment pools (which are deemed to be made at prevailing market rates)
- B. Treasury and agency securities purchased at issue through an approved broker/dealer or financial institution
- C. Automatic overnight sweep transactions with the City Depository
- D. Fully insured certificates of deposit placed in accordance with the conditions of the PFIA

The Investment Officer(s) shall solicit at least three bids for all other transactions involving individual securities.

Investment Strategy

The city maintains one commingled portfolio for investment purposes which incorporates the specific investment strategy considerations and the unique characteristics of the fund groups represented in the portfolio.

The City intends to match investments with anticipated cash flow requirements of the City. In no case will the average maturity of the portfolio exceed 12 months. The weighted average of any single investment shall not exceed two years. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security.

The City shall pursue a conservative portfolio management strategy that emphasizes low credit risk, diversification and liquidity. The City intends to concentrate its investments in shorter-term securities to limit risk from interest rate changes. The city may only invest in the authorized investments in Section 11 of this Policy.

The City's policy is to hold securities to maturity. However, securities may be sold:

- A. To minimize the potential loss of principal on a security whose credit quality has declined
- B. To reposition the portfolio to improve the quality, yield or target duration
- C. To meet unanticipated liquidity needs of the portfolio

The City calls for the use of investment pools as a primary source of diversification and a supplemental source of liquidity. Funds that may be needed on a short-term basis but that are in excess of the amount maintained at the depository bank are available for deposit in investment pools.

Proceeds from the sale of general obligation bonds or certificates of obligation will be segregated from the other investments of the City. The basic intent is to match the availability of funds to the cash requirements of the capital projects.

Authorized Investments

1. The City may only invest in the following instruments:
 - A. Obligations of the United States Government, its agencies and instrumentalities with a remaining stated maximum maturity of (2) years, to exclude mortgage backed securities.
 - B. Obligations of any state or political subdivisions of a state rated A or better by a nationally recognized rating agency, not to exceed one year.
 - C. A certificate of deposit, or share certificate, issued by a depository institution that has its main office or a branch office in Texas. Certificates must be fully insured by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Share Insurance Fund.
 - D. A brokered certificate of deposit from a depository institution that has its main office or a branch office in the state of Texas and is selected from a list

adopted by the Council. The full amount of each certificate must be fully insured by the FDIC. Maturity shall not exceed one year.

- E. Fully collateralized repurchase agreements that have a defined termination date and are secured by obligations of the United States or its agencies and instrumentalities. The securities purchased by the City must be pledged to the City, held in the City's name, and deposited at the time the investment is made with the City's custodial bank. Repurchase agreements can only be placed through primary government securities dealers or financial institutions doing business in Texas. The maximum term for repurchase agreement is (90) days from the date the reverse security repurchase agreement are delivered. Securities held as collateral must not mature later than the agreement's expiration date.
- F. A no-load money market mutual fund that is registered with, and regulated by, the Securities and Exchange Commission, and provides the investing entity with a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940. The fund must include in its investment objectives the maintenance of a stable net asset value of \$1 for each share and have a dollar-weighted average stated maturity of (90) days or fewer.
- G. Local Government Investment Pools that are AAA-rated and maintain a constant-dollar value. Pool(s) must be authorized by Council and meet the requirements of the PFIA section 2256.016.

2. The City shall not invest in:

- A. Structured notes, investments with inverse-floaters, collateralized mortgage obligations, or any other form of derivatives;
 - B. Any investment not authorized by this Policy or the PFIA;
 - C. Any instrument for which there would not be a ready market for immediate resale;
 - D. Any investment pool in which the City would own more than 10% of the pool;
 - E. Highly sophisticated investments not freely conducted in the marketplace e.g., derivatives; and
 - F. Any one mutual fund in which the City would own more than 10% of the fund.
3. Investment Officers may restrict or prohibit the purchase of specific issues due to current market conditions. An investment that requires a minimum rating under this section does not qualify as an authorized investment during the period the investment does not have the minimum rating. The City shall take all prudent measures consistent with PFIA to liquidate an investment that does not have the minimum required rating. Ratings shall be monitored using nationally recognized financial information sources.

Diversification

The city recognizes that investment risk can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. The City's investment pool will

be diversified to limit investment risk by observing the maximum limitations at the time of purchase as listed below:

<u>Investment Type</u>	<u>Portfolio Maximum</u>
US Obligations	100%
US Agencies/Instrumentalities	75%
From any one issuer	25%
Certificates of Deposit	25%
From any on bank	10%
Repurchase Agreements	20%
Flex in CIP Funds	100%
Local Government Investment Pools	100%
Percent ownership	10%
Money Market Funds	25%
Percent ownership	10%
Brokered CD Securities	25%
From any one bank	\$250,000

Maturity schedules shall be timed according to anticipated liquidity needs. Investments, from time to time, may be liquidated before maturity for cash-flow purposes. To meet these disbursement schedules, market gains or losses may be required. Any losses for early maturity liquidation should be minimized, and shall be reported to Council in a timely manner. Actual risk of default shall be minimized by adequate collateralization. Market risk shall be minimized by diversification of investment type and maturity.

Collateralization

All City time and demand deposits shall be secured above full coverage by pledged collateral in accordance with Chapter 2257, Government Code (Public Funds Collateral Act) and the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA). In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and held by the depository at 102% of market value of principal and accrued interest on the deposits.

The City Administrator must approve the collateral prior to its pledging; they reserve the right to reject any form of collateral. Financial institutions serving as City depositories will be required to sign a Depository Agreement with the City which details securities that can serve as eligible collateral, collateralization ratios, standards for collateral custody and control, collateral valuation, rights of substitution and conditions for agreement termination. It is the responsibility of the bank to monitor collateral margins on a daily basis.

The City shall accept only the following securities as collateral for time and demand deposits or repurchase agreements:

- A. Cash
- B. Surety Bonds

- C. FDIC insurance coverage
- D. Letters of Credit issued by Federal Home Loan Banks (FHLB)
- E. Obligations of the United States, its agencies or instrumentalities, including mortgage backed securities and Collateralized Mortgage Obligations (CMO) which pass the bank test.
- F. Obligations, the principal and interest on which, are guaranteed or insured by the State of Texas or other US states rated A or better by a national credit agency.
- G. Obligations of other states or of a county, city or other political subdivision of a state having been rated as investment grade by a national credit agency.

Safekeeping and Custody

Collateral pledged to secure deposits shall be held by an independent third party institution in accordance with a safekeeping agreement signed by authorized representatives of the City, the Depository, and the custodian (with the exception of the Federal Reserve as Custodian). All collateral shall be subject to audit and inspection by the City and the City's auditor.

All securities transactions, except local government investment pool and money market mutual fund transactions shall be conducted on a delivery versus payment (DVP) basis. Investment and collateral securities will be held by a third party custodian designated by the City, and be pledged to the City, as evidenced by safekeeping receipts of the institution where the securities are deposited.

Reporting

The Investment Officers shall submit a joint investment report to Council no less than quarterly, and on a timely basis. Market prices for the calculation of market value will be obtained from nationally recognized sources such as The Wall Street Journal or Bloomberg. The report shall be prepared in accordance with the requirements of the PFIA, 2256.023.

If the City invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers under this section shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to Council by that auditor.



AGENDA REQUEST FORM

Requestor:

Yvonne Griffin

Administration

5-Feb-16

Name

Department

Date

Agenda Item information:

Date of Meeting 02/11/16

Concise statement of the matter to be addressed:

Discuss and consider a Resolution approving the submission of grant application.

Summary, Attachments & Supporting Documents:

The grant application is being submitted under the Justice Assistance Grant Program (CJD) for the purchase of WatchGuard equipment and updated radios. Total request is \$49,558.99. The city is being assisted by Langford Community Management Services (Grant writer, Suellen Jordan)

REQUEST DEADLINES:

All requests are to be submitted to City Secretary on Wednesday the week before the meeting by 4:00 p.m. Agenda is posted 72 hours before time of the meeting for which discussion of the matter is requested. Packets are delivered Monday before the Thursday Night Regular scheduled City Council Meeting.

Office Use Only

Received by

Date

Time

CITY OF LA VERNIA
RESOLUTION 021116-02

WHEREAS, The **City of La Vernia** finds it in the best interest of the citizens of La Vernia that the La Vernia PD Equipment Replacement Project be operated for the year of 2016-2017 and

WHEREAS, the **City of La Vernia** agrees that in the event of loss or misuse of the Office of the Governor funds, the **City of La Vernia** assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the **City of La Vernia** designates the **Mayor** as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City Council approves submission of the grant application for the La Vernia PD Equipment Replacement Project to acquire Portable and Mobile P25 compliant Radios and In-Car Camera Systems to the Office of the Governor, Criminal Justice Division, Edward Byrne Memorial Justice Assistance Grant Program (JAG) as the funding source.

Passed and Approved this 11th Day of February, 2016.

Robert Gregory, Mayor

Attest:

Brittani Porter, City Secretary

Grant number: 3062501

Agency Name: City of La Vernia Texas
Grant/App: 3071701 **Start Date:** 10/1/2016 **End Date:** 3/31/2017

Project Title: La Vernia PD Technology Improvement Project
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
741614545

Application Eligibility Certify:

Created on:2/1/2016 10:58:48 AM By:Suellen Jordan

Profile Information

Applicant Agency Name: City of La Vernia Texas
Project Title: La Vernia PD Technology Improvement Project
Division or Unit to Administer the Project: La Vernia Police Department
Address Line 1: 102 E Chihuahua Street
Address Line 2: PO Box 225
City/State/Zip: La Vernia Texas 78121-5898
Start Date: 10/1/2016
End Date: 3/31/2017

Regional Council of Governments(COG) within the Project's Impact Area: Alamo Area
Council of Governments
Headquarter County: Wilson
Counties within Project's Impact Area: Wilson

Grant Officials:

Authorized Official

User Name: Robert Ggregory
Email: rgregory@lavernia-tx.gov
Address 1: 102 E Chihuahua Street
Address 1: PO Box 225
City: La Vernia, Texas 78121
Phone: 830-779-4541 **Other Phone:**
Fax: 830-253-1198
Title: Mr.
Salutation: Mayor
Position: Authorized Official

Project Director

User Name: Danny Pitts
Email: d.pitts@lavernia-tx.gov
Address 1: 102 E Chihuahua Street

Address 1: PO Box 225
City: La Vernia, Texas 78121
Phone: 830-449-4541 **Other Phone:**
Fax: 830-253-1198
Title: Mr.
Salutation: Sergeant
Position: Project Manager

Financial Official

User Name: Yvonne Griffin
Email: yvonne.griffin@lavernia-tx.gov
Address 1: 102 E Chihuahua Street
Address 1: PO Box 225
City: La Vernia, Texas 78121
Phone: 830-779-4541 **Other Phone:**
Fax: 830-253-1198
Title: Ms.
Salutation: Ms.
Position: Financial Officer

Grant Writer

User Name: Suellen Jordan
Email: suellen@lcmsinc.com
Address 1: 13740 Research Blvd
Address 1: Suite G1
City: Austin, Texas 78641
Phone: 512-452-0432 **Other Phone:**
Fax: 512-452-5380
Title: Ms.
Salutation: Ms.
Position: Project Manager

Grant Vendor Information

Organization Type: Unit of Local Government (City, Town, or Village)
Organization Option: applying to provide services to all others
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 741614545
Data Universal Numbering System (DUNS): 039515486

Narrative Information

Introduction

Information related to this program is in the CJD funding announcement for the Justice Assistance Grant Program.

Section 1: Program-Specific Questions

A. Direct Grants from the Bureau of Justice Assistance (BJA)

Did your agency receive a JAG grant directly from BJA (not CJD) in the current or previous fiscal year?

Yes
 No

If you selected **Yes** above, provide the amount you received in the current and previous fiscal year.

Current Fiscal Year Amount:

0

Previous Fiscal Year Amount:

0

If you selected **Yes** above, describe how those funds have been or will be used.

N/A

B. Sustainment

How many additional years, beyond this request, do you plan to request continuation funding?

0

1) If three (3) years or fewer, provide a brief explanation of your sustainment plan, if it will be sustained; [if not to be sustained enter 'N/A']:

N/A

2) If more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible:

N/A

Section 2: Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

A. Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

B. Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

C. Bulletproof Vests

Applicant assures that if it plans to purchase body armor with grant funds, that it has adopted a mandatory wear policy and that all vests purchased have been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Additionally, vests purchased must be American-made.

D. Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the three previous years.

E. Criminal History Reporting

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2010 through 2014.

F. DNA Testing of Evidentiary Materials

When funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS) by a government DNA lab with access to CODIS.

G. Interoperable Communications

Funds to support emergency communications activities must ensure compliance with the FY 2015 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time Statewide Interoperability Coordinator (SWIC) for Texas.

H. Immigration and Customs Enforcement Requests

If the applicant organization is a sheriff's department or the project is providing direct resources to or is being implemented by a sheriff's department, the following certification applies:

I certify that the applicant sheriff's department (department) participates fully, and will continue throughout the grant period to participate fully, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (DHS) to (1) notify DHS of all information requested by DHS related to illegal aliens in the custody of the department, and (2) detain such aliens in accordance with requests by DHS. I further certify that the department has no policy, procedure, or agreement that limits or restricts the department's full participation in all aspects of the programs and procedures utilized by DHS to (1) notify DHS of all information requested by DHS related to illegal aliens in the custody of the department, and (2) detain such aliens in accordance with requests by DHS. I agree that failure to comply with this certification will result in CJD terminating the grant and the department shall return all funds received to CJD. Additionally, I agree that the department will remain ineligible for future CJD funding until it can provide satisfactory evidence that the jurisdiction has been in compliance with this requirement for a period of at least one year.

I. Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Mayor Robert Gregory

Enter the Address for the Civil Rights Liaison:

PO Box 225 La Vernia TX 78121

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

830-779-4541

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the CJD Funding Announcement and CJD Comprehensive Certification and Assurances to be eligible for this program.

I certify to all of the above requirements.

Project Abstract :

The Police Department in the City of Le Vernia is in need of updated technology and integrated equipment to better protect and serve the citizens and visitors of the City. The benefits of the new camera and radio technology will be apparent from the launch of the new systems. The purchase and implementation of the radios and law enforcement dashboard cameras, will allow the department to work more efficiently, collect, record, and share accurate data while maintaining fairness and equality to all. This in turn will promote Department credibility with the public.

Problem Statement :

The City's radio supplier, Motorola, has given an "Intent to Cancel" notification regarding end of life on the Police Department's current radio equipment. The supplier will no longer manufacture the equipment or replacement parts. Four of the departments radio systems are over 11 years old. The dashboard cameras have been in service for more than 7 years and data storage is limited. The replacement data cards are becoming more difficult to replace and the resolution is low with very poor sound recording. The body microphones for the current systems will not hold a charge for an entire shift. The mics are having to be turned on and off during the shift and placed in a charger. The officers must reattach the mic and turned it back on for each emergency and non-

emergency call.

Supporting Data :

The La Vernia Police Department's Technological Improvement Project supports the priority of Systems Improvement and the regional priorities of Technological Improvement. Installing the radios and cameras will allow for complete integration of the two systems. Integrating the radios and cameras, when combined with existing technology in the county, will result in more effective and accurate procedures associated law enforcement in La Vernia. Replacing the outdated equipment, the department will work more efficiently, collect, record, and share accurate information within the department and with other Law Enforcement entities, while maintaining fairness and equality to all. Cameras: One of the strongest factors in this decision to purchase new equipment is officer safety. Dashboard cameras have proven to be valuable tools for law enforcement. They are effective in court, often giving jurors eyewitness views of a crime as it unfolds. Investigators say cameras enhance a police department's effectiveness. The cameras will help tremendously in all cases by allowing judges and juries to see exactly what the officer witnessed at the time of the incident. In today's courtrooms, juries, judges, prosecutors, and defense attorneys want to see that "videotape evidence". Radios: The Association of Public-Safety Communications Officials–International (APCO) Project 25 (P25) was established in 1989 to address the need for common digital public safety radio communications standards for first responders. P25 has developed standards for digital radio communications for public safety agencies in North America so that they can communicate with other agencies and mutual aid response teams in emergencies. According to the Texas Homeland Security Strategic Plan 2015-2020 (HSSP) state priority is to ensure radio systems, owners, and users are in compliance with the Statewide Communication Interoperability Plan in order to strengthen the redundancy of state and regional systems through security and hardening to ensure reliable voice and data communications during incidents.

Project Approach & Activities:

The City of La Vernia will purchase the equipment for the Police Department. The camera equipment will be installed in vehicles as replacements to old and obsolete equipment. All members of the Police department will have access to both the radios and the camera equipment to the use in order to perform their duties as Law Enforcement officers.

Capacity & Capabilities:

Wilson County Sheriff's dispatch department's Communication System is currently in place and has the infrastructure to support this project. Radio maintenance and repair is a standard budgeted item for the City and expenses are not expected to exceed budget.

Performance Management :

The La Vernia Police departments goals are: 1-Purchase new equipment and have it installed within the allotted time period. 2 - Train department on use of the new equipment. 3 - update department guidelines for use of equipment. 4 - Fully implement use of equipment. The Police Department's objectives are to: ensure Law enforcement officers and citizens safety; provide

reliable voice and data communications during emergency and non-emergency situations; maintain critical communications with regional operation centers; continue to remain a crucial part of the emergency response system; establish additional partnerships with other regional radio systems to enhance coverage for interoperability; and capture critical data from beginning to end of incident through to violator prosecution.

Data Management:

The La Vernia Police Department currently has a reporting system in place to track call volumes and response time. After installing new cameras with the latest technology, capturing data and reporting it will be more accurate and efficient.

Target Group :

This project will target the safety of the La Vernia Police Department officers and the citizens and visitors of the City of La Vernia, Wilson County, Texas.

Evidence-Based Practices:

The purchase of these radios will keep the La Vernia Police Department compliant with the Statewide Communication Interoperability Plan and the Texas Homeland Security Strategic Plan 2015-2020 (Goal 4 - Respond). http://dps.texas.gov/director_staff/txHomelandSecStratPlan2015-2020.pdf <http://dps.texas.gov/LawEnforcementSupport/communications/interop/txicc/scip.htm>

Project Activities Information

Section 1: Law Enforcement

How many commissioned peace officers are funded through the department or division (e.g., police department, sheriff's office, constable precinct) within your organization that will benefit from grant funds?

12

How many additional commissioned peace officers are funded by grant funds?

0

Section 2: Prosecution

How many prosecutors are funded through your agency's budget?

1

How many additional prosecutors are funded by grant funds?

0

Section 3: Asset Forfeitures

Provide the amount of asset forfeitures awarded to your agency in the most recently completed fiscal year.

Federal Forfeitures:

0

State Forfeitures:

0

Provide the balance of asset forfeitures on hand as of the date of this application.

Federal Forfeitures:

0

State Forfeitures:

0

Does this application include funding requests for items that are also eligible for funding with state or federal forfeitures funds?

Yes

No

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Equipment	100.00	The purchase of new radio and camera technology will assist the officers in their duties at all times.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of staff with access to equipment purchased with grant funds.	17
Number of units purchased.	15

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of agencies that benefitted from equipment purchases.	1

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
------------------------------	---------------------

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Section 1: Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and

4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Section 2: Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Section 3: Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Yes
 No
 N/A

Section 4: Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2015

Enter the End Date [mm/dd/yyyy]:

9/30/2016

Section 5: Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

0

Enter the amount (\$) of State Grant Funds:

0

Section 6: Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above.

For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Yes
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit [mm/dd/yyyy]:

Section 7: Equal Employment Opportunity Plan

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and

- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Section 9: FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Homeland Security Information

Fiscal Capability Information

Section 1: Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	Radio and Accessories	Dash mounted Mobile Radio APX4500 (or equivalent) 4 @ \$ 2294.24 = \$9179.00.	\$9,179.00	\$0.00	\$0.00	\$0.00	\$9,179.00	4

		Will replace aging and obsolete radios currently in vehicles.						
Equipment	Radio and Accessories	Portable Hand Held Radios APX4000 (or equivalent) with accessories 7 @ \$3028.57 = \$21199.99 Replacement radios for those in the department that have reached end of life and that are no longer supported by the manufacturer.	\$21,199.99	\$0.00	\$0.00	\$0.00	\$21,199.99	7
Equipment	Specialty Camera and Accessories (e.g., in-car mounted systems)	In-car Camera System, includes GPS, High definition Zero Sightline forward facing camera, infrared color cabin camera, DVR, integrated 200GB automotive grade hard	\$19,180.00	\$0.00	\$0.00	\$0.00	\$19,180.00	4

		drive, 16GB USB removable thumb drive, cabin microphone, 900MHz Hi Fidelity wireless microphone, hardware, and cabling 4 @ \$4795=\$19180. Replacement cameras for 7+ year old equipment currently used in vehicles.						
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$49,558.99	\$0.00	\$0.00	\$0.00	\$49,558.99

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$49,558.99	\$0.00	\$0.00	\$0.00	\$49,558.99

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** SuellenJordan



AGENDA REQUEST FORM

Requestor:

Yvonne Griffin	Administration	5-Feb-16
Name	Department	Date

Agenda Item information:

Date of Meeting 02/11/16

Concise statement of the matter to be addressed:
 Discuss and consider a Resolution approving the paper of record

Summary, Attachments & Supporting Documents:

There are no changes, just a annual requirement. Paper of record is the La Vernia Newspaper.

REQUEST DEADLINES:

All requests are to be submitted to City Secretary on Wednesday the week before the meeting by 4:00 p.m. Agenda is posted 72 hours before time of the meeting for which discussion of the matter is requested. Packets are delivered Monday before the Thursday Night Regular scheduled City Council Meeting.

Office Use Only

_____	_____	_____
Received by	Date	Time

RESOLUTION NO. 021116-03

AN ORDINANCE OF THE CITY OF LA VERNIA, TEXAS DESIGNATING THE LA VERNIA NEWS AS THE CITY'S OFFICIAL NEWSPAPER

WHEREAS, Local Government Code 52.004 requires the City to designate an official newspaper in which to publish all matters required by law or ordinance; and

WHEREAS, the La Vernia News qualifies under the criteria set forth and meets the legal requirements as stipulated in LGC, Chapter 42, Section 52.004.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LA VERNIA, TEXAS that:

1. The La Vernia News is hereby designated as the official newspaper for the City of La Vernia; and
2. The City Administrator or designee is hereby authorized to publish therein all matters required by law or ordinance.

PASSED AND ADOPTED this 11th day of February, 2016.

Robert Gregory, Mayor
City of La Vernia

ATTEST:

Brittani Porter, City Secretary
City of La Vernia

APPROVED AS TO FORM:

City Attorney
City of La Vernia